# REP GUIDE

LIBERTY LIFE ASSURANCE COMPANY OF BOSTON



LEGACYLINK®

Innovation in WEALTH TRANSFER







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# **Legacy Link - Innovation in Wealth Transfer**

Legacy Link is an innovative solution to a problem that is growing more and more prevalent in our aging society. Concerned about their retirements, millions of individuals have purchased deferred annuities as a way of saving money on a tax favored basis. After years of disciplined saving, individuals are now realizing they have accumulated significant amounts of money in their annuities, as well as in other retirement savings vehicles such as 401(k)'s, IRA's, and mutual funds. In many cases, people have done a better job preparing for their retirement than they had ever expected. Where this is the case, individuals are no longer concerned about how they will fund their retirements, but instead are contemplating the best ways to leave legacies to their loved ones.

# The Problem:

Although the annuity, with its tax-deferred growth and its capability of providing a guaranteed life income, is a great choice when planning for retirement, it may not be the most efficient vehicle for transferring assets to heirs. Yes, earnings on the contributions to an annuity grow tax-deferred, but taxes must eventually be paid on the accumulated growth. Most people realize that taxes will be due when they finally begin taking distributions from their annuities, but few consider the tax consequences if they happen to die with their annuities.

An annuitant's beneficiaries are still responsible for paying income taxes on the accumulated growth within a deferred annuity. This means that the inheritance the annuitant thought would be left to his/her heirs will be reduced by the amount of taxes due to those beneficiaries.

### The Solution:

If annuity owners plan for their legacies as well as they planned for their retirement, they have the opportunity to leave behind a larger net inheritance that will also avoid burdening heirs with additional income taxes. Through Legacy Link, Liberty Life is helping clients reposition their assets from what might be the perfect retirement planning vehicle -- an annuity -- into what could be the ideal asset transfer vehicle: life insurance.

### **How it works:**

Legacy Link systematically repositions your clients' assets from their tax-deferred annuity to a life insurance policy with an income tax free death benefit.





# **Transferring Annuity Assets**

If they are not already in an annuity with Liberty Life, funds from the client's existing annuity, are transferred to a Liberty annuity. The transfer takes place using a "1035 Exchange," which protects the tax-deferred status of the annuity's accumulated earnings. It is very important that this step is done correctly. If not, the annuitant could become liable for income taxes in the current year for all tax-deferred accumulations.

# **The Single Premium Immediate Annuity**

The new Liberty Annuity, a Single Premium Immediate Annuity (SPIA), is used to distribute equal portions of principal and taxable interest, over a period of eight to 10 years. Instead of being distributed in one lump sum, funds are distributed over a period of years to minimize the impact of the income taxes that will be due to the annuity owner. Eight years is used to keep the life insurance contract that will be purchased from becoming a modified endowment contract or MEC.

Distributions from the SPIA are assigned by the annuitant to Liberty Life to pay the annual premiums for a universal life insurance policy. By assigning payments from the SPIA to Liberty, your client will not be bothered by receiving annual checks from Liberty for the annuity and then having to send checks right back to Liberty for life insurance premiums. Funds will be transferred seamlessly so your client will never have to worry about dealing with future distributions and life insurance premium payments. If your client chooses, Liberty can even withhold a portion of the annuity payments to cover income taxes that will be due. If taxes are not withheld and are paid using other resources, the maximum amount left from the annuity payments will be used to purchase a larger life insurance death benefit.

# **The Life Insurance Policy**

A life insurance policy is purchased using the full annual annuity payments as premiums, or an amount that has been reduced by the withholdings just mentioned above. With Legacy Link in mind, the life insurance policy is generally set up so that it will endow at age 100 using the payments that will come from the annuity. This means that your clients will receive a lifetime of coverage and never be asked for another premium payment unless the performance of the contract is affected by loans or withdrawals from the policy's cash value.

Although Legacy Link is intended for individuals that do not anticipate personally needing the funds from their annuity, we understand that circumstances have a way of changing unexpectedly. Liberty's life insurance contract makes several options available to clients that need to access their funds in the event of an emergency. First, Legacy Link's universal life policy will accumulate policy cash values at competitive interest rates. These cash values will grow tax-deferred and can be accessed through loans and withdrawals. Despite being a convenient source of quick cash, clients should be warned that loans and withdrawals may jeopardize the ultimate performance of the contract. In addition, withdrawals in the early contract years may be subject to surrender charges.





If your clients qualify, funds may also be accessed through the contract's Waiver of Withdrawal Charge provision and Accelerated Death Benefit rider. These benefits may not be available in all states.

# **The Target Market**

Legacy Link from Liberty Life is designed for individuals who:

- Own deferred annuities with relatively long accumulation periods. These annuities will have accumulated earnings that will eventually present an income tax liability to either the annuitant or his/her beneficiaries. These annuities are also generally beyond the period for which surrender penalties would be due.
- Recognize they are probably not going to need the money in their annuity for their own retirement.
- Are at least 59 ½ years old and can take distributions from their annuities without incurring federal early withdrawal penalties. Individuals over age 59 ½ will also have a better perspective on which assets they will need for their retirements and which assets will eventually be left to heirs.
- Have heirs with mid to high income tax brackets. By paying the taxes over a period of time at the annuity owner's tax bracket, less of the total value in the annuity may be consumed by income taxes than if they were assessed at the beneficiaries tax bracket.

# **Important Considerations**

- Legacy Link is not for everyone! A number of factors can affect whether the life insurance death benefit will actually be greater than the projected annuity value at the time of death. These factors include the beneficiary's and annuitant's tax brackets, how long the insured lives, interest rates paid, and any loans or withdrawals that may have been taken from the contract.
- Legacy Link is not generally recommended for clients with money in a qualified plan. Unlike
  the funds from an non-qualified tax-deferred annuity, which are normally subject to taxes on
  the interest earned, funds from a qualified plan may be subject to taxes on both principal and
  interest.
- A 1035 Exchange and annuitization of funds are irrevocable decisions. Clients should not commit to Legacy Link until they understand that it is meant for people who don't intend to take an income from their annuity.





- If a Legacy Link client dies while funds are still being distributed from the SPIA, the beneficiaries designated in the SPIA will receive any remaining payments from the contract in addition to the life insurance death benefit. Although the life insurance death benefit will be received income tax free, taxes will be due on the remaining annuity payments.
- Although life insurance offers certain income tax benefits, the net death benefit is generally considered an asset in the policy owner's estate. For this reason, the purchase of life insurance may contribute to a client's potential estate tax liability. A tax advisor should be consulted for detailed information.





# **Selling Legacy Link - Step by Step Sales Track**

The Legacy Link presentation brochure has been designed for presenting the Legacy Link concept to your best prospects. The following scripts have been written to help give you a step by step "track" to run on as you discuss this concept with your clients.

# **Step 1 - Leveraging Your Success**

Before anything else, Legacy Link prospects should be congratulated for their foresight. When they planned for their retirement, they wisely chose the deferred annuity as a savings vehicle. Due to competitive returns and tax favored accumulation, their savings have now appreciated to a considerable sum of money. Given their success, they should feel good about decisions that were made. They should feel confident that however their financial goals and objectives may have changed, they wisely made choices that now afford them the luxury of thinking beyond their personal needs to what they can do for others.

"Ms. Smith, thanks for coming in today. In preparing for our appointment, I carefully reviewed the status of your annuity, and it appears that you made a very wise decision when you purchased it. As of today, your annuity has a current value of (\$). That means you've gained (\$) since your initial investment was made (yrs) ago."

"The reason I wanted you to come in today is to talk about this money and make sure that it continues to serve your long-term needs. Depending on your answers to a few questions, I believe there may be a terrific opportunity to leverage the success you've had preparing for your retirement."

# Step 2 - Now, Later, Never

Although the deferred annuity may have been purchased at one point in the past to provide a source of income during retirement, the time has come to decide whether it will actually be needed for that purpose. With retirement no longer being a dream but a reality, the prospect now has a clear perspective on whether he/she will personally need these funds for today's needs, whether he/she will need them tomorrow, or whether the real intent is to pass these dollars on to heirs.

