

# JOYLYN K GURURE

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As a recent graduate in Information Technology, I bring a strong foundation in technical skills combined with personal attributes that make me a promising young professional. My analytical mind, problem solving skills, and attention to detail enable me to quickly grasp complex concepts and troubleshoot issues. I'm a proactive and resilient individual with a strong work ethic and a continuous learning mind-set.

## EDUCATION

**Bachelor's Degree in Information Technology | Chinhoyi University of Technology**

Degree obtained June 2024, 2.1

3 A level Passes (First Choice College)

10 O level Passes (Murewa High School)

## EXPERIENCE

**IT Intern | Judicial Service Commission | Harare High Court**

Sep 2022– Jun 2023

- Data capturing
- Developing websites
- System maintenance
- Provided timely and effective technical assistance
- Updating and Retrieving data from case management systems
- Maintaining data confidentiality and adhering to data protection policies
- Installed and configured software according to specifications, optimizing functionality.
- Contributed to the maintenance of local networks, improving network performance.
- Assisted in maintaining the security and privacy of networks and computer systems.
- Developing and implementing disaster recovery plans
- Helping and resolving technical issues to user
- Collaborated with the team to identify computer or network equipment shortages and placed orders accordingly
- Fostered positive relationships with colleagues, promoting a productive and collaborative work environment.

## SKILLS

- Project Management (Jira)

- Ability to execute basic SQL queries
- Familiar with Software Development cycle
- Hardware and software installation
- Teamwork
- Excellent verbal / written communication
- System UX designs (Figma)
- Front-end development (React, Next js)
- Data Management (Postgres)
- Detail-oriented, efficient
- Proficiency in MS Office
- Web Development

**References upon request**