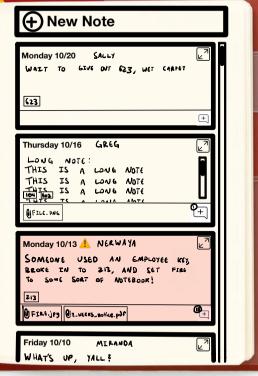


## FILTERED

INCLUDE	
CONTAINS  Urgent Comments SAttachments  TEXT  EXAMPLE: CARPET	
RDOMS AFFECTED  COMPANYER  COMPAN	
EXCLUDE	
CONTAINS  ☐ ⚠ Urgent	
ROOMS AFFECTED	



## NEW NOTE

NAME

URGENT (ALSO CONTACT ME!)

ATTACHMENTS

Attach a document.

Drop a file here to upload, or click here to browse

Files you attach will appear here.

ROOMS AFFECTED

type here to begin

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