

## MODULE 5 | TURNITIN

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### I. Students Outcomes (Objectives):

At the end of every session, at least 75% of participants are able to:

- a. Know how TURNITIN works
- b. Navigate using the INSTRUCTOR and / or STUDENT module
- c. Appreciate TURNITIN as a similarity checking software

### II. Pre-Activity for Experiential Learning

- a. Knowledgeable on paraphrasing, interpreting and/ or summarizing
- b. Form bibliographic citation properly
- c. Written document to be submitted (as a sample)

### III. Experiential Activities to Support Acquisition of the Student Outcomes

1. Introduce TURNITIN (main page/ video) – basic software information, as a similarity checking software or software to avoid plagiarism.
2. Participants will go to the library website (adnlib.adnu.edu.ph), then click the TURNITIN icon below the O'Brien Catalog search engine. (Participants may also go directly to TURNITIN website at [www.turnitin.com](http://www.turnitin.com).)
3. Discuss the Turnitin's main page briefly– the "Create account/Log In" links, about the product and Help / Manual /User Guide Links

#### Instructor Module

- a. For Instructors to navigate this software, Administrator shall make sure that each instructor shall have an account before training them. (If accounts are not yet created, ask for the instructor's email address, full name and contact number.)
- b. An email from TURNITIN will be sent to the instructor once Administrator added them in the system. Instructors shall click the link sent to them to continue the registration process.  
\*\*Remind the instructor to keep a record of the email used, password set and answer to the secret question while registering for they can still recover their accounts just in case they forget it.
- c. Access the Instructor's Account by clicking the "Log In" link at the upper right of the page.
- d. Enter the EMAIL used and PASSWORD that you set.
- e. Discuss the main page of the INSTRUCTOR's MODULE
  - i. TABS
  - ii. Creating Classes and Assignments
  - iii. Enrolling students
- f. Play video Turnitin - Reading the Originality Report.mp4 to teach on Originality report
- g. Remind to the instructors when checking papers submitted in TURNITIN

#### Student Module

- a. Student will need a "CLASS ENROLMENT ID AND PASSWORD" before they can open their own TURNITIN accounts. (Info will be provided by their instructors)
- b. Set up a STUDENT's Account by clicking the "CREATE ACCOUNT" link at the upper right of the page. At the lower part of the page click the "STUDENT" link.

- c. Fill out the necessary fields, make sure to keep a record of the email used, password set and answer to the secret question while registering for they can still recover their accounts just in case they forget it.
- d. Once account is created, student will be asked to log in by entering the EMAIL and PASSWORD that they set
- e. Play video Turnitin - Student Tutorial.mp4 to show how a student can create an account and submit papers
- f. Reminders to the students of the results of papers submitted in TURNITIN

**IV. Capstone Experience**

- 1. Ask participants on how they can access the TURNITIN, the different file formats they submit and how they will submit it.
- 2. Have a participant reiterate uses of this system

**V. Core Skills Applied**

- 1. Computer Literacy
- 2. Critical Thinking
- 3. Writing skills
- 4. System appreciation

## MODULE 5 | TURNITIN (Instructor's Module)

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### Students Outcomes (Objectives):

At the end of every session, at least 75% of participants are able to:

- a. Know how TURNITIN works
- b. Navigate using the INSTRUCTOR and / or STUDENT module
- c. Appreciate TURNITIN as a similarity checking software

Library orientation proper

Materials: PPT on TURNITIN (Module 5)  
TURNITIN - Instructor User Manual  
Turnitin - Introductory Video  
Turnitin - Reading the Originality Report.MP4



Figure 1- Introductory Video

**FACILITATOR:** (click the title for the introductory video on TURNITIN) *“TURNITIN is a software that promotes originality in the works that are submitted. This tool does not check plagiarism, instead checks similarity of submitted papers to other text/ documents available in its repository and those available online.”*

