

IDT Facilities Scheme

IDT facilities and offices occupy the East side of the 4th floor of Love Library with additional facilities for the SCC and the Media Center (on the 2nd floor of Love Library and basement of Library Addition respectively).

North End of 4th Floor (outside main corridor)

LL-471 contains 4 offices and a large open room. It houses the ESS Librarian, Digital Collections Librarian, Digital Systems Librarian, and shared digital scanning workstations, as well as a meeting room.

LL-475, an adjacent room, holds new computing equipment storage and staging area.

LL-461 and LL-459 (around the corner and facing the stacks) hold surplus equipment awaiting pickup by Materials Management or Foundation.

North End of 4th Floor (inside main corridor)

LL-464 is the main storage for parts and used equipment, plus carts and workbenches. SANS student assistant has a workstation in this room. When you enter the room from the East side, you find the following:

Surplus Shelf unit 1 and 2 (adjacent to Student Assistant Tech Bench): Equipment being wiped for surplus.

Carts: Lined up for use along the South and West walls.

File Cabinets unit 1 and 2 (adjacent to 2nd set of Tech Benches): Drawers contain Memory chips, and Soldering equipment

Shelf unit 1 (immediately behind 2nd set of Tech Benches): Speakers/ keyboards/ mice/ various cables (power cords, video cables, network cables, printer cables, M/F 25 pin cables, M/M 25 pin cables, DB9 M/M cables, phone cables, security cables)/ power supplies/ locks/ keys/ security supplies/ drive adapters/ spacers/ DVD drives.

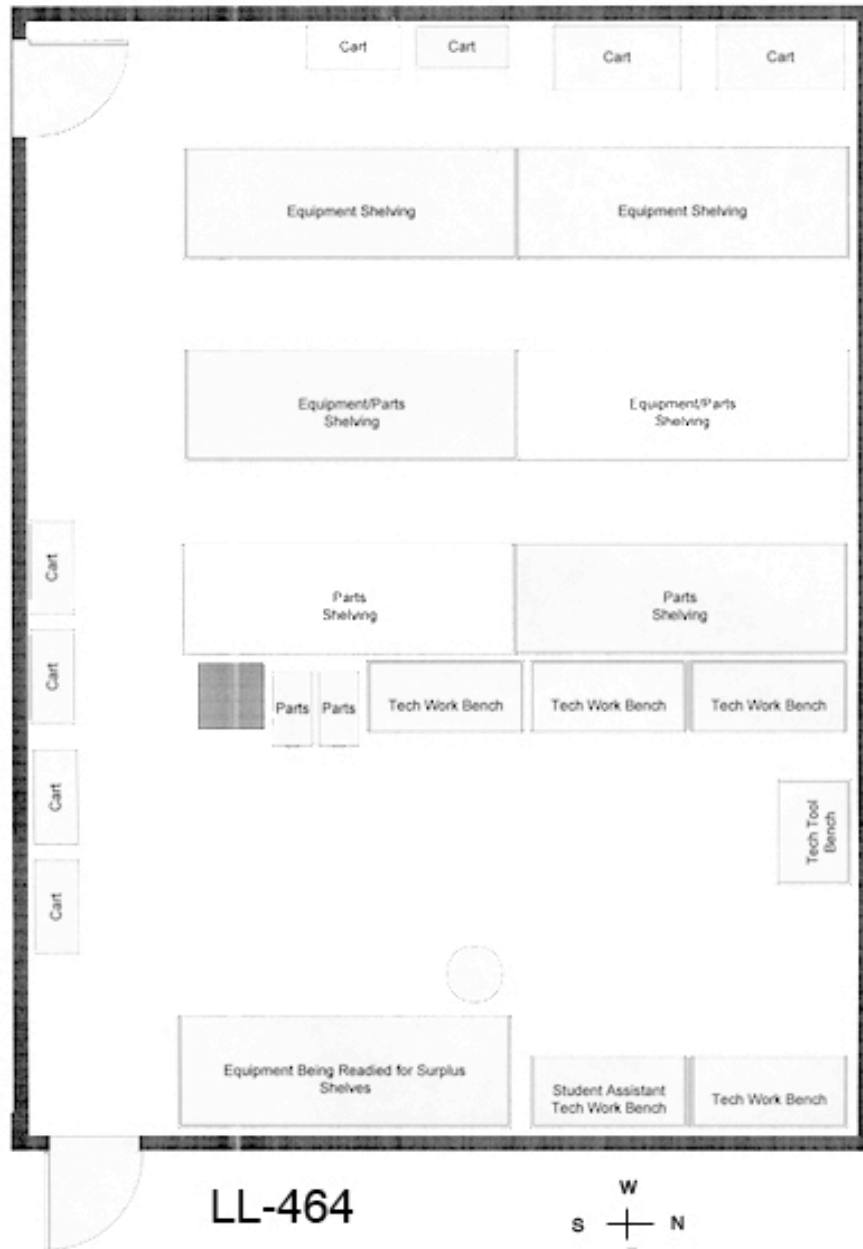
Shelf unit 2 Side A (facing East): PC's/ printer parts various adapters (most for WYSE Terminals)

