

# Jake Pokalsky

516 Broadland Rd NW ▪ Atlanta, GA 30342 ▪ 404-680-6178 ▪ jppokalsky@gmail.com

## EDUCATION

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The University of Georgia – Athens, GA

December 2018

GPA: 3.82/4.00

**Bachelor of Business Administration: Finance, Management Information Systems**

**Minor in Computer Science**

Music Business Certificate

**Awards:** Presidential Scholar, UGA Honors Program Participant, MIS Department Scholarship

**Relevant Coursework:**

Financial Accounting, Financial Modeling, Survey of Investments, Applied Corporate Finance, Business Process Management, Data Management in SQL, Software development in Java, Web Development with HTML/CSS and JavaScript

## TECHNICAL/ COMPUTER EXPERIENCE

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**Programming Background:** SQL, Java, Python, HTML/CSS, JavaScript, jQuery, JSP

Software: Salesforce, Signavio, MS Excel certified, Tableau, Atom

Projects: Python-based Blockchain, Python-based Chatbot, Java-based MP3 Player,  
Recorded/Mixed/Mastered Album for Athens-based band Honeywheel (On Spotify)

## RELEVANT EXPERIENCE

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**Office of Instruction at UGA, Web Developer,** Athens, Georgia

July 2017-

- Migrated website content from Drupal (CMS) to OmniUpdate (CMS)
- Developed the new Pre-health site and Honesty site for UGA
  - <http://prehealth.uga.edu/> | <https://honesty.uga.edu/>
- Wrote custom HTML/CSS, and JavaScript for the websites developed

**Live Wire Athens (Music Venue), Intern,** Athens, Georgia    September 2016 - December 2016

- Built excel-based database for storing information on current and potential clients
- Assisted in automating the client registration process
- Coordinated the 2016 Light the Night charity walk after party

**Wells Fargo Financial Advisors, Intern,** Atlanta, Georgia

June 2015 - August 2015

- Created PowerPoint presentations that simplified investment decisions for trust fund clients
- Built reports to provide financial information about the assets in the Johnson & Johnson trust fund

## OTHER WORK EXPERIENCE

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**Peace Love Mom, Intern,** Atlanta, Georgia

June 2016 - August 2016

- Invoiced orders for the 2016 year
- Picked up and delivered apparel orders to various clients

**The Tavern at Phipps, Server,** Atlanta, Georgia

June 2013 - July 2014

- Interacted and developed personal skills to accommodate customers' needs
- Collaborated with team members in an efficient manner
- Operated Point of Sale (POS) terminals