

Career objective

Seeking a challenging career within a progressive organization where my skills with my vast experiences will enable me to make significant contribution to grow the business in a solid foundation .

Profile

A highly skillful well experienced senior manager has more than 15 years experiences in sales , marketing , operation , supply chain field in various countries . Speak Arabic , English, French fluently and some Italian language . With excellent communication skill , excellent skill on developing new channel , new business and build solid business partnership in Middle East, Africa regions.

Personal Profile

Name	:	Lynda Boumedine
Gender	:	Female
Date of Birth	:	Algiers 1967
Nationality	:	Algerian
Marital Status	:	Single
Visa Status	:	Employment Visa
Driving License	:	UAE driving license
Languages	:	Arabic (mother tongue), English (fluent), French (Fluent) , Italian (Basic)
Computer Skills	:	MS Office, Excel



Work Experience

July 2008 till Sep 2016 (9 years) Senior Marketing

Manager / Relationship Manager / Project Manager Roles

Employer: OFFSHORE ENGINEERING & MARKETING - Jebel Ali Free Zone Dubai , UAE

OFFSHORE ENGINEERING & MARKETING LIMITED was established in 1994 as a very well respectful and reliable supplier and an outstanding service provider to its world-wide clients base. Pipe, Fittings, Flanges, Bolts and Gasket Suppliers Based in Dubai & Egypt and Algeria, etc .

Job Responsibilities and Achievements:

- Responsible for the Business Plan, Action Plan, Risk Assessment and Tenders Analysis, project management , team management .
- Registration & qualifying OEML with the clients in the key segment areas.
- Assist Group CEO on International business expansions strategic planning and implementation.

- Assist Group CEO on business management and business development .
- Handling operation , supply chain , sales and marketing activities .
- Leading and Managing the projects : big perspective EPC foreign oil companies projects.
- Develop business in Middle East , Africa regions.

2005 to 2007 (2 years) IFFCO Company - DUBAI, UAE
Senior Marketing Executive and Relationship Manager Role

- Prepare the marketing planning and implement the plan .
- Organize the events in Middle East .
- Compiling and distributing financial and statistical information
- Represent the company to attend the exhibitions and marketing activities .
- Promote company and establish great relationship with clients .

2004 to 2006 (3 years) Gide Ioyrette & Nouel Company - Algeria
Assistant to company owner and Marketing Manager Role

- Produce information by transcribing, formatting, inputting, editing, retrieving, copying, and transmitting text, data, and graphics.
- Handle department personnel; arranging meetings, conferences, teleconferences, and travel activity .
- Prepares reports by collecting information within all departments.
- Handle supply chain management . To evaluate the needed suppliers and communication with suppliers .
- Provides historical reference by utilizing filing and retrieval systems.
- Assist company owner on internal and external communications of company business activities .
- Handle marketing brochures , marketing activities and prepare exhibitions .

Academic Background

- Geophysics Engineer from University of Technology, Algiers, Algeria 1994.
- Training at Sonatrach Company (Oil Company)

Personal Traits

I am an enthusiastic, hardworking, adaptable, and result – oriented professional.