

IT 337 Project Two Student Portal Task Analysis

We have conducted a task analysis of the student portal, and this document represents the results of that analysis. The numbered steps below represent the current process for registering for class through the student portal.

You are a student at MYU who wants to register for a course to add it to your schedule. You know that there is limited time, but you want to take a full 18 credits to be sure you graduate on time. You will log on to the registration system, find the only open slot on your schedule, and attempt to add IT 110. You've heard good things about Professor Macy, and would like to enroll in her section if possible. Use this link to access the [Student Portal Demonstration](#) and then complete the following steps in order.

- 1) Click on Log In using the credentials already entered for you. Today, you are a student by the name of Eyete Major.
- 2) Click on View Profile to check your profile information before you proceed. Then return to the Main Menu.
- 3) Click on View My Program to view the classes that you need to complete your program. You decide on IT 110 to fill out your current schedule. Then return to the Main Menu.
- 4) Click on View My Schedule to see the available times that you might add a section of IT 110. You notice that 3:00 MWF is available (but just barely). Return to the Main Menu.
- 5) Click on Search Classes/Register to search for IT 110 and available sections. Search criteria for the current term is already entered. Click on Search to execute the search.
- 6) Click on the checkbox at the beginning of the row containing Professor Macy's 3:00 PM section of IT 110. This is the only section of hers that fits your schedule. Then, click on Register for Selected Course(s) to complete the registration.
- 7) Click YES to close the dialog box and complete the registration. This action returns you automatically to the Main Menu.
- 8) Click on View My Schedule to see your updated schedule with the newly registered class. Return to the Main Menu.
- 9) Click on View My Program to see your program updated with the R next to IT 110. Return to the Main Menu.
- 10) Log out. You have finished registering for your class.