"As you know, Ms. Smith, your money is in a tax-deferred annuity. This means that all the interest earnings grow free from current income tax. The reason the government allows this tax-deferred growth is to encourage people to save for retirement.

So, let me ask you, what do you intend to do with the money in this annuity?"

Allow your client to respond to this open ended question. If the client does not have any intention of personally using the money, repeat her responses back to her and ask her to confirm the following statements.

"So, what you're telling me is that you don't intend to use these funds during your lifetime?"

"That's not surprising really, because many people who own annuities do not ultimately need them for retirement."





"Now if we just leave this annuity alone and do nothing with it, it would go to your daughter Allison at your death. Is that right? Let's take a look at what might happen to that money when it passes to Allison."

# Step 3 - You've Got Choices

Now that your client has confirmed for you that they are not intending to personally use this money, they need to better understand how this change of plans is going to affect them and their beneficiaries. They may not even be aware that there is a problem. Your job is to educate the client about the problem and help them to better understand the potential solutions that are available and the consequences of not doing anything.

"As I said, you made a wise decision several years ago when you purchased this annuity. Because of tax-deferral and its ability to provide an income for life, an annuity is a terrific tool to use when you're planning for retirement. But, Ms. Smith, an annuity may not be the best tool for transferring assets from one generation to the next. You see, the taxes that you deferred with your annuity must be paid someday - either by you, if you were to use those funds yourself, or by your daughter if she were to inherit them. And, since you're not actually going to use this money yourself, it could go from having been a tax savings for you, to being a tax burden for Allison."

"Today your annuity has a value of (\$). Of that amount, (\$) was your original principal or cost basis. That leaves (\$) taxable to Allison if inherited today. At Allison's (%) tax bracket, she would pay approximately (\$) in federal income taxes after your death."

### Formula for Estimating Beneficiary's Tax:

(Annuity Value - Cost Basis) X Beneficiary Tax Bracket = estimated income tax due

"Ms. Smith, I know you've worked hard to build up this (\$). And since your goal is to leave it to Allison, it would be a shame for her to end up sending (\$) to Uncle Sam."

"What I'd like to tell you is that your annuity is not your only option. There is an alternative."

# Step 4 - It's Your Legacy

With a better understanding of the problem, it is now time to help your client understand why the Legacy Link alternative makes sense. This is your opportunity to use the Legacy Link illustration system to show your client the actual death benefit values available and how they might compare to the after-tax annuity values that would otherwise go to heirs.

"Instead of staying in this retirement planning vehicle, I want you to think about transitioning to a wealth transfer vehicle. Instead of having your money in an account that's tax-deferred today, but which will ultimately be taxable to Allison when she inherits it, think about leaving Allison an income-tax-free inheritance that could, under the right circumstances, be greater than the after-tax value she would inherit through your annuity. Wouldn't that make sense?"





"What I'm talking about is Legacy Link with Liberty Life. With Legacy Link, you would move your current annuity to an annuity with Liberty Life. Those funds would then be annuitized, meaning that principal and interest would be distributed over the next eight years. Payments from the annuity, either before taxes or after you pay taxes, are used to buy a life insurance policy. With Legacy Link, you purchase a life insurance death benefit for Allison, on which no income taxes are due, and which could provide a larger legacy."

"Let's see how this works in your particular situation (Ask questions 22 and 23 to determine class then Run and Explain a Legacy Link Illustration)."

"Now, you've told me today that this money's going to Allison. It seems pretty clear that, instead of paying all those taxes on the annuity, that the Legacy Link alternative is the better choice. Don't you agree?"

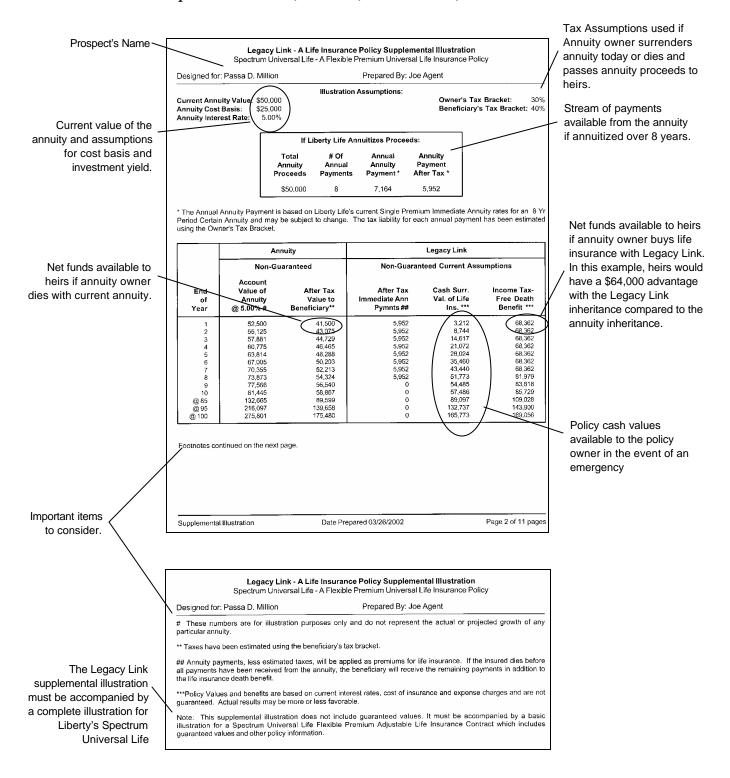
"All that's really left to do is fill out some forms and make sure that you're eligible for the life insurance. Do you have a few more minutes to complete the process? (*Start filling out life application*)"





# Understanding the Legacy Link Supplemental Illustration

# <u>Illustration Assumptions</u>: 65 Female, Standard, Non-Tobacco, State = MA







# Submitting a Legacy Link Case

To submit a Legacy Link case, follow the three easy steps outlined in the Legacy Link **Application Checklist**. A copy of the checklist comes with each Legacy Link forms package. The following annotated pages have been prepared to answer many of the questions you may have on how to complete and submit the Legacy Link forms.

# **Application Checklist**

Step 1	<u>l</u>	
	A.	Complete the Authorization and Disclosures form, the Application for Life Insurance, and the Medical History.
	B.	Fax completed forms in the order below to <b>800-400-6694</b> . It is not necessary to attack a cover sheet <u>nor</u> call when you are faxing.  1. Authorization and Disclosures 2. Application for Life Insurance 3. Medical History
	C.	<ol> <li>Page 2 of the Sales Illustration (Legacy Link /Annuity Comparison)</li> <li>Liberty will call you back in 15 minutes with a decision. If you do not hear from us afte 20 minutes, please call our service team at 1-800-378-7490.</li> </ol>
Step 2	<u>2</u>	
	A.	Liberty will fax back an approval and a completed SPIA Application.
	B.	Obtain customer's signature on SPIA Application and complete:  1. IRC Section 1035 Assignment form 2. Suitability Statement and Assignment of Annuity Payments form 3. Replacement forms as required by your state.
	C.	Package all completed forms from Steps 1 & 2, including the complete sales illustration, and forward them to the back office.
Step 3	<u>3</u>	
		When Liberty receives the funds from the surrendering company, the insurance and annuity policies will be issued and sent to you for delivery. At that time, have the illustration and any other outstanding delivery requirements completed and returned to Liberty.
		If you have questions, contact:



Rep signs here as the witness.



Policy Number:

### **AUTHORIZATION AND DISCLOSURES**

1	Proposed Insured	Date of Birth	Place of Birth	Occupation
	Passa D. Million	4/1/36	Anytown, CA	Stock Broker

### LIBERTY LIFE ASSURANCE COMPANY OF BOSTON AUTHORIZATION TO OBTAIN INFORMATION

I AUTHORIZE any licensed physician, medical practitioner, hospital, clinic, other medical or medically-related facility, insurance or reinsuring company, the Medical Information Bureau, Inc. (MIB), consumer reporting agency, employer or former employer to give to Liberty Life Assurance Company of Boston (Liberty), its employees and reinsurers any information about my: physical or mental condition, character; general reputation; habits; finances; insurance history; occupation; and hobbles. I also authorize Liberty to obtain an investigative consumer report on me.

