AGILE @salesforce

Salesforce Definition of Done

A Task is done when:

- No additional work is required on the task
- All code is checked in and builds successfully
- Coding standards are met
- All complex or high-risk work has been reviewed (or pair programmed)
- Output(s) has been published

A Story is done when:

- All tasks for the story are done
- All acceptance criteria, as defined and agreed upon by the team as part of DOR, have been met
- All functional and UI tests pass. Code coverage for these automated tests exceed 70%
- All P0/P1/P2 defects related to the story's functionality have been resolved and verified
- All tests pass (new and existing, automated and manual tests)
- UX has reviewed and approved the proposed user experience
- CX has reviewed and approved all UI text

A Sprint is done when:

- The sprint timebox has expired
- All completed stories have been approved by the Product Owner
- Where applicable, security considerations have been addressed
- Any incomplete work has been moved into a future sprint or returned to the backlog
- Scrum Team has completed a sprint review and a retrospective
- All doc work related to the sprint has been identified (for example, by setting the Help Status GUS field or by creating a doc-specific user story.)

Prior to release (ready to be deployed) when:

- Cross-team integration is complete and tested
- End-to-end core & off-core testing is complete
- Security reviews are complete, threat modeled, and features adhere to <u>security standards</u> (should be completed at a Feature Level)
- Monitoring and logging are in place and are GDPR compliant
- All usability testing is complete & satisfactory
- All UI components have labels ready for localization vendors.
- All Documentation and User Assistance is complete and has been reviewed and approved by the Product Owner
 - Customer communications are accurate and complete, including Release Notes for customer-impacting changes and Trust Calendar entries for timing.
- UX has reviewed and approved system-level user experience
- The Product Owner approves of the release

Ongoing

- All accessibility tests have been run and defects related to the story's UI have been resolved/verified if necessary (see <u>best practices</u>)
 - All <u>accessibility</u> defects have been fixed and UI is compliant with WCAG at the Double-A level (refer to http://www.w3.org/TR/WCAG)
- Received 3PP approval from Legal and ProdSec by Feature Freeze.
- All P0/P1/P2 defects found in this build have been fixed
- Performance/scalability/reliability tests are complete and pass
- At least 70% of system test cases have been automated and checked in (at least monthly)
- All functional and UI tests pass. Code coverage for these automated tests exceed 70% (at least monthly)
- Reviewed for Innovation filings

Version update: April 2018

Mobile DoD: Mobile has a separate Definition of Done. View here

View <u>Definition of Ready</u>