Shelf unit 2 Side B: Printers/ PC's/ Scanners/ WYSE Terminals

Shelf unit 3 Side A (facing East): Monitors/ Printers

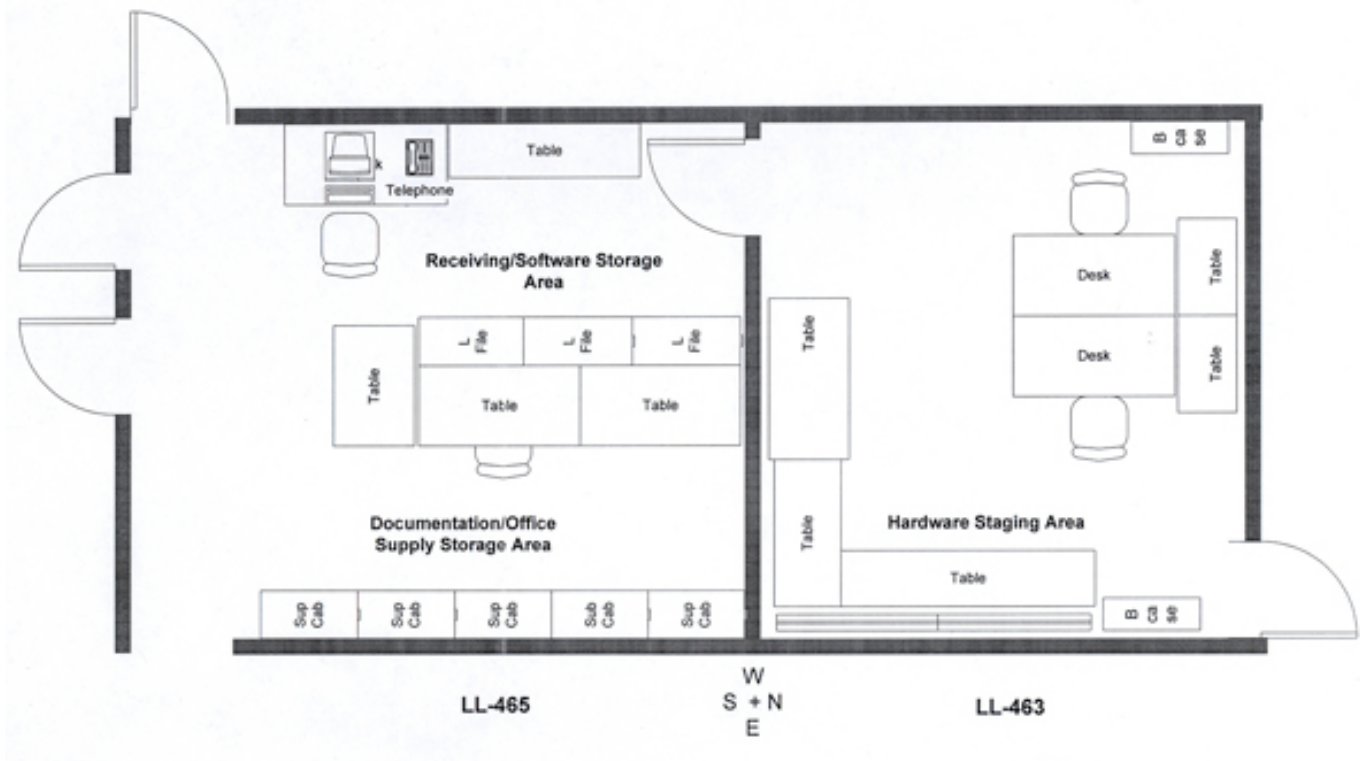
Shelf unit 3 Side B: Scanners/ Monitors/ iMac's

LL-464 Layout:



LL-463 is a staging area for projects, but also has two available desk/office spaces.

LL-465 is a storage area for IDT Office Supplies and additional Software files. It has a workstation for checking the Software Inventory databases.



LL-456 (off of LL-465 & near West door for LL-464) is additional storage for carts.

LL-455 (adjacent to LL-456) is a small meeting room with white boards for IDT.

