
JACOB BULLOCH

(575) 607-5483

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JPBulloch@pm.me

Web-Based Resume

Quick learner with a passion for technology and an aptitude for bridging the divide between creativity and logical analysis. Hard-working and dedicated designer capable of translating user requirements to technical specifications and relating technical concepts in layman's terms. Natural eye for process engineering and anticipating user needs.

Key Skills

- Fast Learner
- Problem Solving
- Creative Solutions
- Coding
- Communication
- Graphic Design
- Time Management
- Intuit User's Needs
- Self-Motivated

Coding Experience

- Object-Oriented Programming
- Java
- C++
- JavaScript
- Python
- Data Structures
- Database Concepts
- Operating Systems

Work History

Military Outreach Coordinator

07/2018 – Present

Eastern New Mexico University

Portales, NM

- Mitigated critical issue from cohort benefit rule changes; prevented 80% loss by preemptive correction
- Developed/implemented cohort statistical tracking; automated usable data analysis/output from raw data
- Designed cohort student experience priorities; boosted enrollment 522% in 2 years with grassroots effort

Direct Support Operator; Team Leader

04/2015 - 07/2018

Air Force Special Operations Command

Cannon AFB, NM

- Led team of 13; directed professional development, productivity, mission readiness, and compliance
- Liaised between organizations; showcased capabilities/services via planning, exercises, and real missions
- Developed training materials to cover deficit; boosted initial pass rate 25%; saved 160 person-hours

Section Leader: Foreign Language Acquisition Course

08/2013 – 04/2015

Air Education and Training Command

Presidio of Monterey, CA

- Led six students in intense 18-month Arabic Language Acquisition Program; guided study habits/priorities
- Developed supplementary Arabic Language training materials for students awaiting official class start
- Coached section to 83% pass rate; 33% higher than expected 50% attrition rate; most successful section

Foreign Area Specialist: Analysis Operator

07/2011 – 08/2013

Air Combat Command

Davis-Monthan AFB, AZ

- Briefed aircrews as Foreign Area subject matter expert; optimized mission effectiveness/crew knowledge
- Translated, analyzed, and reported time-sensitive foreign language material; swift judgment calls required
- Maintained sensitive military information in accordance with strict protocols; Top-Secret SCI clearance

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Education History

AA – Korean

10/2010

Defense Language Institute

Monterey, CA

AAS – Intelligence Studies and Technology

07/2013

Community College of the Air Force

Montgomery, AL

AA – Arabic

12/2014

Defense Language Institute

Monterey, CA

Graduated with Honors

BS – Computer Science

05/2021

Eastern New Mexico University

Minor: Graphic Design

Portales, NM

Graduation Projected

Additional Education Information

[Spring 2021 Unofficial Transcript](#)

[Spring 2021 Midterm Grades](#)