

Jeremy Pellow

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Professional Summary:

Detail-orientated IT professional with experience in network infrastructure and cabling. In-depth knowledge of IT systems such as Cisco Meraki, Active Directory, Office 365 and network infrastructure and topologies.

Certifications:

- Q-SYS Level 1 Certification
- ClearOne Professional AV Certifications

Experience:

Greenstream International

Austin, Texas

System Administrator

July 2016 – Present

- Performed on-premises network installation of Cisco Meraki firewalls, layer 2 and 3 switches and access points. Racked network equipment, servers, UPS, and DVR devices.
- Ran Cat5/Cat6/Fiber(multimode) cable connecting modems, firewalls, switches, patch panels and end users, while using industry best practices.
- Installed and configured conference room/office communication equipment including Polycom SoundStations and Polycom IP phones as well as set up Direct TV receivers with IR extensions.
- Configured Meraki environment to include access control lists, traffic shaping/forwarding rules, IP addressing, VLANs, SSIDs, and client configurations.
- Managed 200+ end user accounts in active directory including account creation, group management, access control, admin service accounts and account terminations.
- Administered server tools such as DNS, DHCP, VMWare, Group Policy and 3rd party APIs/FTP.

Golfsmith International

Austin, Texas

Junior Project Manager

May 2016 – July 2016

- Managed a small team of IT professionals to roll out a point-of-sale operating system upgrade for over 150 stores nationwide.
- Coordinated stores and contractors to ensure the most convenient upgrade schedule to minimize customer facing impact.
- Oversaw old equipment return and decommission to ensure proper disposal of hazardous material and prevent release of sensitive data.

United States Air Force

Tinker AFB, Oklahoma

Computer Systems Programmer

October 2011 – October 2015

- Trained and coded in object orientated languages such as C#, Java and JavaScript. Developed in SQL and JOVIAL.
- Worked code through entire SDLC process including requirements, design and testing.
- Drafted requirements, design and unit test plan documentation.
- Performed weekly peer reviews to ensure proper coding and documentation standards were being followed.
- Experience in Agile and Waterfall development.
- Coordinated directly with customers to ensure requirements were being met.
- Integrated code changes into working build, where they were fully system tested and released to the customer.
- In depth knowledge of Windows and Linux operation and management. Knowledge of OSX operation.
- Managed the software licenses of over 200 end users. Performed annual software inventory.
- Managed security clearances of over 200 personnel. Initiated re-investigation and investigated security violations.

Education:

Century College:

White Bear Lake, Minnesota

Associate in Applied Science in Information and Telecommunications Technology