

First SPE-GGS Board Meeting of 2019: January 9, 2019

Attendees

Yanika Schneider	YanikaSchneider@eurofinseag.com
Jennifer Hoffman	JHoffman@airxpanders.com
Ozgur Keles	ozgur.keles@sjsu.edu
Anthony Cerezo	anthony.cerezo@sjsu.edu
Crystal Pereira	crystal.pereira510@gmail.com
Raymond Thai	raymondthai27@gmail.com

Meeting start – 5:01pm

Meeting end – 5:38pm

1. Plan mentoring wrap up and kick-off events – tentatively scheduled for February 1 at SJSU

- a. Do an introduction for next year's mentoring program
 - i. Get feedback from mentor/mentee pairs and other questions from students
 - ii. Use that feedback to better plan the program for the next edition
 - iii. Soft launch in early March – use software to organize pairs, advertise, logistics
- b. Possibly at the end of January 2019 – maybe first week of school for SJSU?
 - i. Yanika teaches classes on Tuesdays and Wednesdays nights – Friday prefer 2/1
 - ii. SJSU should try to get the alumni room for 2/1
 1. If we can't get that room, try to find something around campus
 - iii. Lock the event into the calendar and send out a notice to SPE GGS
 1. 6-7:30pm on 2/1 at SJSU
 - iv. Dr. Keles checks in and asks for the alumni room – 40 guests minimum?
 1. Advertise to SJSU classes/departments
 2. Reach out to industry professionals and any one else who might want to get involved

2. Plan Education Expo – tentatively scheduled for April 19 or April 20 in East Bay

- a. Normally we schedule this event in April – aim for end of April?
 - i. Last year Education Expo was 4/28 Saturday
 - ii. SJSU spring break is 4/1-4/5 and 4/12 is senior project presentations to ASM
 - iii. Tentatively schedule for either Friday 4/19 dinner or Saturday 4/20 lunch/dinner
- b. Do it in the East Bay – restaurant, banquet hall?
 - i. Try to do it at a company and get them to give us a tour too – more value for students and bang for your buck
 - ii. Make a list of companies in the East Bay and give them a call to find out
 1. Ozgur is the Education Chair – put together a committee and plan it
- c. Lock in a date and “details coming” for now

- i. Plasmatreat in Hayward could be a good location
 - ii. Could also do it at SJSU if we can't secure an external location
- d. **Historically** Chico and SJSU (used to have SFSU too) had PowerPoint presentations and talk about a project at school
 - i. Moved away to a restaurant and did poster sessions to be more interactive
 - ii. Every student could present something and had judges judge and award monetary prizes

3. Tour Leads

- a. List of companies we want to tour – split it up amongst the group and call them up
- b. SJSU is trying to plan for Tesla – factorytours@teslamotors.com
 - i. Possibly make it a joint event with AiChE?
- c. Kara W. wants to do webinars related to polymers, materials science, plastics
 - i. Do presentations on the website and get more people involved
- d. Try doing a workshop event at SJSU and Chico – Ozgur already been planning it
 - i. 3D Expo and 3D printing from 10am-2pm
 - ii. Fathom in Oakland

4. Website updates

- a. New student trying to optimize the website for mobile
- b. Changing sponsors to current list of sponsors
- c. Email Yanika for any website changes, up to date, any errors that need to be fixed

5. Open forum

- a. Aim is to get 3 tours in the next 6 months!
- b. Get social events in like hikes, board games, social events – get out and do something, network in a fun way

Yanika – Send out list of companies to contact for tours, get a hold of Joe Chico to get a date/time/availability for Chico for Education Expo

Ozgur – Send out email and start putting the committee together for Education Expo, get logistics down such as availability and dates for the Expo from Joe Chico's end