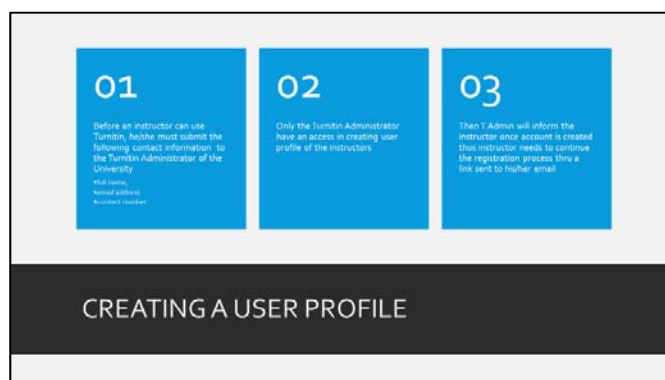


Figure 2 - User Profile

**FACILITATOR:** For Instructors to use TURNITIN, Administrator shall create an account before training them. (If accounts are not yet created, ask for the instructor's email address, full name and contact number.)

An email from TURNITIN will be sent to the instructor once Administrator added them in the system. Instructors shall click the link sent to them to continue the registration process.

**\*\*Remind the instructor to keep a record of the email used, password set and answer to the secret question while registering for they can still recover their accounts just in case they forget it.**

Access the Instructor's Account by clicking the "Log In" link at the upper right of the page. Enter the EMAIL used and PASSWORD that you set.

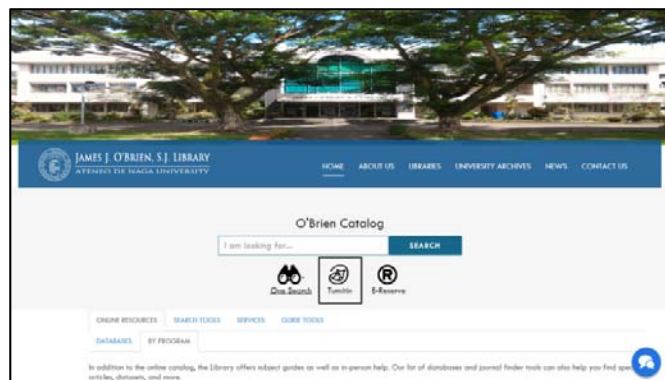


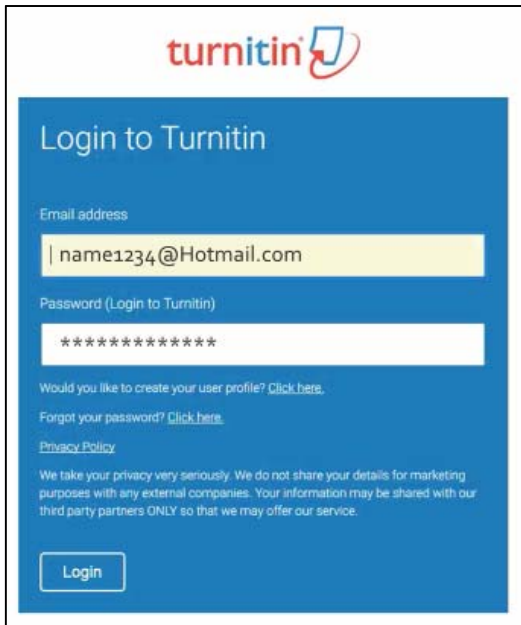
Figure 3 - Main library website

**FACILITATOR:** TURNITIN's website is accessible thru the library website. Just click the "Turnitin icon" or visit [www.turnitin.com](http://www.turnitin.com).



