Mac OS X Shortcuts

Shortcuts for Starting Up	
Action	**Key Commands**
Choose startup disk	Option
Close open Finder Windows	Shift
Reset Parameter RAM	Apple – Option – P - R
Start up from CD	C
Shortcuts for Dialog boxes	
Action	**Key Commands**
Close the Dialog box	Esc
Move to next area of Dialog box	Tab
Scroll list down	Page Down
Scroll list up	Page Up
Select the default button	Return
Shortcuts for Finder windows	
Action	**Key Commands**
Close all windows	Option – click Close button
Cycle forward through Dock items	Apple - Tab
Cycle backward through Dock items	Apple - Shift - Tab
Display list of parent folders	Apple – click on window title
Hide all programs when switching or Toggle visibility of Dock	Apple – Option – click on Dock icon
Hide last program	Option – click on Dock icon
Launch Sherlock	Apple - F
Minimize all windows	Option – click Minimize button
Move inactive window	Apple – drag window
Zoom window to screen	Option – click Zoom buttton
Shortcuts for working with Files and Folders / Icons	
Action	**Key Commands**
Align Icons to the nearest grid-point	Apple – drag Icons
Close a Folder (in List view)	Option – left arrow
Close all Folders (in List view)	Option – Option - left arrow
Copy Icon	Option – drag Icon

Create alias	Apple – Option – drag Icon
Open a Folder (in List view)	Option – right arrow
Open all Folders (in List view)	Option – Option - right arrow
Open Folder in separate window	Apple – double-click Folder

Shortcuts for when your computer freezes

Action	Key Commands
Force quite an application	Apple – Option - Esc
Force some computer models to restart	Apple – Control – Power button/key
Force some computer models to shut down	Apple – Option – Shift – Power button/key
Stop a running process	Apple - period