

Receipt

[Your company slogan]

DATE: [Enter date]

Receipt # [100]

FRO [Company Name]

M: [Email]

[Address 1]

[Address 2]

[Phone]

TO: [Client Name]

[Email]

[Address 1]

[Address 2]

[Phone]

TERM [Payment Terms]

S: [Payment Due Date]

DUE:

[illegible]

Notes

[Click here to add notes, payment instructions or terms of service.](#)

[\[Sign here\]](#)