I AM AWARE that I therty will use this information to determine if I am eligible for insurance or for benefits under an inforce policy. I am aware that Liberty may give this information to: its reinsurers; the MIB; other persons or entities that perform services related to my application or claim; or as may be authorized or required by law.

I AGREE that this form shall be valid for 30 months from the date below. I agree that a copy will be valid as this original.

I MAY ASK for a copy of this form.

1 HAVE RECEIVED the Notice of Information Practices and the notices required by the Federal Fair Credit Reporting Act

	and MIB.	·		
	3]24\02 Date	<u>X</u> Si	Passa D. Million Ignature of Insured	<u>~</u>
				Insured needs to sign twice.
				Make sure all fields
Rep signs here s the witness.		BENEFIT DISCLOSURE ACKNOW! Liberty's Accelerated Death Benefit, I have n	ead the disclosure in Liberty's Livi	are completed clearly so Liberty
	x for frants	X Si	LASSAD MULL ignature of Insured	with a decision.
	Date PLEASE-PRINT			
State specific forms are	Toe Agent Vour Bank Name	I Liberty ID Fax #  YOUR BRANCH  Branch Phone #  RMANCH NAME YOUR BRANCH	) Fax # 3:0	e Sent 20 pm tate
required in MN, PA, & SC.	Home Office Use Only Approved for ficld issue?  O Yes Class A	□ No: The following are necessary:	Authorized Home Office signs	
	Yes Standard	Exam Blood/UrineEKG Medical Records	L	



	LIBERTY LIFE ASSURANCE COMPANY OF BOSTON NU3 APPLICATION FOR LIFE INSURANCE	
	PLAN OF INSURANCE	
Enter Premium Class: Standard or Class A.	1. Plan Spectrum Universal Life.  2. Payment Mode ☐ Pre-Authorized Check ☐ Semi-Annual ☐ Annual	
	3. Additional Agreements A Accelerated Death Benefit U Other 4. Initial Payment 5 5,952	Indicate the
	5. Premium Class Standard 6. Planned Payment 5 5,952 6.	amount of the initial and planned
Enter amount of initial	7. Initial Death Benefit 168, 3162 8. First Year Guaranteed Interest Rate: 5.75 %	annual payment These are often
death benefit.	INSURED	the same number
death benefit.	9. Name-First Middle Last 10. U Male 11. Age PASSA D. William Female 65	
	12. Address 13. Birthdate	
	Anytown, MA 12345 14. Social Security Number	
	123-45-6789	
	15. Has this person used tobacco of any kind within the last 24 months?	
	16. Will this contract replace any existing life insurance policy or annuity contract in this or any other company? ☐ Yes  If yes, please list company name: Policy / contract Number Xo	Answer both replacement
	OWNER (If Other than Insured)	questions. Since
	17. Name 18. Address	an annuity is
	19. Tax ID	generally replaced, answer
		"No" here and
	BENEFICIARY	"Yes" to the
Provide office/ branch	20. Name Relationship (to Insured) SSN or DOB (If Known) Primary 100 % DESCRIPTION DOWGNECT 987-65-4321 Contingent 100 %	replacement
and rep information.	21. Name Relationship (To Insured) SSN or DOB (If Known)	question on the SPIA application.
	ACENT	от и гарриосии
	To the best of your knowledge, will the contract applied for replace any existing life insurance or annuity in this or any other company?	Be sure to sign
	Office Your Bank Name Agent # Agent's Name (please print)  Joe Agent	the App.
Use a state specific app in: DC, GA, KY,	Office Number Agent License # Agent Signature/ Your Branch Name 41260086 Jos Agent	
LA, ME, MI, MN, MO, OR, PA, SC, VT, &	OFFICE USE ONLY	Indicate Legacy
wv.\	Number of years to pay premium Legacy Link	Link and the source of funds
\	Vinsured's Home Phone Number Funding:  Liberty Life Annuity □ Other	for this policy, a Liberty SPIA or
(	PUL-94182-APP White copy (original) to Liberty Life Yellow copy to Agent Blue copy to client	another company's





"NO" to all parts of questions 22 and 23 is eligible for Standard.

"NO's" to 22 and "Yes" to 23 A. or B. is eligible for Class A

"NO's" to 22 and "Yes" to 23 C. or D. contact Liberty

			LIBERTY LIF		NCE CO AL HIST		BOSTON	N	IU3	
	22.	Has the insured	been:						$\overline{}$	
	Α.		surgically treated	within the la	st 2 years f	or heart disea:	se?		/ Yes	s XNo
	В.	Treated within th	ne last 5 years for	cancer?					u Yes	s XX No
	Ĉ.	diabetes treated of neurological disc Related Complex generalized lying	or treated by a me. with insulin, kidne rder, liver disease (ARC), alcohol or shadenopathy (sw. ctions, dementia, o	ey disease (no , organ transp · drug abuse? · ollen lymph :	t to include plant, Acqu ARC is a c nodes), loss	bladder or pr ired Immunod condition with of appetite, w	ostate), Alzheim eficiency Syndro signs and symp eight loss, fever,	er's dise ome (AJE toms wh , oral thro	ase or ot DS) or AI ich may ush, skin	ther IDS include crashes,
	23.	Has the insured	been:	<del> </del>						-
	A.	Diagnosed with medication, vaso	or treated within ular or circulator diabetes, Crohn's	y disease, fair	nting spell:	s, emphysema	or other chroni	ic lung or	r respira	itory
	В.	Turned down, ch	arged an extra ra	te, cancelled	or refused	renewal of life	e, health, or disa	abílity n	surance'	? s XNo
	C.	Unable to work of sickness or inj	or perform regula ury?	r activities fo	or more tha	n 7 consecutiv	e days within I	he past 6	☐ Ye:	
Please provide	D.	Hospitalized for	any reason withi	n the last 6 m	onths?			"	Ye:	
details of	<u> </u>	D. O. C. M. d	11-1	221 2	2	1 "Voc",			+-	$-\gamma$
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medications, &	Quesi		<u>Provide tr</u>	ie Follou	<u>инд</u>	soctacis	Address		$\overline{}$	_/
dosages. Include	Ques				•	Moctar's	<u>Phone Nu</u>	mber		_
names and	Ques					Nate of	<i>"D</i> MBU021	is:		
addresses or	Quest	#			-	<u>IMPAICAA</u>	100			
each doctor or										
hospital.	INSURING AGREEMENT  I declare that all statements and answers given in this application are true and complete to the best of my knowledge and belief. I agree that they will form the basis for, and be a part of, any contract of insurance issued by the Company.									
	By sig 19 of notifi Rever	AL SECURITY Of gning this applica this application is ed that I am subjo nue Service has no olding, cross out	tion, the named ( correct, and (2) t ct to backup with ptified me that I a	)wner certifie hat I am not s tholding as a	es under pe subject to b result of a	enalties of perj backup withho failure to repo	ury that: (1) the dding either bed ort all interests c	cause I ha or divide	ave not ! nds, or t	been the Internal
	Dated	lai <u>Any</u> Passa	town, M City and State	<u>A</u> on	3\. Date	2602 c of Issue	<u> J</u> o	€ A Signatur	e of Wil	ness
		Sign	ature of Insured			Signa	iture of Owner	if Other (	han Insi	ured
	PUL-	94182-APP	White copy (orig	ginal) to Liber	rty Life APP-2		copy to Agent		Blue cop	py to client

