

## GROUP & GROUP MEMBER RESPONSIBILITIES

The success of the group will depend on the cooperation and professionalism of its members. Employers will expect you to know how to work effectively in groups: how to determine what needs to be done; how to find information; how to assess information; how to share the workload; and how to resolve interpersonal conflicts that might arise. Effective collaboration includes, but is not limited to:

- Participating fully (in spirit and actuality)
- Participating professionally (i.e., civil discourse; abiding by the rules of academic honesty)
- Meeting responsibilities (i.e., completing assigned tasks on time and to the best of your ability)
- Taking the consequences of not abiding by the group's rules.
- Giving group members appropriate credit where due
- Not giving credit where it isn't due

After reading through this document, each member needs to initial each item and then sign the document at the end. Return it to the instructor who will make copies for your group. If you disagree with these rules, then as a group amend them. They must be approved by the instructor, however.

1. Each group member agrees to join outside group meetings on time.

Initials: JP, SS, AB,KB

2. Group members who are avoidably late or do not attend meetings must: not be given credit for that part of the assignment.

Initials: JP, SS, AB,KB

3. Each group member must give an equal contribution to the project, in terms of being engaged in meetings and completing the work.

Initials: JP, SS, AB,KB

4. If a member submits plagiarized material and/or cheats, the group agrees to bring this to the instructor's attention immediately.

Initials: JP, SS, AB,KB

5. Each member agrees to familiarize him- or her- self with and abide by UNCC's rules for Academic Honesty.

Initials: JP, SS, AB,KB

6. Members agree to treat one another with respect. Respect includes no name-calling. If you don't like an idea, address the idea, not the person (for example, "I don't think that idea will work because..." not "That's stupid"). In the event that a group member treats someone inappropriately, s/he will [write a consequence]:

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7. No "cross talking" is allowed. This means not interrupting when someone else is talking.

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8. In the event that a group member or members are dominating the group, it's the time keeper's job to politely interrupt them (this is when you can interrupt) and ask that someone else speak.

Initials: JP, SS, AB,KB

9. Other rules that the group would like to add:

Each member print name & then sign:

Date: \_\_\_\_\_ 10/27/2021 \_\_\_\_\_

Print Name: Jay Patel

Signature: J.M.Patel

Print Name: Sharad Swaminathan

Signature: S.Swaminathan

Print Name: Aishwarya Babu

Signature: Aishwarya Babu

Print Name:Ianesh Karthik Bandhuchoday

Signature:I.K.Bandhuchoday