

How to Create a Contact Sheet In Adobe Photoshop CS 3

You can automatically create contact sheets and print out entire image folders with Adobe Photoshop CS 3 using the **Contact Sheet II** command as follows:

1. Begin by deciding, which images you want to include on your contact sheet and storing them in one designated image Folder/Directory on your hard drive. The Folder/Directory can contain Subfolders/Subdirectories.
2. Launch Photoshop. Choose the **File** menu option, **Automate**, and its option, **Contact Sheet II**, to open the necessary dialog box.
3. In the **Document** portion of the dialog box, specify the **Width** and **Height** of your contact sheet. 8 inches by 10 inches would be a good choice, if you were planning to print the document on a letter-sized sheet.
4. Also, set the Resolution to 72 ppi and choose an appropriate **Mode** (Grayscale for B&W images or RGB Color for Color images are recommended).
5. In the **Thumbnail** portion of the dialog box, choose **Across First** from the **Place** pop-up menu. This will line up your images from left to right in alphabetical order.
6. Next, specify the number of **Columns** and **Rows** that you want on your contact sheet. For example, 5 columns and 6 rows would allow you to have 30 images on a contact sheet.
7. At the bottom of the dialog box, select the check box for **Use Filename As Caption**. Adjust the **Font** and **Font Size** to suit your needs.
8. At the top and in the **Source Images** area of the dialog box, click the **Choose** button to locate and select your image Folder. If needed, select the **Include All Subfolders** check box.
9. After selecting the appropriate folder, click the **OK** button in the Contact Sheet II dialog box.

With that click, Adobe Photoshop CS 3 automatically resizes, renames, and places in order each image onto your contact sheet image. You just have wait for the process to be completed, then flatten the contact sheet image by selecting **Flatten Image** under the **Layer** menu, save (optional) and print.