14





	LIBERTY LIFE ASS	SURANCE COMPANY OF BOSTON				
	APPLICATION SINGLE PREMIUM IMMEDIATE ANNUITY	100 Liberty Way Dover, NH 03820				
	Annuitant's Name (first, middle initial, last) and Address:     Passa D. Million     123 Main Street     Anytown, MA 12345	9. X Yes No Is this Annuity intended to replace or change, in whole or in part, any existing life insurance, including U.S. Government Life finaurance, or Annuity in this or another company:  If "yes," give company, plan and amount:				
	2. Date of Birth: 04 / 01 / 36 Age: <u>65</u>	ABC Financial, Policy # 9995564, Approx. \$50,000				
	3. Malc X <sub>1</sub> Female					
	Social Security No: 123-45-6789  4. Joint Annuitant's Name (first, middle initial, last) and Address:	8 year period certain with equal annual payments in the amount of \$5,952.				
	5. Date of Birth: / / Age:  M D Y  6. Male Female	-				
	Social Security No:					
	Relationship to Annuitant:	_				
	Annuitant will be the Owner):	11. Name of Beneficiary and relationship to Annuitant:				
		Deserva D. Million, Daughter				
	The Owner is Individual Corporation Partnership Trustee					
Liberty will fax a completed SPIA	8. Single Premium: Approx. \$50,000	12. Home Office Use Only				
App with the approval. Simply	13. I declare that all statements and answers given above are true and complete to the best of my knowledge and belief. Lagree that they will form the basis for, and be a part of, any Annuity contract issued by the Company.					
have the client	Any person who knowingly, and with intent to injure, defraud or decincomplete or misleading information may be subject to criminal or ci	eive any insurance company, files a statement of claim containing any false, vil penalties.				
sign it.	Fignature of Applicant/Owner	Any town, MA 3/24/02.  Dated at (City) State) On (Month, Day, Year)				
	Title					
Don't forget your signature.	Agent: I declare that, to the best of my knowledge and belief, the poli insurance or amulty as defined in the applicable regulation.	<i>,</i> ,				
o.g	Signature of Agent	Anytoun MA 3/26/02- Dated at (City, State) On (Month, Day)				
	Your Bank Name	41260086				
	Agency PLA 96185	Agent # Agent License #				







Liberty Life Assurance Company of Boston

	. :			IRC Section 103	5 Assignment F	ý¢m	rgija na katera na
	To:	ABC F1	nancial Company	555	Main Stre	et, Anytown,	NH 54321
	Re:	9995	5764	Passa Contract Owner	L Million	Passa L	· Million
	Life Assura	ince Company of	f Boston ("Liberty of this assignmen	Life"). I understar	nd that I am irrevocat	n the above Contract ("the Coly waiving all rights, claims the contracts under the Int	and demands under
Complete	no proceed guardiansh		cy or insolvency,			assignment or other lien. I tituted by or against me and	
Sections I & II by having the client	/ I understan				ginal Contract to the ng the surrender proc	Company which issued it eeds.	and that Liberty life
initial his/hei responses	this form a	nd is participatin	g in this transacti	on at my request. 1	agree that Liberty L	epresent and agree that Libe life makes no representation y <del>nor liability for</del> the validity	s concerning my tax
	(Owner short) Section I	d initial each section	)				
	bour	I have enclose	d the Contract		After due search a	that the Contract has been lo nd inquiry, to the best of my ion or control of any other pa	knowledge, it is
	Section II PPL	) l understand th contestable pe		ic contract issued w	ill have a new surren	der charge period and a new	suicide and
					ate on which coverage to the Liberty Life of	ge first becomes effective un contract.	der a Liberty life
	Signature of	e Agent Witness - Licensed A	gent	3/26/00-	Jasja Signature of Owner	D. Million	3/24/02-
	hrevocable B	enchciary (if any)		Date	Signature of Owner's (Community Property		Date
	RNK 955771	cal nki					







BOW

PPM

Liberty Life Assurance Company of Boston

#### LEGACY LINK®

#### PLEASE INITIAL

### Suitability Statement

understand:
that I am purchasing life insurance and that the death benefit of the life insurance policy will be paid free of federal

income tax to my personal beneficiaries. (This reflects current law).
 that the death benefit and policy values are subject to change based on interest crediting rates, cost of insurance charges, expenses charges, surrender charges, loans, and withdrawals.

intend to pay for the policy either with payment from an annuity and/or with other liquid assets and I am not utilizing these funds as a source of current income.

I understand that if I am paying for the life insurance policy with payments from an anunity, part of the annuity payments are taxable as income. In addition, liquidation of the annuity may result in other tax consequences, early withdrawal penalties, and other costs and penalties.

inderstand that:

- if I am under age 59 ½, there may be a 10% federal tax penalty on the taxable portion of payments from an annuity,
- that annuitization or full surrender of an existing annuity is an irrevocable decision and cannot be reversed even if I choose to return or surrender my life insurance policy.

Please read to client and have client initial each statement as answered.

This disclosure is for my wealth tran this transaction.

To: Liberty

This disclosure is not meant to replace any required state replacement forms. It is designed to assist me in understanding the nature of and funding for my wealth transfer life insurance purchase. I understand that I should consult with my tax adviser regarding any tax considerations relating to this transaction.

#### Assignment of Annuity Payments

b: <u>Liberty Life Assurance Company of Boston, 100 Liberty Way, Dover, NH 03820</u>

Re: 123-45-6789

Passa D. Million
Contract Owner

Passa D. Million

I hereby assign the annuity payments from the above issued Contract ("the Contract") to Liberty Life Assurance Company of Boston ("Liberty Life"). I understand that I am irrevocably waiving all rights, claims and demands under the Contract while this assignment is in effect.

I understand it is the intent of Liberty Life to utilize the annuity payments to pay premiums on a life insurance policy that I have applied for and they have agreed to issue before this assignment takes effect.

Complete all of the necessary withholding information. Generally, Federal income tax withholding applies to the taxable part of payments made from annuity plans. You can also choose not to have income tax withheld from your payments. However, you may not make this choice for eligible rollover distributions. Caution: There are penalties for not paying enough tax during the year, either through withholding or estimated tax payments. You cannot designate as pecific dollar amount to be withheld. However, you can designate an additional amount to be withheld on line 3. I understand Federal meeting tax will be withheld from my annuity payments using IRS wage withholding and number of exemptions.

Check here if you do not want any Federal income tax withheld from your periodic annuity payments. (Do not complete line 2 or 3:)

2. Total number of allowances and marital status you are claiming for withholding from each periodic annuity payment.

(You may also designate an additional dollar amount on line 3.)

Marital Status: 

Single Married D Married, but withhold at a higher single rate

nnot ,

Additional amount, if any, you want withheld from each annuity payment. Note: For periodic payments, you cannot
enter an amount here without entering the number (including zero) of allowances on line 2.

I want Federal income taxes withheld as indicated and the net payment applied to the life insurance contract for which I have applied and Liberty Life has agreed to issue on the basis of my statements made by me in the application. (Unless you elect otherwise, Liberty Life is required to withhold based on a married person claiming three withholding allowances.)

Signature of Witness - Licensed Agent

Date Signature of Owner

3|26|07

Irrevocable Beneficiary (if any)

Date

Signature of Owner's Spouse (Community Property States only) Date

Legacy Link is a combination issuance of certain life insurance policies issued by Liberty Life Assurance Company of Boston. It is Not A Deposit - Not FDIC Insured - Not Insured By Any Federal Government Agency - Not Guaranteed By The Bank - May Go Down In Value.

BNK-99502





### LIBERTY LIFE ASSURANCE COMPANY OF BOSTON 175 BERKELEY STREET BOSTON, MA 02117

### NOTICE REGARDING REPLACEMENT

### REPLACING YOUR LIFE INSURANCE POLICY OR ANNUITY CONTRACT?

You are applying for a new life insurance policy or annuity contract from Liberty Life Assurance Company of Boston and you have indicated that you are thinking about discontinuing or changing an existing one. Your decision to replace or change your existing life insurance policy or annuity contract could be a good one - or not. You will not know for sure unless you make a careful comparison of your existing benefits and the proposed benefits.

Make sure you understand all of the facts. You should ask the company or agent that sold you your existing policy or contract to give you advice and information concerning the replacement or modification of your existing policy or contract.

As a general rule, there are disadvantages to you when you drop or change your existing life insurance policies or annuity contracts. Hear both sides before you decide. That way, you can be sure you are making a decision that is in your best interest.

Passa D-Million
Applicant's Signature

Oct Afent

3/24/07 Date 3/24/07

PLA - 20152

Fill out the appropriate replacement forms according to your state's requirements.





# **Delivering the Policies**

Once Liberty Life receives the funds from the client's previous annuity carrier, the SPIA is issued and generates it's first payment which put the life insurance coverage into effect. At this time a package will be compiled for your delivery to the client. The package will consist of:

- The single premium immediate annuity contract
- The life insurance contract
- Amendments, revised illustrations, delivery receipts, and any other outstanding delivery requirements.

