

Juan-Bernardo Rivero

[Your Address Line 1]

[Your Address Line 2]

Michael Page Switzerland

Hiring Manager

[Company Address Line 1]

[Company Address Line 2]

Geneva, 03.10.2023

Subject: Application - Project Manager

Dear Hiring Team at Michael Page Switzerland,

With over 15 years of experience in business development and project management, I am excited to apply for the Project Manager position at Michael Page Switzerland. My background in strategic planning and execution aligns well with the requirements of this role, particularly in managing PMO projects.

I possess strong skills in stakeholder engagement and communication, ensuring that all parties are aligned and informed throughout project lifecycles. My ability to integrate new technologies into workflows enhances efficiency and effectiveness in project delivery.

In my previous roles, I successfully led cross-functional teams to achieve project goals, demonstrating my adaptability in multicultural and fast-paced environments. My data-driven strategies have consistently resulted in improved business outcomes and client satisfaction.

I am available for an interview at your earliest convenience and am open to travel as required for the role. Thank you for considering my application; I look forward to the opportunity to contribute to your team.

Kind regards,

Juan-Bernardo Rivero