

## WEDDING VENUE RENTAL AGREEMENT

**Date:** June 24, 2025

**Venue:** The Tudorhouse

**Address:** 800 Arrowhead Villa Rd, Lake Arrowhead, CA 92352

## 1. CLIENT INFORMATION

**Bride's Name:** \_\_\_\_\_

**Bride's Address:** \_\_\_\_\_

## 2. EVENT DETAILS

- **Event Date:** October 11, 2025
- **Guest Count:** 50 - 100
- **Dinner Start Time:** 4:00 PM (5-hour event duration)

## 3. VENUE RENTAL

- **Space:** Private Tudorhouse
- **Excludes:** Wedding Garden and Green Room
- **Rental Duration:** 5 hours
- **Rate:** \$2.50 per person per hour (2-hour minimum)
- **Total Venue Fee: \$625 - \$1,250**
  - 50 guests  $\times$  \$2.50  $\times$  5 hours = **\$625.00**
  - 100 guests  $\times$  \$2.50  $\times$  5 hours = **\$1,250.00**

## 4. BRACKENFERN RENTAL

- **Date:** October 11, 2025
- **Check-in:** 10 am
- **Check-out:** 11:59 pm
- **Daily Fee:** \$1,200.00
- **Cleaning Fee:** \$600.00
- **Total Brackenfern Fee: \$1,800.00**

## 5. CATERING – SELF-SERVE TACO BAR

- **Protein Options (1 tray each):**
  - Chicken
  - Shredded Beef
  - Carnitas
- **Tray Cost:** \$225.00 per tray
- **Total Catering Fee:** 3 trays × \$225.00 = **\$675.00**
- **Includes Complimentary:**
  - Warm flour tortillas
  - Three salsas
  - Pico de gallo
  - Spanish rice
  - Limes
  - Radish

## 6. BAR SERVICE

- **Included Beverages:** Modelo, Draft Beer, House Wine
- **Quantity:** 200 full pours
- **Rate:** \$4.00 per pour (bulk rate)
- **Total Bar Fee:** 200 × \$4.00 = **\$800.00**

## 7. PAYMENT TERMS

- **Total Cost:** \$3,900.00 - \$4,525
- **Deposit Due at Signing:** \$500.00
- **1st Payment Due Before Event:** \$3,400.00 — due no later than **September 27, 2025**
- **Accepted Payment Methods:**
  - Check
  - Zelle
  - Credit Card (4.5% processing fee added to total)
- **Final Payment Depending on Occupancy**

## 8. CANCELLATION POLICY

- **30+ Days Before Event:** Full refund minus \$200 administrative fee
- **Within 30 Days of Event:** Deposit is non-refundable; additional fees may apply for costs incurred

## 9. LIABILITY & DAMAGES

Client assumes responsibility for any and all damage to the property during the event. Client agrees to indemnify and hold The Tudorhouse and its representatives harmless from any claims arising from use of the venue.

## 10. SIGNATURES

By signing below, both parties agree to and accept the terms of this Agreement.

## 11. SUMMARY OF FEES

Item	Total
Venue Rental	\$625.00
Brackenfern (incl. cleaning)	\$1,800.00
Taco Bar (3 trays)	\$675.00
Bar Service (200 pours)	\$800.00
<b>Total</b>	<b>\$3,900.00</b>
Deposit (due at signing)	-\$500
<b>1st Payment by September 27, 2025</b>	<b>\$3,400.00</b>
<b>Final Payment by October 11, 2025</b>	

<b>Client (Bride):</b>	<b>Venue Owner / Representative:</b>
Name: _____	Name: _____
Signature: _____	Signature: _____
Date: _____	Date: _____