Set up an appointment with your client. At the appointment, review the contracts to ensure that all information has been processed accurately. If something is not correct or if the client has changed his or her mind for any reason, they have 20 days from the time of delivery to review the contracts and return them for a full refund. If the client declines the Legacy Link package within the 20 day free look period, they will get their money back, but they will not be able to put their money back into their former annuity. They will be liable at that point for any taxes that may be due on the total distribution.





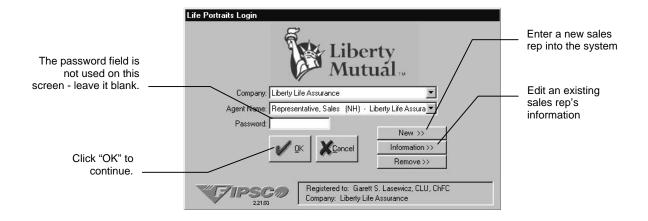
# **Legacy Link Illustrations**

Personalized Legacy Link illustrations can be generated using the Life Views Windows - Illustration Edge system. In the following pages you will find a quick introduction to Illustration Edge. This introduction will review basic commands and assist you in creating a Legacy Link illustration. For a description of the system as well as instructions on how to install and use the software please see the appendix.

Step 1: The Life Portraits Log-in screen appears upon selecting Life View Windows. The first time you enter the system, you must click on the **New Agent** button, and type in your agent information. Click on the **OK** button to register this information, and return to the Log-in screen.

From the Log-in screen, you can choose to review or edit existing agent information, enter information on a new agent, or select your agent name. Once you have chosen your agent name, skip over the Password field, and click on the **OK** button to enter the Illustration Edge system.

Note: The Password field is <u>not</u> used on the Log-in screen.



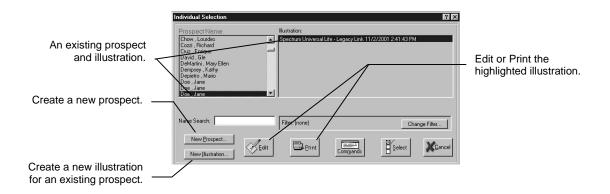


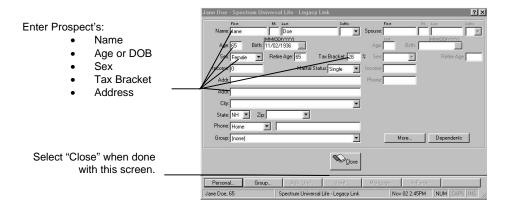


# **Step 2:** On the **Individual Selection** screen, you can:

- create a new prospect,
- edit an existing prospect,
- or create an illustration for an existing prospect.

Click on **the New Prospect** button, then enter the pertinent prospect information, and click **CLOSE** to save.







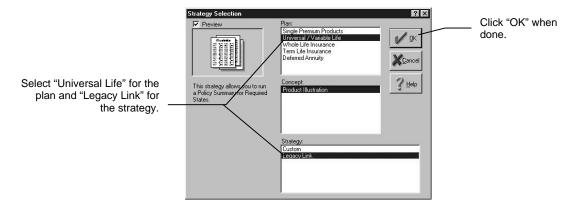


**Step 3:** The **Strategy Selection** Screen appears next. On this screen, make sure the following choices are selected:

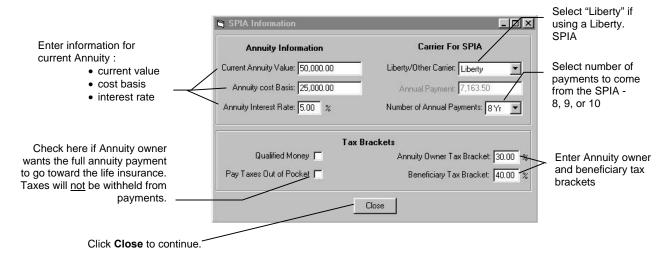
Plan - Choose "Universal/Variable Life".

**Concept** - "Product Illustration" should already be selected.

Strategy - select "Legacy Link".



- **Step 4:** The **SPIA Information** screen appears next. On this screen, you will enter information about:
  - the prospect's existing annuity
  - the SPIA that will be used to fund the life insurance
  - applicable tax information

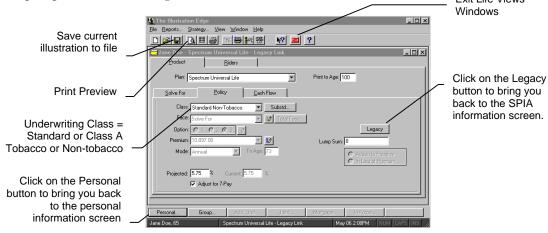






Step 5: After completing the SPIA Information Screen, use the next screen to select the prospect's underwriting class.

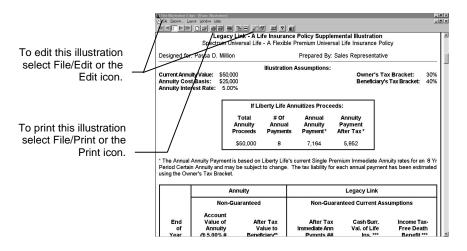
Exit Life Views



Step 6: In order to view the illustration output, click on the **Print Preview** icon on the tool bar at the top of the Input screen, or press the **F5** key. This will provide you with a Print Preview of the illustration.

If after previewing the illustration you are ready to print a hard copy, click on the **Print** icon at the top of the Print Preview screen.

If you are not yet ready to print and want to return to the input screen, click on the **Edit** icon at the top of the Print Preview screen, or click on file, then click **Edit**. To edit the SPIA information, click on the Legacy Button on the right hand side of the Input screen.







# **Liberty Life Assurance Company of Boston**

100 Liberty Way Dover, NH 03820-5808 (800) 400-1377

### A Life Insurance Policy Illustration

### Spectrum Universal Life

A Flexible Premium Adjustable Life Plan
Policy Form UL-20100

Designed for

Passa D. Million 123 Main Street Anytown, MA 12345

Presented by

### Sales Representative

Liberty Life Assurance Comapny of Boston 100 Liberty Way Dover, NH 03820 800-500-2995

May 30, 2002

This proposal is valid only in the state of MA

UL-20100-MA Vers. 2.20.0020

Date Prepared 05/30/2002

Page 1 of 9 pages





# Legacy Link - A Life Insurance Policy Supplemental Illustration

Spectrum Universal Life - A Flexible Premium Adjustable Life Plan

Designed for: Passa D. Million

Prepared By: Sales Representative

Illustration Assumptions:

Current Annuity Value: \$50,000 \$25,000 Owner's Tax Bracket: 30%

Annuity Cost Basis: Annuity Interest Rate: 5.00% Beneficiary's Tax Bracket: 40%

If Liberty Life Annuitizes Proceeds:						
Total Annuity Proceeds	# Of Annual Payments	Annual Annuity Payment *	Annuity Payment After Tax *			
\$50,000	8	7,164	5,952			

<sup>\*</sup> The Annual Annuity Payment is based on Liberty Life's current Single Premium Immediate Annuity rates for an 8 Yr Period Certain Annuity and may be subject to change. The tax liability for each annual payment has been estimated using the Owner's Tax Bracket.

	Ar	ınuity		Legacy Link		
	Non-G	uaranteed	Non-Guaranteed Current Assumptions			
End of Year	Account Value of Annuity @ 5.00% #	After Tax Value to Beneficiary**	After Tax Immediate Ann Pymnts ##	Cash Surr. Val. of Life (ns. ***	Income Tax- Free Death Benefit ***	
1	52,500	41,500	5,952	3,146	68,362	
2	55,125	43,075	5,952	8,542	68,362	
3	57,881	44,729	5,952	14,201	68,362	
4	60,775	46,465	5,952	20,354	68,362	
5	63,814	48,288	5,952	26,902	68,362	
6	67,005	50,203	5,952	33,820	68,362	
7	70,355	52,213	5,952	41,152	68,362	
8	73,873	54,324	5,952	48,778	77,326	
9	77,566	56,540	0	50,727	78,121	
10	81,445	58,867	0	52,909	78,952	
@ 85	132,665	89,599	0	72,750	89,024	
@ 95	216,097	139,658	0	96,032	104,108	
@100	275,801	175,480	0	112,887	115,122	

Footnotes continued on the next page.

