

UNLEASHING THE LEADER WITHIN™

WITMER & ASSOCIATES
MEASURABLE IMPROVEMENT

The next **Unleashing the Leader Within™** Phase I event will take place in Chicago on April 13th through 16th, 2014. You are expected to be available no later than May 16th for a half-day Phase II follow-up session (scheduled by mutual agreement) at your work site.

Phase I Retreat

Sunday: 5:30 – 10 pm (beginning with dinner)
Monday: 7:30 am – 9 pm
Tuesday: 7:30 am – 9 pm
Wednesday: 7:30 am – 1:30 pm

Phases II & III Coaching, scheduled by mutual agreement

Fee (Check One):

- ☐ \$5950 (Early Enrollment Discount – available until Feb. 15, 2014)
☐ \$6950

Invoicing You will be invoiced upon receipt of the application

Your Name:

Preferred First Name:

Company/Division:

Your Position:

Report to: (Name/Position)

Address:

Phones: (Office)

(Cell)

(Home)

Email:

Direct Reports:

Total Reports (including dotted line):

Years managing others:

Do you have any physical limitations, e.g., heart condition, that would make it risky to participate in a physically/emotionally stressful exercise? If so, please describe below:

Enrollment Contract

To maximize learning and business impact

As a participant, I agree

- to give 100% effort to make an eyebrow-raising impact on the business, by courageously trying new methods of leadership
- to follow through on pre-work and Action Plans
- to avoid the distraction of business communication (phone calls & email) during the Phase I retreat
- to review my efforts with my manager regularly during Phase III

Signature

As this participant's manager, I agree

- that this participant is a high-potential individual with a bias for action
- to schedule phone conferences and meetings with the participant as needed for planning and debriefing
- to assure that schedules and workloads will not hinder participation

Signature

The Fine Print: Fee is due upon receipt of invoice, and must be paid by Feb. 28, 2014 to qualify for the Early Enrollment Discount. Fee includes all materials, as well as most meals and refreshments. Participant is responsible for travel expenses as well as for dinners on Monday and Tuesday of Phase I, as well as for coach's travel expense for the Phase II coaching. All participants must stay at the hotel during Phase I. A \$750 fee is forfeited if enrollment is canceled at least one week prior to the beginning of the session; the forfeited fee increases to \$1500 if cancellation occurs less than one week prior to the session (balance is applicable to the next program). Details on accommodations and pre-work will be mailed after receipt of this application. **Satisfaction guarantee** requires that the participant complete Phase III within 6 months.

Please scan and email this form to jeff@witmerassociates.com, OR FAX to: Witmer & Associates, 443.522.9447

Questions? Call 410.356.8122