

PDI Builder Guides

FAX YOUR ORDER TO PDI AT 312.644.6014

This form is an example of how we have customized this inside cover. You can customize this page with information about your firm, such as a letter of introduction, firm background or other message.

PRICE LIST

Quantity	Unit Price
200-499	\$2.40
500-999	\$2.20
1000-1999	\$1.95
2000 or more	\$1.70

- Minimum order for personalized copies is 200.
- Printing of the inside front and back cover \$90.00 set up + .05¢ per book
- Nonpersonalized copies are available with a minimum order of 25 copies.
- Shipping charges are higher for Alaska and Hawaii; call for details.
- All imprints are in **black** ink.

SHIPPING AND HANDLING

Up to 200 copies	\$18.00
Each additional 100 copies	\$8.00

Quantity _____ x Unit Price _____ = _____

Inside Cover Personalization (if applicable) _____

Sales Tax (if applicable) _____
(FL, IL, MA, MI, NJ, NY, OH, PA, TX)

Subtotal _____

Shipping and Handling _____
(Higher for Alaska & Hawaii)

ORDER TOTAL \$ _____

METHOD OF PAYMENT

Payment must accompany order

☐ Mastercard ☐ American Express Card Number _____
☐ Visa ☐ Check Enclosed Expiration Date _____
Authorized Signature _____

SHIP TO:

Street addresses only; UPS cannot ship to P.O. Boxes

Name _____

Title _____ Firm _____

Street Address _____

City _____ State _____ Zip _____

Telephone (_____) _____ Fax (_____) _____

Number of professionals: ☐ sole practitioner ☐ 2-9 ☐ 10-99 ☐ 100+

PERSONALIZATION/ARTWORK OPTIONS

1. PERSONALIZATION OPTIONS

- ☐ Personalized
- ☐ Nonpersonalized

2. ARTWORK OPTIONS

- ☐ Disk enclosed (Macintosh format: QuarkXPress, Adobe Illustrator, Adobe Photoshop)
- ☐ Use artwork on file

ARTWORK OPTIONS (Continued)

- ☐ New camera-ready artwork enclosed (Photostat, Art slick or RC paper output)
- ☐ Set type using information above
- ☐ Set type according to information enclosed (Letterhead)

3. PLACEMENT OF

PERSONALIZATION

- ☐ Front outside cover only
- ☐ Back outside cover only
- ☐ Both outside front and back covers
- ☐ Inside front and/or back covers