Figure 4 - Turnitin page

**FACILITATOR:** This is the main page of TURNITIN website. Click Create Account | Log In at the upper right part of the page to access your account.



turnitin

## Login to Turnitin

Email address

name1234@Hotmail.com

Password (Login to Turnitin)

\*\*\*\*\*

Would you like to create your user profile? [Click here.](#)

Forgot your password? [Click here.](#)

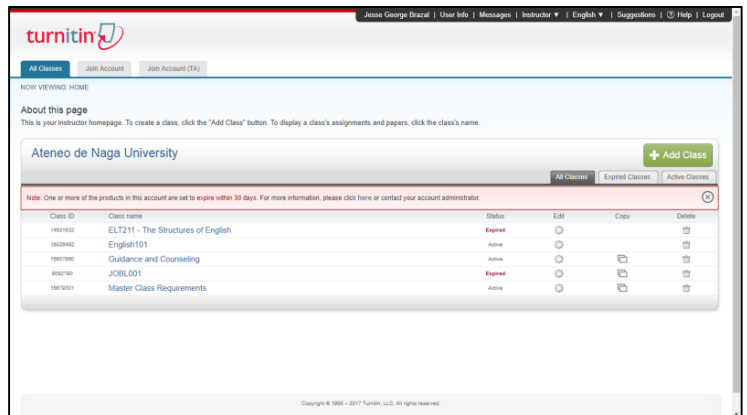
[Privacy Policy](#)

We take your privacy very seriously. We do not share your details for marketing purposes with any external companies. Your information may be shared with our third party partners ONLY so that we may offer our service.

Login

Figure 5 - Log in portal

**FACILITATOR:** Type in your log information then click Log In. If you forgot your password, or you didn't receive your initial welcome e-mail, you can reset your password via secret questions or by the email you originally used during signup. Turnitin cannot send password reset information to any other e-mail.



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Join George Howard | User Info | Messages | Instructor | English | Suggestions | Help | Logout

All Classes | Join Account | Join Account (TK)

NOW VIEWING: HOME

About this page  
This is your instructor homepage. To create a class, click the "Add Class" button. To display a class's assignments and papers, click the class's name.

Ateneo de Naga University

+ Add Class

All Classes | Expired Classes | Active Classes

Note: One or more of the products in this account are set to expire within 30 days. For more information, please click here or contact your account administrator.

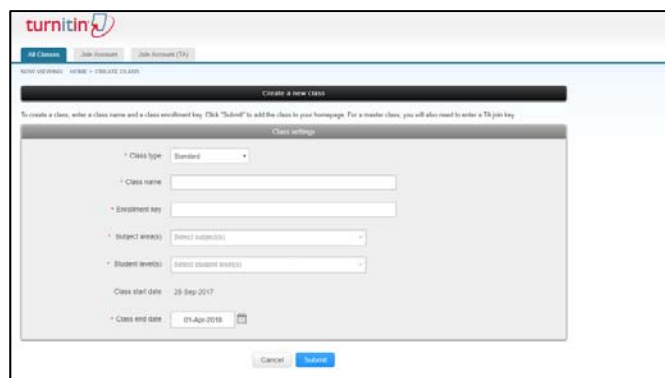
Class ID	Class name	Status	Edit	Copy	Delete
1401802	ELT211 - The Structures of English	Expired			
16029402	English101	Active			
1602780	Guidance and Counseling	Active			
800794	JOBLE001	Expired			
1607001	Master Class Requirements	Active			

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Figure 6 - Instructor Mode main page

**FACILITATOR:** This is the instructor's homepage. Once you have class created you will see them here. Click "Add Class" button to create a class.

### Creating a New Class



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All Classes | Join Account | Join Account (TK)

NOW VIEWING: HOME | CREATE A NEW CLASS

### Create a New Class

To create a class, enter a class name and a class enrollment key. "Click 'Submit'" to add the class to your homepage. For a master class, you will also need to enter a 15 join key.

Class settings

Class type: Standard

Class name:

Enrollment key:

Subject areas: (Select subject(s))

Student levels: (Select student level(s))

Class start date: 26 Sep 2017

Class end date: 01 Apr 2018

Cancel Submit

Figure 7 - Add Class

**FACILITATOR:** On the 'Create a New Class' page, enter a **class name** and an **enrollment password**. The class enrollment password is the password your students will use to enroll in your class. The end date is the date your class expires. When a class expires students can no longer submit papers or enroll in the class. Click '**Submit**' to add the class to your homepage.