Supplemental Illustration

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### Legacy Link - A Life Insurance Policy Supplemental Illustration Spectrum Universal Life - A Flexible Premium Adjustable Life Plan

Designed for: Passa D. Million Prepared By: Sales Representative

- # These numbers are for illustration purposes only and do not represent the actual or projected growth of any particular annuity.
- \*\* Taxes have been estimated using the beneficiary's tax bracket.

## Annuity payments, less estimated taxes, will be applied as premiums for life insurance. If the insured dies before all payments have been received from the annuity, the beneficiary will receive the remaining payments in addition to the life insurance death benefit.

\*\*\*Policy Values and benefits are based on current interest rates, cost of insurance and expense charges and are not guaranteed. Actual results may be more or less favorable.

Note: This supplemental illustration does not include guaranteed values. It must be accompanied by a basic illustration for a Spectrum Universal Life Flexible Premium Adjustable Life Insurance Contract which includes guaranteed values and other policy information.

Supplemental Illustration

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### **Liberty Life Assurance Company of Boston**

100 Liberty Way, Dover, NH 03820-5808 (800) 400-1377

Liberty Life's Spectrum Universal Life Form UL-20100

Designed for: Passa D. Million

Premium Class: Female, Age 65, Standard Non-Tobacco

Initial Death Benefit: \$68,362

#### Spectrum Universal Life

The Spectrum Universal Life policy which you are considering, also known as Flexible Premium Adjustable Life, is a life insurance policy providing for a flexible death benefit and flexible premium payments. These flexible premiums are payable to age 100. The values in the life insurance contract change based on the amount of your premium payments, monthly policy charges, and the interest credited to the policy. This rate is subject to change at any time, but is guaranteed never to be below a 4.00% minimum (effective annual rate). Additional non-guaranteed elements of this policy are described on the following pages.

#### **Coverage Guarantees**

This Contract offers three Death Benefit coverage guarantees: a Lifetime Guaranteed Coverage, a Limited Guaranteed Coverage to the later of age 75 or 15 years after the contract is issued and a 3 Year Guaranteed Coverage for the first three contract years. While any guarantee is in effect and there is no outstanding indebtedness, the contract will not lapse if the cash value is insufficient to pay the monthly deduction. For the guarantee to be in effect the total premiums paid from the Contract Date must equal or exceed the Guaranteed Coverage monthly premiums plus any partial withdrawals. If you decide to pay only the Minimum or Limited Guaranteed Coverage premium, you may be foregoing the advantage of building up a significant Account Value.

#### Initial Insurance Benefit

The death benefit at issue is assumed to be \$68,362. The death benefit is the amount payable in the event of death. The actual amount payable may be decreased by loans or withdrawals. In addition, if you take a loan against the contract, your contract may lapse if the surrender value becomes insufficient to cover the monthly contract charge.

### Death Benefit Option

This illustration is based on an Option 3, Level Death Benefit. The Option 3 Death Benefit will be the greater of the face amount or a percentage of the account value. The initial death benefit is equal to the contract face amount.

#### Underwriting Class: Female, Age 65, Standard Non-Tobacco

The death benefit and contract charges calculated for this illustration assume the contract is issued with the underwriting class listed at the left. Actual amounts will depend on the outcome of the underwriting process, and may vary from what is illustrated. Face increases and decreases, withdrawals, and adding and dropping riders and benefits after issue will change the Lifetime and Limited Guaranteed Death Benefit premiums listed below.

The first year planned Annual premium is: \$5,951.50
The annualized Lifetime Guaranteed Death Benefit Premium is: \$3,180.49
The annualized Limited Guaranteed Death Benefit Premium is: \$2,097.64

#### Surrender Value

The surrender value is the amount available to the contract owner upon surrender of the contract. At Issue, your surrender value equals your Account Value less an initial withdrawal charge of \$2,001.64, which reduces to zero over 10 years.

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# Liberty Life Assurance Company of Boston

100 Liberty Way, Dover, NH 03820-5808 (800) 400-1377

Liberty Life's Spectrum Universal Life Form UL-20100

Designed for: Passa D. Million Initial Death Benefit: \$68,362

Premium Class: Female, Age 65, Standard Non-Tobacco

### Non-Guaranteed Elements of the Policy

Many aspects of your life insurance contract are guaranteed, including the minimum interest rate and maximum charges. However, certain aspects of the policy cannot be predicted with absolute certainty. For example, the interest rate credited may exceed the minimum guaranteed rate and monthly charges may be less than the maximum guaranteed charges.

The non-guaranteed elements can improve the value of your life insurance policy in one of two ways:

- by increasing your policy's surrender value and/or death benefit; or
- by reducing the out-of-pocket cost of your policy.

The non-guaranteed columns provide snapshots of your policy assuming higher interest and lower charges than those that are guaranteed. Since interest and charges cannot be predicted with absolute certainty, ranges of results have been illustrated. The actual policy values will be more or less favorable than those illustrated ranges of results. Variations in these factors could affect:

- Death benefit
- Surrender value, and
- Total out of pocket payments over the lifetime of the policy

Other factors affecting Surrender Value, Death Benefit and total out-of-pocket payments include:

- Policy loan activity
- Partial withdrawals
- The timing and amount of:
  - · each premium payment
  - · loans and loan repayments
  - · partial withdrawals

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### **Policy Illustration Explanation**

Spectrum Universal Life - A Flexible Premium Adjustable Life Plan

Designed for: Passa D. Million

Rating Class: Female, Age 65, Standard Non-Tobacco

Available Modes:

Annual

Semi-Annual

Quarterly

P.A.C

Premium Payment and Mode Selected: \$5,951.50 annually

**Premium Outlay:** 

8 Years at 5,952 Per Year.

### Guaranteed

Assuming the 4.00% guaranteed interest rate and guaranteed charges, the insurance coverage of \$68,362 would cease at age 100.

### Non-Guaranteed

The policy benefits and values in this illustration are not guaranteed. The assumptions on which they are based are subject to change by the insurer. Actual results may be more or less favorable than those shown.

#### Current

Assumes current interest rate of 5.75% and current policy charges will remain in effect. Based on the assumed payments insurance coverage would remain in force to age 100.

#### Midpoin

Assumes an interest rate of 4.88% which is midway between the guaranteed and current rate and an average of current and guaranteed charges. Based on the assumed payments insurance coverage of \$68,362 would cease at age 100.

Option to suspend premiums assumes non-guaranteed values are used to pay monthly deductions beginning after the year indicated. Results may be more or less favorable.

Premiums are assumed to be paid at the beginning of the year and policy values are illustrated as of the end of the year.

Any outstanding loan and loan interest would reduce the death benefit and surrender value.

	Guaranteed	Non-Gua	aranteed
Pay \$5,951.50 for 8 Years		Midpoint Assumptions	Current Assumptions
Summary Year 5 Surrender Value Death Benefit	25,122 68,362	26,008 68,362	26,902 68,362
Summary Year 10 Surrender Value Death Benefit	47,493 70,930	50,149 74,864	52,909 78,952
Summary Year 20 Surrender Value Death Benefit	56,503 69,143	64,154 78,505	72,750 89,024

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### A Life Insurance Policy Illustration

Spectrum Universal Life - A Flexible Premium Adjustable Life Plan

Designed for: Passa D. Million

Rating Class: Female, Age 65, Standard Non-Tobacco

Available Modes:

Annual

Semi-Annual

Quarterly

P.A.C

Premium Payment and Mode Selected: \$5,951.50 annually

**Premium Outlay:** 

8 Years at 5,952 Per Year.

Flexible Premium Adjustable Life Initial Death Benefit: \$68,362

Level Death Benefit Option Planned Premium Outlay: \$5,951.50

### Guaranteed

Assuming the 4.00% guaranteed interest rate and guaranteed charges, the insurance coverage of \$68,362 would cease at age 100.

#### Non-Guaranteed

### **Current Assumptions**

Assumes current interest rate of 5.75% and current policy charges will remain in effect. Based on the assumed payments insurance coverage would remain in force to age 100.

The policy benefits and values in this illustration are not guaranteed. The assumptions on which they are based are subject to change by the insurer. Actual results may be more or less favorable than those shown.

