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| Name: Hai Ninh Nguyen |  |
| Group: Ninkology (Ninka+FOSSology) |  |
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| 1) Explain how you were involved in the group. | I am mainly responsible for documentation |
| 2) What did you specifically contribute to the group? Not, how did you help someone else. | I draw DFD diagram, update the System Charter’s problems/opportunities and objectives, keep track of Change Log (reformat and update it), and format all the sections in the document |
| 3) What would you like me to specifically grade **you** on because you feel that it is most representative of **your** work? | I want to be graded on the level of details of the Change Log and the overall document’s format |
| 4) How did you coordinate your group activities between the various components? | I participate in weekly in-class meeting and out-class meeting on Friday. |
| 5) What were your experiences and difficulties with this assignment? | Difficulties: redo the Change Log and reformat the document  Experience: improve the level of details in Change Log, understand more about documentation requirement |
| 6) What are you going to do differently next assignment to overcome these difficulties? | I will record every upcoming change in more details. I will make sure to submit the document for revision before turing it in. |
| Signed Off By: <<Your team members>> | Ryan Vanek, Jordan Rauscher |