

Sheffield City Council Planning Service

PRE-APPLICATION ENQUIRY FORM

This form is intended for anyone seeking pre-application advice for the following application types:

- **Householder development** e.g. extensions, alterations etc.
- **Adverts**
- **Changes of use** (not including Major development or if any building or engineering work needing planning permission proposed)
- **Listed Building/Conservation Area/Article 4 advice**
- **Minor development** (up to 9 dwelling / 0.5 ha & Other uses up to 1,000sq m/1 ha

There are separate forms for larger-scale development enquiries.

The fees are set out in a separate 'Schedule of Planning Application Enquiry Fees'. No work will be carried out until the fee has been received.

1. Applicant details		2. Agent details	
Full Name	James Mullaney	Full Name	N/A
Address	564 Stannington Road, Stannington, Sheffield	Address	N/A
Post Code	S6 6AB	Post Code	N/A
Tel. No.	07779 254 845	Tel. No.	N/A
E-mail	jamesmullaney1980@gmail.com	E-mail	N/A

3. Full postal address of the application site/building		4. Fee details (from Schedule of Planning Application Enquiry Fees)	
Address	564 Stannington Road, Stannington, Sheffield	Application type	Householder development
		Fee	£85
Post Code	S6 6AB	Payment method	Credit/debit card by phone

For office use only			
Application type		Fee	
Uniform ref.		Case officer	
Date enquiry valid		Date of full response	

5. Description of Proposal

This is a proposal for a modest single-storey extension of a pre-existing single-storey extension and garage adjoining a single semi-detached dwellinghouse. The main aims of the proposed alterations are to improve the internal layout, external appearance, and energy efficiency of the property.

We propose to extend the existing extension and garage forward by 1.6 m to bring it in-line with main property. This will allow access to this extension (which is used as a study) from the hallway, rather than the kitchen as is currently the case. This alteration to the layout will also allow access from the kitchen to a new utility room and downstairs W/C within the existing garage footprint.

We also propose to construct a small porch on the front of the house. This is to improve the energy efficiency of the property as, currently, the door to the hallway of the property opens directly to the outside and is very exposed to the elements. The footprint of the proposed porch is 3 m², which would normally fall under the rules of permitted development. However, the proposed height of the porch is just over 3.12 m to match the height of the existing extension. This height places the porch outside the bounds of permitted development.

We also wish to alter the external appearance of the main property. At present, the main dwellinghouse is pebbledashed. We propose to remove this pebbledash and replace it with white-painted smooth render. As well as improving the appearance of the house, this will make it more consistent with the neighbouring properties which are covered in painted render. We also propose to replace the existing white uPVC double-glazed windows with more modern dark-framed double-glazed windows; this will also have the added benefit of significantly improving the energy efficiency of the home as the existing windows are very draughty.

The architectural design of the extension takes inspiration from a recent extension on Rupert Road in Nether Edge. With the front of the house being south-facing, we wish to maximise the amount of winter sun that enters the extension, so propose floor-to-ceiling windows. As this is at the front of the house, we propose to use wooden louvers in front of the window to aid privacy. The proposed wooden gazebo aims to serve two purposes. Firstly, it connects the extension to the newly-constructed porch, softening the appearance of the porch. Secondly, it will provide shade to the extension when the sun is high during the summer months; a climbing plant such as a rose or wisteria will be encouraged to grow over the gazebo.

Materials:

The new porch will be rendered to match the newly-rendered main property. All new exposed brickwork will utilise red bricks to match the exposed brickwork on the existing property. All woodwork will be painted to match the existing fascias and other woodwork on the existing property. All new window frames will be dark grey.

Pre-app enquiry – smaller-scale development

6. Attached information (please tick as appropriate)			
The more detailed information about the proposed development that you are able to provide the more informed the possible response. All drawings to metric scale please.			
All enquiries			
A site location map (scale 1:1250) with site outlined in red is essential	X	Supporting statement explaining design principles and any constraints	X
Householder & Other Minor development enquiries			
Existing and proposed floor plans	X	Existing and proposed elevations with building heights marked	X
Cross-section(s) showing any critical relationship(s) with neighbouring properties	N/A	Neighbouring properties shown on plans. No alterations to critical relationships proposed.	
Advertisement enquiries			
Existing and proposed elevations with advert dimensions marked, showing any critical relationship(s) with neighbouring properties	<input type="checkbox"/>	Cross-section(s) with advert dimensions, showing any critical projections and relationship(s) with neighbouring properties	<input type="checkbox"/>
Photograph(s) or photomontages showing proposed advert	<input type="checkbox"/>		
Change of use enquiries		Listed Building/Conservation Area/Article 4 enquiries	
(not including Major development or if any building or engineering work requiring planning permission proposed – see Other Minor development above if any building or engineering works involved)	<input type="checkbox"/>	Details of changes to character features	<input type="checkbox"/>
		Details of existing and proposed materials	<input type="checkbox"/>
		Photographs of existing features	<input type="checkbox"/>
Detailed description/schedule of existing uses on the site (essential for change of use enquiry)	<input type="checkbox"/>		
Schedule of proposed uses with floor space: number, mix and affordability of residential units etc.	<input type="checkbox"/>		
Where appropriate:			
Photographs of site and immediate surroundings	<input type="checkbox"/>	If not submitted electronically, a CD containing digital copies of all drawings, documents and photographs. This will enable your pre-application enquiry to be processed as efficiently and quickly as possible.	<input type="checkbox"/>
Design and access statement site appraisal, urban design analysis, streetscene appraisal, materials, photomontages	<input type="checkbox"/>		

7. Any other information relevant to the enquiry (Please specify)

8. Name of any planning officers already contacted about this enquiry (Please specify)
No planning officers previously contacted.

9. Submission and Payment Methods

Using the online version of this form or e-mailing it, and providing an e-mail address for our reply eliminates postal delays.

- E-mail completed forms and attachments to planningapps@sheffield.gov.uk.
- Telephone (0114) 27 34218/9 to obtain a reference to match a BACS transfer to or to pay by debit card. Whilst credit card payment will also be accepted, we will have to add the additional fee that we will be charged. The Council does not accept cheques.

This form can be posted or hand delivered to:

Development Management
Planning Service
Sheffield City Council
Howden House
1 Union Street
Sheffield
S1 2SH

Confidentiality

Please note that under the Environmental Information Regulations 2004, the council can be asked for the recorded information it holds. We will consult with third parties as to whether any of the exceptions are engaged, before deciding whether the public interest in withholding the information outweighs the public interest in disclosing the information.

Privacy Notice

This form is provided by the City Council and is for the sole purpose of submitting information to the Local Planning Authority (LPA) in order that they may provide you with planning advice. The information that you provide may be shared with other Council services (for example but not exhaustively: Highways; Environmental Protection; Urban Design; Conservation; Ecology) and external agencies with your permission (for example but not exhaustively: Highways England; the Environment Agency; Yorkshire Water) in order to help the LPA provide you with comprehensive advice on your proposal. Your personal information will not be made available in any public forum