Main IDT Offices (entrance back to main corridor)

LL-453 is the front entrance for the 4th floor IDT Offices. It has guest-seating and handout shelves. It opens onto LL-406.

LL-406 houses the InfoSys Service Desk and Operations Support. Storage in the room accommodates the Software Inventory, Laptop Checkout, central mail boxes, and shared office equipment.

LL-454 is additional storage for the InfoSys Service Desk.

LL-408H is the Graphics Room and house two scanners/workstations.

LL-408G & J are offices for Information & Tech Support.

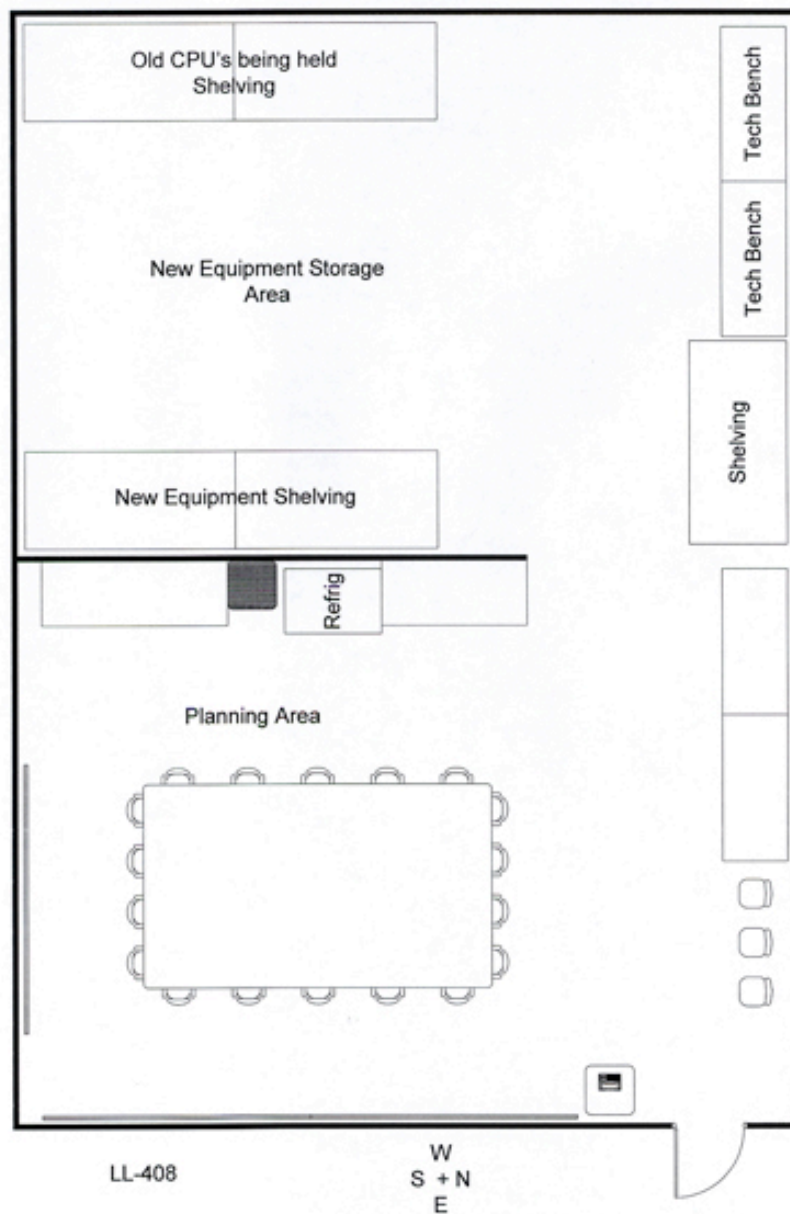
LL-405 (directly behind & across main corridor) has offices for the SANS unit and includes **LL-405D & E** (Project Manager's office).

LL-405A (pass the PAC cabinets in Hallway) is the Library's main server room.

South End of 4th Floor (inside main corridor)

LL-409 (adjacent to LL-405A) has offices for the Technology Initiatives unit.

LL-408 (west side of Hallway) is the IDT Planning area and storage of new equipment. This has white boards around the planning table.



Student Computing Center (2nd Floor, Love Library)

IDT-SCC staff are housed in the offices at the South end of the Help Desk Counter. The counter is shared with TNS. Open computing covers most of the remaining floor, except for the following: BATS Cola classrooms (Northwest side) and the Student Disabled Services rooms (Northeast side).

Media Center (Basement, Library Addition)

IDT-Media staff has office space in LA-61N. Open computing/multimedia covers most of the main LA-61 with presentation/multimedia rooms along the walls. The Media Center has counter and collection space on the South wall.