



## Quick Info on Sympodium Monitor ID 250

- To start the Sympodium Monitor ID 250
  1. Ensure the computer is switched “on”
  2. Turn the monitor switch on
  3. Press any keyboard button

*After starting the computer there are two kinds of function controls;*





<b><u>Pen-Tool Buttons</u></b> (located at the top)	
	The Arrow button changes pen to mouse mode (pointer mode)
	The Digital ink color buttons (black, blue & red). <ul style="list-style-type: none"><li>• Works well with PowerPoint, websites, and software such as excel</li><li>• Write on the screen</li></ul>
	The Eraser button to manually erase digital ink.

### **Tips:**

- Use these tools in presentations and instruction; Use the digital ink to draw on the screen. To quickly erase all drawings, press the arrow button & touch the screen



*You can double click your way through a link while still in pen mode*

<b>Function Buttons</b> (located near the bottom)	
	<b>Launch Notebook software</b> <i>This can be used to make quick notes without having to wait to open a word document.</i>
	<b>Change next pen contact to a right-click</b> <i>Press button once to use stylus pen for right clicking.</i>
	<b>Launch Capture toolbar</b> <ul style="list-style-type: none"> <li>• <i>Useful in taking quick pictures of websites or students work and instantly saving it as a picture.</i></li> <li>• <i>Opens onto the notebook software function</i></li> </ul>

### **Tips:**

*-The podium computer is now equipped with a mouse as an alternative input device..*

*-The options which display when one right clicks an object change with each object. Ex: right click a picture online and you can copy the picture, right click on the desktop background and the properties menu is made available.*

### **FAQ:**

- **My monitor is still blank, or is saying no signal.**

*Press any keyboard button, or*

*Touch the screen with the stylus pen, or*

*Press the monitors power on/off (be sure monitor and computer are on).*

- **I have a faded boxed outline on the screen that won't go away**

*Restart the computer to reset the screen*

- **My stylus pen won't line up with the arrow, what do I do? Or, I am having Problems using the stylus with detailed objects, such as checkboxes.**

*The best solution is to restart the computer, however for a quick fix, locate the position of the tip of the pointer to the stylus tip. Use that distance as your new location of the arrow.*

## **Add your own!**

To help in building this manual feel free to write down any questions or tips you may have.

*We're trying to make this as useful and thorough as possible so don't hesitate to ask anything about workstation.*

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