# Joy Teo

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# **Education**

#### Memorial University of Newfoundland, St. John's, Canada

September 2016 – present

Bachelor of Engineering Co-op Program

Completed Term 7 Process Engineering, Expected Graduation 2021

# **Achievements/Awards**

•	Current academic CGPA of 3.52	2020
•	Certification of First Aid and CPR	2017
•	International Work Term Award – Chevron Canada Ltd.	2017
•	The Hebron Women in Science and Engineering Scholarship	2016
•	Dean's List 2015-2016	2016

# **Engineering Work Experience**

Apotex Inc. - Richmond Hill, ON, Canada

January 2020 - April 2020

#### **Production Investigation Engineering Co-Op Student**

- Conducted investigations and generated reports for product failures or deviations from Standard Operating Procedures (SOPs) in Production, Validation and Process departments.
- Collected and analyzed data and information from different resources relating to deviations and performed Root Cause Analysis (RCA) to identify root cause(s).
- Managed proposed Corrective and preventive actions (CAPAs) with impacted departments (QA, Validation, Production, and etc) and assisted in both implementation and follow-up.
- Conducted Risk and Impact Assessment on events that potentially might have affected products, individuals and environment.
- Worked with a multidisciplinary team to analyze production systems, layout and packaging processes for continuous improvements focusing on Safety, Quality and Productivity.

### **Suncor Energy Inc.** – St. John's, NL, Canada

May 2019 - August 2019

### **Process Automation Engineering Student**

- Revised and updated Piping and Instrumentation Diagrams (P&IDs) to reflect on modifications of different systems in the Terra Nova Services using AutoCAD
- Coordinated with vendors and offshore operators and developed a trial procedure on the Corrosion Inhibitor Injection in the system for process optimization
- Compiled and analyzed process data for monthly Safety and Environmentally Critical Reports for the Produced Water System and Water Injection Integrity slides
- Assisted in responding to Technical Queries of operations offshore through investigations and troubleshooting using SAP software

# North Atlantic Refining Limited – Come By Chance, NL, Canada

August 2018 - December 2018

#### **Process Engineering Co-op Student**

- Monitored and troubleshot process issues in the Crude unit
- Developed and updated Key Performance Indicators (KPIs) on various unit using MS Excel
- Performed hydraulic calculations on the Heavy Vacuum Gas Oil (HVGO) Pumparound system and conducted an economic analysis in upsizing the control valve for process optimization
- Modeled and ran process simulation with various parameters using HYSYS for different system performance
- Developed and updated Piping and Instrumentation Diagrams (P&IDs) of different equipment as per field and identified tie points

#### **Technical Process Engineer Co-op Student**

- Collected samples from different locations of the tissue mill and performed different lab testing including freeness, thick stock consistency, wet end chemistry, and charge and demand
- Conducted root cause analysis based on data collection results and reporting using PARCview.
- Coordinated with suppliers, vendors and co-workers on project in installing a freeness analyzer to measure freeness of pulp directly from the process line to increase the quality of tissue
- Conducted environmental inspection to monitor suspended solids in wastewater lines to avoid contamination
- Performed inspections on equipment and instrumentation during monthly scheduled maintenance

# **CBH Project Engineering –** Malaysia **Engineering Co-op Student**

May 2017 - August 2017

- Provided design calculations for lighting layouts of commercial, residential and industrial projects using Excel
- Regularly updated databases for electrical components to ensure accuracy
- Prepared purchase requisitions and orders for supplies and equipment
- Communicated with co-workers, clients, sub-contractors and engineers on project-related topics such as costing and resolving project-related problems

## **Other Related Experience**

**English Language Circle** - St. John's, NL, Canada **Volunteer** 

September 2016 – Present

- Volunteer in the local English as a Second Language (ESL) class to help International students improve their English language skills
- Coordinate weekly activities in groups and assist in developing lesson plans
- Act as a translator from English to Mandarin Chinese and vice versa when needed

# Society of Petroleum Engineers (SPE), Canada Student Member

September 2017 - December 2018

- Participated in any events organized by SPE in the region
- Connected with other members and professional engineers in the field
- Kept up in knowledge with any events or news trending in the industry

# MUN Malaysian Student Society - Memorial University

May 2018 - December 2018

#### **Director of External Affairs**

- Managed relationships between the society and all external organizations
- Provided guidance and support to members under the Malaysian Student Society
- Coordinated with the other executives in decision-making including budgets, policies, and change management evaluation process

# Memorial University - St. John's, NL, Canada

March 2017 - September 2018

#### **Memorial Student Ambassador**

- Represented Memorial during on campus recruitment events
- Participated in voluntary activities on and off campus
- Provided a safe and comfortable environment for students

### Skills

- Proficient in Microsoft Office Programs such as Excel, Word and PowerPoint
- Skilled in programs such as Aspen HYSYS, AutoCAD, C++, SolidWorks, Eclipse, MATLAB, PARCview, SAP, LIMS
- Experience in preparing PFDs, BFDs and P&IDs
- Experience in creating and understanding Material & Mass Balances
- Fluent in languages such as English, Chinese Mandarin and Malay

#### References Available Upon Request