

PRETRIAL CONFERENCE REPORT Mass.R.Crim.P. 11(a)(2)(A)	DOCKET NUMBER _____	Trial Court of Massachusetts Juvenile Court Department
Commonwealth v. _____ <div style="text-align: center; font-size: small;">NAME OF CHILD/DEFENDANT</div>		DIVISION _____
<i>(To be completed and signed by both parties and submitted to the court at the Pretrial Hearing unless child/defendant tenders a plea or admission)</i>		
A pretrial conference between the parties was conducted on _____, 20____, with the following result:		
I. DISCOVERY		
1. Automatic Discovery for the Child/Defendant. Pursuant to Mass.R.Crim.P. 14(a)(1)(A). The Commonwealth has disclosed to the defense and the defense has been permitted to discover, inspect and copy: (in the Commonwealth's possession and control)		
YES	NO	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Automatic Reciprocal Discovery for the Prosecution. Pursuant to Mass.R.Crim.P. 14(a)(1)(B). The defense has disclosed to the prosecution and the prosecution has been permitted to discover, inspect, and copy the following intended for offer at trial:		
YES	NO	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Unresolved Discovery Issues. With respect to any discovery to which the parties are or may be entitled, automatically or by court order, pursuant to Mass.R.Crim.P. 14 and which has not yet been provided:		
<input type="checkbox"/>	The parties agree as follows: <i>(list items and agreed upon date of delivery, inspection, etc.)</i> _____ _____	
<input type="checkbox"/>	The defense is filing herewith the following motion(s) to compel discovery: _____ _____	
<input type="checkbox"/>	The prosecution is filing herewith the following motion(s) to compel discovery: _____ _____	
4. Certificate of Compliance. The undersigned acknowledge that each party must file a Certificate of Compliance when the party has provided all discovery required by rule, agreement or court order, pursuant to Mass.R.Crim.P. 14(a)(3).		

5. **Subsequently Discovered Material.** The undersigned acknowledge their continuing duty regarding discovery pursuant to Mass.R.Crim.P. 14(a)(4).

II. OTHER PRETRIAL MATTERS

6. **Notice of Alibi.** See Mass.R.Crim.P. 14(b)(1). The Commonwealth hereby notifies the child/defendant that the time, date, and place of the alleged offense was as follows: _____

If an alibi defense will be offered by the child/defendant, he/she agrees, if ordered by the judge, to notify the Commonwealth in writing on or before _____, 20____ of the place or places at which the child/defendant claims to have been at the time of the alleged offense and the names, addresses and dates of birth of the child's/defendant's alibi witnesses or may here so state: _____

The Commonwealth agrees to notify the child/defendant in writing within seven days of service of the child's/defendant's alibi, of the names, addresses and dates of birth on which it relies to establish the child's/defendant's presence at the scene of the alleged offense or otherwise to rebut the child's/defendant's alibi defense.

7. **Notice of Other Defenses.** Mass.R.Crim.P. 14(b)(2),(3). If the child/defendant intends to rely upon the defense of lack of criminal responsibility or upon a defense based upon a license, claim of authority or ownership, or exemption, defendant must notify the Commonwealth within 21 days of the assignment of a trial date, or may here so state: _____

8. **Non-Discovery Motions.** In addition to any discovery-related motions listed above, the following motions will be filed on matters upon which the parties have not reached an agreement. _____

9. **Stipulation of Facts:** _____

10. **Status of Child (if applicable).** The child presently is in the custody of _____

11. **Status of Case (Not Binding)** Estimate length of trial: _____ Proposed trial date(s) _____

No. of Witnesses: Prosecutor _____ Defense _____ Jury _____ Jury Waived _____ (Not Binding)

12. **Interpreter.** A _____ interpreter is needed.

13. **Commonwealth to proceed by:** ☐ Complaint ☐ Indictment ☐ Not yet determined

14. **Certification.** The undersigned certify that the above Pretrial Conference Report was agreed to on _____, 20____, and that each party is bound by this report. The report shall control the subsequent course of the proceedings.

Assistant District Attorney / Police Prosecutor _____

Defense Counsel _____

Child/Defendant (required when waiving a constitutional right or when the report contains stipulations as to material facts) _____

Parent or Guardian (if delinquency/youthful offender) _____

(To be completed by Judge)

This report has been submitted in its entirety and accepted by the court.

☐ This matter has been scheduled for a compliance hearing on _____, 20____.

☐ This matter has been scheduled for trial on _____, 20____.

DATE _____

JUSTICE _____