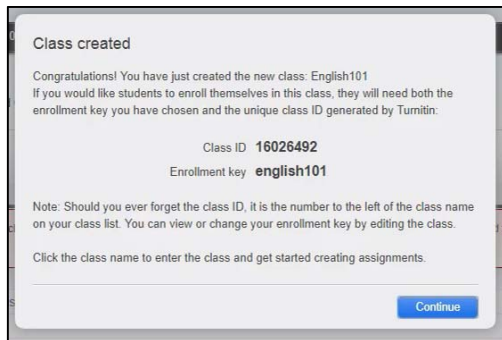


Figure 9 - Class ID and Enrolment key

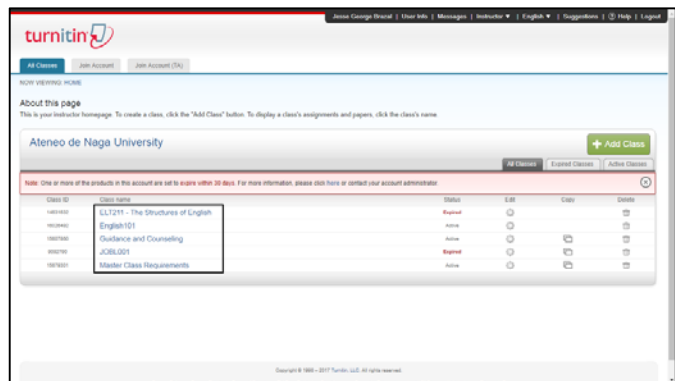


Figure 8 - List of class created

**FACILITATOR:** You should distribute your **class ID** and **enrollment password** to your students so that they can enroll in your class and submit their papers. You can view your class enrollment password at any time by clicking the edit icon to the right of your class

Click on the **name of your class** to open your class homepage

### Adding an Assignment

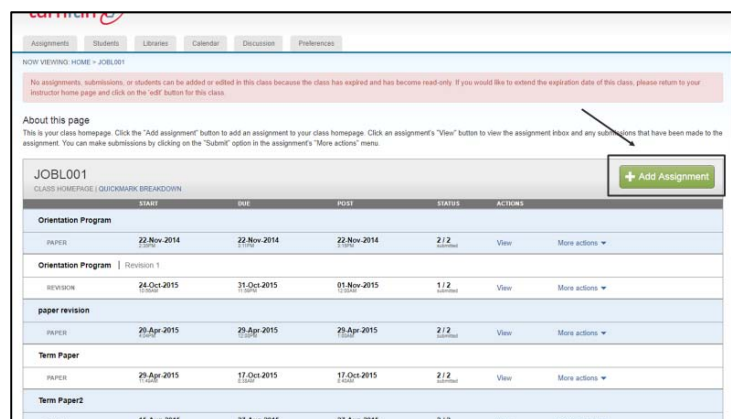


Figure 10 - Add an Assignment

**FACILITATOR:** Within your class homepage click on the '**Add Assignment**' button to create an assignment.

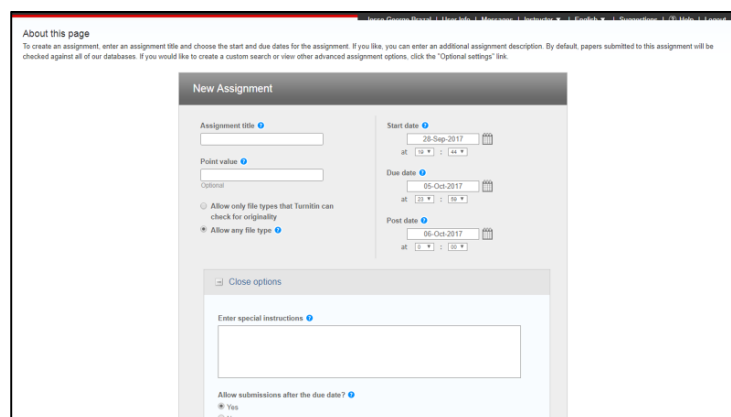


Figure 11 - Assignment Preference (1)