Premiums are assumed to be paid at the beginning of the year and policy values are illustrated as of the end of the year.

Any outstanding loan and loan interest would reduce the death benefit and surrender value.

\$68,362 Spectrum Universal Life Policy

			Guaranteed		Non-Guara Current Ass	
Age	End Of Yr	Premium# Outlay in Yr	Surrender Value**	Death Benefit	Surrender Value**	Death Benefit
66	1	5,952	2,922	68,362	3,146	68,362
67	2	5,952	8,032	68,362	8,542	68,362
68	3	5,952	13,352	68,362	14,201	68,362
69	4	5,952	19,107	68,362	20,354	68,362
70	5	5,952	25,122	68,362	26,902	68,362
71	6	5,952	31,421	68,362	33,820	68,362
72	7	5,952	38,035	68,362	41,152	68,362
73	8	5,952	44,941	71,366	48,778	77,326
74	9	0	46,126	71,145	50,727	78,121
75	10	0	47,493	70,930	52,909	78,952
	1 - 10	47,612				
76	11	0	48,841	70,712	55,119	79,802
77	12	0	49,770	70,509	56,955	80,688
78	13	0	50,682	70,317	58,822	81,610
79	14	0	51,580	70,133	60,722	82,563
80	15	0	52,461	69,957	62,656	83,552
81	16	0	53,324	69,780	64,624	84,566
82	17	0	54,164	69,612	66,621	85,621
83	18	0	54,976	69,446	68,643	86,710
84	19	0	55,756	69,288	70,688	87,844
85	20	0	56,503	69,143	72,750	89,024
	1 - 20	47,612				

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<sup>#</sup> Premium outlay includes benefit premiums.

<sup>\*\*</sup> Both the Guaranteed and Non-Guaranteed Surrender Values include the Contract's Surrender Charges which apply for the first 10 years of the Contract.





### A Life Insurance Policy Illustration

Spectrum Universal Life - A Flexible Premium Adjustable Life Plan

Designed for: Passa D. Million

Rating Class: Female, Age 65, Standard Non-Tobacco

Available Modes:

Annual

Semi-Annual

Quarterly

P.A.C

Premium Payment and Mode Selected: \$5,951.50 annually

Premium Outlay: 8 Years at 5,952 Per Year.

Flexible Premium Adjustable Life Initial Death Benefit: \$68,362				Guaranteed		Non-Guaranteed Current Assumption	
Level Death Senefit Option Planпed Premium Outlay: \$5,951.50	Age	End Of Yr	Premium# Outlay in Yr	Surrender Value**	Death Benefit	Surrender Value**	Death Benefit
Guaranteed Assuming the 4.00% guaranteed interest rate and guaranteed charges, the insurance coverage of \$68,362 would cease at age 100.	86	21		57,219	69,012	74,833	90,256
	87	22	=	57,219 57,907	68,898	76,940	90,236 91,544
	88	23	0	58.573	68,800	76,940 79,080	91,344
	89	23	0	59,222	68,721	79,080 81,261	92,000 94,296
	90	25	0	59.862	68,661	83,494	95,768
Non-Guaranteed	91	26	0	60.503	68,622	85,791	97,304
	92	27	0	61,156	68,604	88,168	98,907
Current Assumptions Assumes current interest rate of 5.75% and current policy charges will remain in effect. Based on the assumed payments	93	28	0	61,835	68,600	90,648	100,565
	94	29	0	62,554	68,622	93,255	102,301
	95	30	0	63,324	68,650	96,032	104,108
	33	1 - 30	47,612	00,024	00,000	50,002	104,100
insurance coverage would remain in force	96	31	0	64,146	68,681	98,984	105,982
to age 100.	97	32	Ö	65,007	68,700	102,129	107,930
The policy benefits and values in this	98	33	0	65,897	68,724	105,475	110,000
illustration are not guaranteed. The	99	34	0	66,871	68,871	109,032	112,292
assumptions on which they are based are subject to change by the insurer. Actual	100	35	0	68,362	69,715	112,887	115,122
results may be more or less favorable than those shown.			47,612				

Premiums are assumed to be paid at the beginning of the year and policy values are illustrated as of the end of the year.

Any outstanding loan and loan interest would reduce the death benefit and surrender value.

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<sup>#</sup> Premium outlay includes benefit premiums.

<sup>\*\*</sup> Both the Guaranteed and Non-Guaranteed Surrender Values include the Contract's Surrender Charges which apply for the first 10 years of the Contract.





### **Important Notes**

Spectrum Universal Life - A Flexible Premium Adjustable Life Plan

### Taxation of Life Insurance

In order to receive favorable tax treatment of distributions (including loans) under the Internal Revenue Code, a life insurance policy must satisfy a 7-Pay Premium limitation during the first 7 years and during 7 years after certain policy changes. Failure to satisfy this limitation would cause distributions to be taxable to the extent there is a gain in the contract. In addition, there is a penalty of 10% of taxable income for distributions from such policies before age 59 1/2 with certain exceptions. In any case, a gain in the contract is taxable upon full surrender of the policy.

Initial 7-Pay Premium:

\$6,158

Based on the Initial 7-Pay Premium, the premiums illustrated during the first 7 years are within the limitation for favorable status.

Certain changes to the policy's benefits (whether illustrated or not) will alter the premium limitation, and could cause the policy to lose its favorable status. Please consult your insurance representative or tax advisor for more information.

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# Life Views Windows - Illustration Edge System

Illustration Edge, a complete proposal system, supports a full range of insurance products with easy to understand sales illustrations, standard and custom reports, and available charts and graphs.

The strategy-driven design of Illustration Edge streamlines sales illustrations and almost effortlessly solves insurance needs. This approach presets policy options based on the client goals selected and automatically prompts for required information.

Only applicable input fields appear on the screen, making the format easy to follow. State of the art tab design is used to organize and group input data to prevent screen clutter. In addition, multiple illustrations for a prospect can be quickly processed and evaluated without re-entering personal information. System preferences and defaults can also be selected for optimum convenience.

# **System Requirements:**

### Minimum:

- Windows 95, 98, or NT
- 486 Processor
- VGA Color Monitor
- 16 MB RAM (32 MB for Windows NT)
- CD-ROM Drive
- 25 MB Hard Drive Space Available

### Recommended:

- Windows 95, 98, or NT
- Pentium Processor
- VGA Color Monitor
- 32 MB RAM (64 MB for Windows NT)
- CD-ROM Drive
- 50 MB Hard Drive Space Available
- Mouse





# **Illustration System Installation Instructions**

- Step 1: Close all Windows applications (i.e. Outlook, Excel, Word, etc.).
  - Insert the Life Views Windows CD in your CD-ROM drive.
  - Click on the **Start** button, and then click on **Run**.
- **Step 2:** On the Command Line, type **D:\setup.exe** and then hit **Enter**.

Note: This assumes that your CD-ROM drive letter is "D: "If not, please adjust for your appropriate CD-ROM drive letter. In order to find out what drive letter is assigned to your CD-ROM, double-click on the **My Computer** icon on your Desktop, and look for the CD-ROM drive icon. The drive letter will be below or next to this icon.

The Life Portraits screen will appear as the **Setup** program is initializing.

- Step 3: Read the instructions on the Welcome screen, then click on the **Next** button to proceed to the **User Information** screen.
- Step 4: Enter the user and company name on the **User Information** screen, and then click on the **Next** button to continue.
- Step 5: The Setup Type Selection screen is only displayed if no previous versions of Life Views Windows exist on your computer. Select the stand alone installation, and the Select Destination folder screen will appear. It is recommended that you install the program in the displayed directory by clicking on the Next button.
- **Step 6:** The Life Portraits Component Selection screen will appear. Click on the **Next** button to install the Illustration Edge program and help system.
- Step 7: The next screen will allow you to change the settings before the files are installed. To review or change the settings, click on the **Back** button. To begin copying files, click on the **Next** button.
- Step 8: The next prompt asks if a backup should be made of the Windows system files replaced during setup. It is suggested that you select **Yes** to back up these files. The system acknowledges that it is copying the files, and displays the progress.

