

Barangay in-house process

1. Barangay Clearance

- Required for: Job application, business permit, police clearance
- Certifies that a person had no bad record in the barangay and is a resident in barangay
- Requirement/s: One primary ID

2. Barangay Certificate of Residency

- Required for: Scholarship application, or court documentation
- Confirms a person is residing in the barangay
- Requirement/s: One primary ID

3. Barangay Certificate of Indigency

- Required for: Medical assistances, public attorney's office, scholarship program, Philhealth, social welfare benefits
- Certifies that a person belongs to a low-income or indigent family
- Requirement/s: One primary ID, PAO

4. Barangay Business Clearance

- Required for: Business permit application with city/municipal hall
- Certifies that a business is authorized to operate in the barangay
- Requirement/s: One primary ID

5. Barangay Solo Parent Certificate

- Required for: accessing benefit under the Solo Parents' Welfare Act.
- Confirm the status of an individual as solo parent
- Requirement/s: One primary ID

6. Barangay ID

- Required for: Secondary ID and Identification of residency
- Confirmation of Identity of the individual
- Requirement/s: Billing statement or birth certificate

7. Barangay Permit for Event

- Required for: local gathering, fiesta and public activates
- Certifies that the local gathering is safety for public
- Requirement/s: One primary ID

8. Barangay Certificate of Calamity victim

- Required for: Relief assistance, insurance claim, or financial aid
- Certifies that holder is a victim of disaster (eg. Fire, flood)
- Requirement/s: One primary ID



REPUBLIC OF THE PHILIPPINES
BARANGAY FAIRVIEW

Barangay Complex, Dahlia Avenue, Fairview, QC 1118



Section 17. Time of Payment. The Regular fee imposed in this Article shall be paid to the Barangay Treasurer or his duly authorized representative who shall issue the corresponding official receipt indicating the name of the payor, the amount paid and the nature of such payment.

CHAPTER III. SERVICE CHARGES AND REGISTRATION FEES

ARTICLE 6. BARANGAY CLEARANCES / CERTIFICATIONS/RESOLUTIONS

Section 18. Various Barangay Clearances, Certifications and Filing Fees, Certified True Copy of Official Records. There shall be charges / fees collected for the issuances of clearance or certifications by the Punong Barangay or his duly authorized representative which shall be categorized as follows:

• Clearance for Residency, Character, Reputation, and Request for Referral	free
• For School Enrollment, Professional Training, etc.	free
• For Employment (Local & Abroad)	free
• Travel Abroad	free
• Clearance for Issuance of Postal I.D.	free
• Clearance for Firearms License	free
• Certificate of Occupancy / Moving out	free
• Meralco Connection	free
• Maynilad/MWSS Water Connection	free
• Communication Lines	free
• Complaint Recorded / blotted in the records of The Barangay Lupon Tagapamayapa & BPSO	Php 200.00
• Barangay I.D. (PVC)	Php 100.00
• Certification of Garage / PUV Certification	Php 500.00
• Certificate of Garage / TRU	Php 200.00
• Special Use Permit Resolutions	Php 2,000.00

Section 19. Exemption. There shall be no fee that will be collected for the issuance of a certification or clearance when it is officially requested by any competent court or government agency.

CHAPTER IV. BARANGAY CLEARANCES FOR BUILDING PERMITS AND OTHER CONSTRUCTION RELATED ACTIVITIES

Section 20. Barangay Clearance Fee for Building / Construction Permits. There shall be a mandated Barangay Clearance that shall be secured before the commencement of any building / construction and demolition activity within the territorial jurisdiction of Barangay Fairview. The corresponding fees / charges imposed for the issuance of a building / construction clearance by the Punong Barangay shall be prescribed based in the computations as follows:

- **Computation for Barangay Clearance for Construction/Demolition Permits**
- Category 1 (Residential, up to 10sq.m) : Php 2,000.00