Figure 12 - Assignment Preference (2)

**FACILITATOR:** Be mindful of this option. This should be “NO REPOSITORY” specially if you’re planning to submit a revision of paper to avoid 100% similarity index.

Students will be able to submit their papers to the assignment starting on the start date and until the due date passes. Click 'Submit' to add the assignment to your class homepage.

### Enrolling a Student

Figure 14 - Adding one-by-one

Figure 13 - Upload Batch list

**FACILITATOR:** Go to “STUDENTS” tab if you wish to add a student in your class. You can add students one-by-one or upload a student list. (click).

### ORIGINALITY REPORT

**FACILITATOR:** Originality report is the main tasking of Turnitin where it will check similarity of students work to other sources available via web and Turnitin repository. The video to be presented shows a detailed way on how to look at this originality report. Let’s watch this. (Click “Originality Report” to play the video.)

## MODULE 5 | TURNITN (Student's Module)

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### LIBRARY ORIENTATION PROPER

Materials: PPT on TURNITN (Module 5.2)  
Turnitin - Introductory Video.MP4  
Turnitin - Student Tutorial.MP4



Figure 15 - Introductory Video

**FACILITATOR:** (click the picture for the introductory video on TURNITIN) *“TURNITIN is a software that promotes originality in the works that are submitted. This tool does not check plagiarism, instead checks similarity of submitted papers to other text/ documents available in its repository and those available online.”*

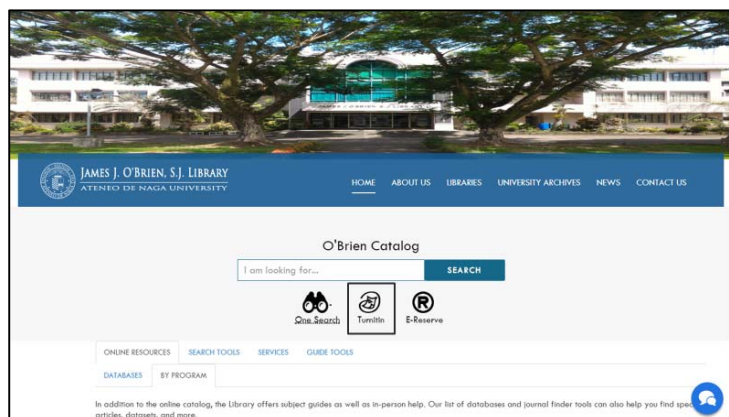


Figure 16 - Main Library web page

**FACILITATOR:** TURNITIN's website is accessible thru the library website. Just click the "Turnitin icon" or visit [www.turnitin.com](http://www.turnitin.com).





Figure 17 - Turnitin main page

**FACILITATOR:** This is the main page of TURNITIN website. Click Create Account to create your account. (Click anywhere in the presentation to play the *Turnitin Student tutorial.mp4*) The video is about creating an account and submitting papers in Turnitin.com.

Figure 18 - Turnitin Log In portal

Figure 19 - Student account creation

**FACILITATOR:** For student creating an account / user profile, click the “Click Here” link just below the log in bar. Then in the next page click “Student” link.

**FACILITATOR:** Type in the **“CLASS ID”** and **“CLASS ENROLMENT KEY”** that your instructor provides. Input necessary personal information. Kindly note of the log ins that will be created and the security question and answer that you set. You will need this in case you forgot your log ins. Once account is created an email for verification will be sent to you, just follow the instructions then your *Turnitin* account will be created.