To access the Life Views Windows system, click on the **Start** button, then click on **Programs**, choose the folder entitled **Life Views Windows or Legacy Link**, and then click on **Life Views Windows or Legacy Link**. In addition, a Life Views Windows or Legacy Link icon will be created on your desktop.





# Stand Alone Installation

The Complete Setup screen will inform you that your computer must be rebooted to complete the installation. Click on the **Finish** button to reboot and complete the setup.

# **Uninstalling Life Views Windows**

If you find it necessary to delete the Life Views Windows program from your system, you must remove all previous versions by running the Uninstall program.

- **Step 1:** Select the **Uninstall** icon in the Life Views Windows Program Group to remove the previous installation.
- **Step 2:** Click on the **Remove** button from the Uninstall screen to continue.
- Step 3: Select Yes from the Confirmation screen to verify deletion of the system from your computer. Life Views Windows will then be removed from your system.

# **Inputting Data** (Software Tutorial)

Screens contain prompts and areas where you enter the answers to those prompts, known as fields. Using your mouse, select (or highlight) the field by clicking on it. When an entire field is highlighted, begin typing to overwrite the data. Press **Enter** or **Tab**, or use your mouse to move to the next field on the screen.

Fields containing a down arrow to the right of the input area offer a list of options. Clicking on the arrow opens a pop-up window containing the choices. Simply click on the desired selection to change the field. If the list is extensive, a scroll bar will appear. Move up and down the list by dragging the solid box, or by clicking on the arrow buttons.

# Menus

The top of the Input screen contains a series of commands with drop-down menus. These menus offer additional options and commands. The available commands and options vary according to your system.

File Contains New, Open, Save, Copy, Close, Delete, Agent Information, Grid

View, Print Preview, Print, Print All, Print Setup, Revised Illustration,

Financial Insights, Preferences, Login, and Exit commands.

Note: Many of the File commands can be quickly accessed from the tool bar at the top of the screen. For additional help, please refer to the next section, Tool

Bar Commands.

**Reports** Accesses a screen for report selection.

**Strategy** Displays a listing of available plans, concepts, and strategies.

**View** Offers the option to show or hide the tool bar and status bar.





Window Ability to cascade or tile illustrations that are open, and view selected

reports.

Help Accesses the online help system. Select from Illustration Edge Help Topics,

Custom, Product Reference, how to Use Help, and About Illustration Edge.

Tool Bar Commands The tool bar at the top of the Input screen contains icons (buttons) to help you quickly perform common commands. If a button is grayed-out, it is not

currently available. Some buttons may not be available on all screens.

**New or Open** Accesses the Individual Selection screen in order to create or edit prospects

and illustrations.

**Save** Saves the current illustration.

**Print Preview** Shows how the current illustration will look when printed. Use this

command to preview the illustration before printing.

**Grid View** Brings up the Preview Grid with policy values. Click on the **Print** button to

print the illustration, the Print Preview button to preview the illustration on

the screen, or **Edit** to return to the Input screen.

**Print** Processes and prints the current illustration or report.

Interest Update Displays the current interest rates for the life products, and allows changes

to be made. Interest rates may be set lower than the current rates, but may

not exceed the current rates.

**Print Setup** Displays a screen for printer selection and setup.

**Preferences** Sets defaults used when you create a new illustration.

**Cascade** Displays all open illustrations and reports by overlapping each window.

Tile Displays all open illustrations and reports in separate windows for viewing

without overlapping.

**Edit** Returns to the Input screen for changes.

**Reports** Accesses a screen for report selection.

**Exit** Exits the illustration system.

? Accesses the Help menu.





# Help

Illustration Edge contains **Help**, a complete on-line reference tool that includes step-by-step procedures, a glossary of common insurance terms, and product reference. Comprehensive help is available within the system by pressing the F1 key, or by clicking on the? button from the tool bar at the top of the screen.

The help system contains certain words and phrases, called hotspots, which are underlined and green. Click on a hotspot to view additional information about the current topic. A hotspot with a solid green underline will "jump" to additional help topics. A hotspot with a dotted green underline will pop open a window on the help screen containing definitions of terms. This type of hotspot will not jump to a new screen.

### **Contents**

Select this option to view the primary help topics for your system. To view more specific information about a topic, click on it, and the system will "jump" to the selected topic.

For example:

- If you are using the help system for the first time, select the **Basics** of Illustration Edge Help System topic.
- If you understand the basics of help, but are using Illustration Edge (IE) for the first time, select the **Tips on Getting Started** topic.
- If you need help with a specific task, select the **How To...** topic. The system will display a list of the common tasks (topics) detailed in the help system.
- If you would like descriptions on any of the following items, select the applicable topic: Buttons, Commands, Tool bar Commands, Menus, Prompts, Screens, and Tabs.

<b>Glossary</b> Sele	ect this option	for an alphabetical	list of commo
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on insurance terms and definitions.

# Product Reference

Select this option to view specifications for available plans and riders.

#### Search Choose **Search** from the Help menu to quickly locate a specific help topic.

The Search dialogue box will be displayed. Click on a topic from the list, or

type in the word(s) describing the necessary help.

How To Use Help

Select this option to reveal a window with information on how to use Microsoft Windows Help.

About Illustration Edge

Select this option to view details about the Illustration Edge module, such as Version Number and User Name.





Included with the Illustration Edge software is the Illustration Edge Tutor, an interactive tutorial that will show you the basics of the Life Views Windows illustration system.

Note: This application will use approximately 60MB of hard drive space on your computer. If you are concerned about the space limitations of your computer, you may run this application directly from the CD. In order to run without installing, please follow these instructions:

- 1)Insert the CD in your CD-ROM drive.
- 2) Click on the Start button, and then click on Run.
- 3)On the Command Line, type D:\ie\_tutor\ie\_tutor.exe , and then hit Enter.

Note: This assumes that your CD-ROM drive letter is "D:" If not, please adjust for your appropriate CD-ROM drive letter. In order to find out what drive letter is assigned to your CD-ROM, double-click on the **My Computer** icon on your Desktop, and look for the CD-ROM drive icon. The drive letter will be below or next to this icon.

4) This will bring you to the Welcome screen, and allow you to access the tutorial directly from the CD.

If you would like to <u>install</u> the Illustration Edge Tutor, please use the following instructions:

- Step 1: Close all Windows applications (i.e. Outlook, Excel, Word, etc.). Insert the Life Views Windows CD in your CD-ROM drive. Click on the **Start** button, and then click on **Run**.
- Step 2: On the Command Line, type **D:\ie\_tutor\setup.exe** and then hit **Enter**.

Note: This assumes that your CD-ROM drive letter is "D:" If not, please adjust for your appropriate CD-ROM drive letter. In order to find out what drive letter is assigned to your CD-ROM, double-click on the My Computer icon on your Desktop, and look for the CD-ROM drive icon. The drive letter will be below or next to this icon.

- Step 3: Read the instructions on the Welcome screen, then click on the **Next** button to proceed to the **Choose Destination Location** screen. To install in the displayed destination folder, click on the **Next** button.
- Step 4: At the Select Components screen, choose **Full (60MB)** installation, and click on the Next button to continue.
- Step 5: The Select Program Folder screen allows you to choose where the application will appear on your Start Menu. Choose a different Program Folder, or click on the **Next** button to accept the default folder.
- **Step 6:** The Summary screen allows you to verify the settings that you have chosen, or to go back and make changes. If these settings are correct, then click on the **Next** button to continue.





**Step 7:** Illustration Edge Tutor will now be installed on your computer. Go to the Program folder where you installed the application, and click on the **Illustration Edge Tutor** icon to start the interactive tutorial. You will **not** need the CD to run this program.

If you no longer need Illustration Edge Tutor, and would like to delete it to free up hard drive space, please follow these steps:

- 1) On your Desktop, double-click on the **My Computer** icon.
- 2) Double-click on the **Fipsco** folder.
- 3) Place your pointer on the **Ie\_tutor** folder, and right-click once.
- 4) Choose **Delete** from the menu that appears, and click on **Yes** to confirm.
- 5) If you are informed that deleting this folder will impact registered programs, click on **Yes** to continue.
- 6) Click on **Yes to All** to confirm. The Illustration Edge Tutor will now be removed from your system.







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