## **ACP Prequal Seasonal End / Return to Standard Dunning**

These accounts are Active in ACP Pre-Qual Dunning (700 series) and less than 55 days delinquent. These accounts need to be returned to standard dunning and any remnant of ACP Pre-Qual needs removed to become a true BAU Dunning account.

## 1. Check if account is in seasonal.

- If seasonal is on the account, and seasonal was triggered by ACP Pre-Qual process, then end Seasonal
- 2. Return to standard dunning and update the account
  - 125 = Standard
  - 126 = Standard Non-VID
  - 130 = AZ Standard
  - 131 = AZ Standard Non-VID
  - 132 = CA Standard
  - 133 = CA Standard Non-VID
  - 134 = ME Standard
  - 135 = ME Standard Non-VID
  - 136 = MA Standard
  - 137 = MA Standard Non-VID
  - 138 = MD Standard
  - 139 = MD Standard Non-VID
  - 142 = NJ Standard
  - 143 = NJ Standard Non-VID
  - 144 = OR Standard
  - 145 = OR Standard Non-VID
  - 146 = VT Standard
  - 147 = VT Standard Non-VID
  - 148 = KS Standard
  - 149 = KS Standard Non-VID
  - 152 = WV Standard
  - 153 = WV Standard Non-VID
  - 154 = KY Standard
  - 155 = KY Standard Non-VID
  - 156 = PA/NH/VA Standard
  - 157 = PA/NH/VA Standard Non-VID

## 3. Notate the account

- COMPLIANCE EBB SEASONAL REVIEW REMOVED FROM SEASONAL AND RETURNED TO STANDARD DUNNING
- COMPLIANCE EBB SEASONAL REVIEW NOT ON SEASONAL. RETURNED TO STANDARD DUNNING

## 4. Disposition TARRMS

- Use "Completed" if seasonal was removed and/or the DG has been updated