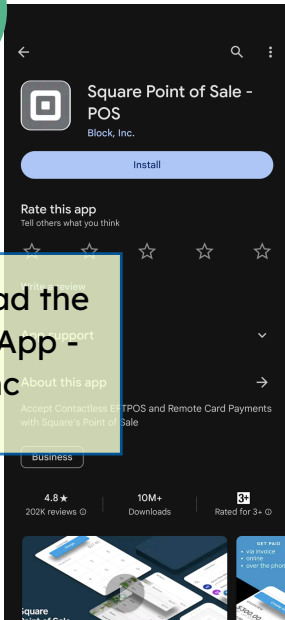


1

Download the  
Square App -  
Block Inc



2

Sign in



3

Sign in

Email address

Next

Use a device code

Choose "Use  
a device  
code



Sign in with a device code

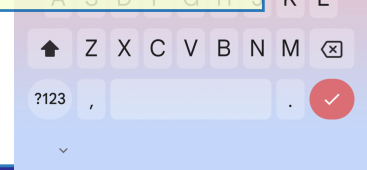
Device codes allow you to sign in without sharing your account email address and password.

[Learn more >](#)

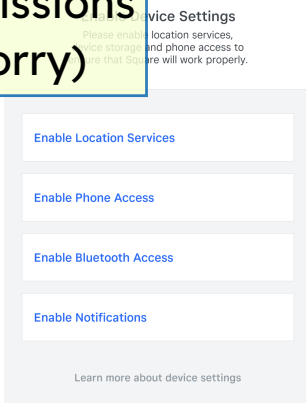
Device code

Sign in

Enter the  
Device code -  
provided by the  
P&C



Enable  
permissions  
(all sorry)

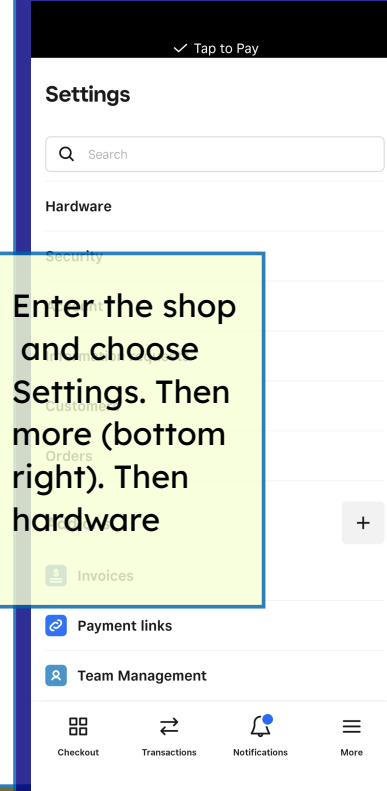


Connect a square  
reader

Settings

Hardware

Enter the shop  
and choose  
Settings. Then  
more (bottom  
right). Then  
hardware



Hardware

General

Device name

Accessibility

Tap to Pay

Enabled

Connect and manage

Square Readers

Barcode scanners

Cash drawers

Printers

Scales

Square Terminal

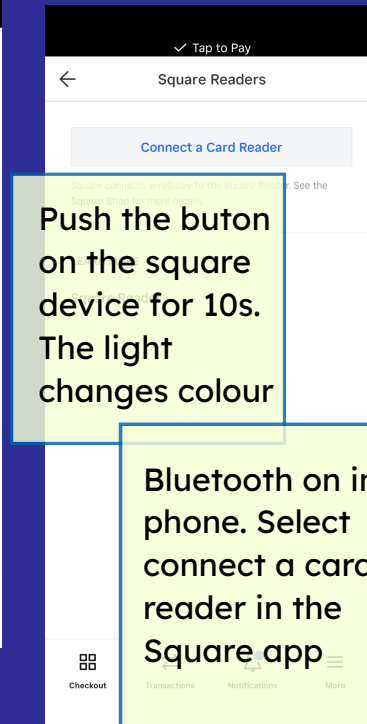
Checkout

Transactions

Notifications

More

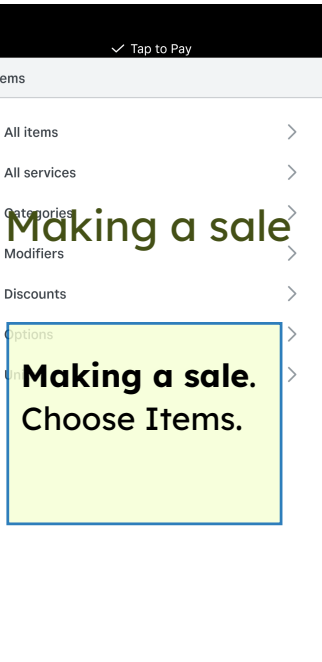
Push the button  
on the square  
device for 10s.  
The light  
changes colour



Bluetooth on in  
phone. Select  
connect a card  
reader in the  
Square app

Making a sale

Making a sale.  
Choose Items.



Categories

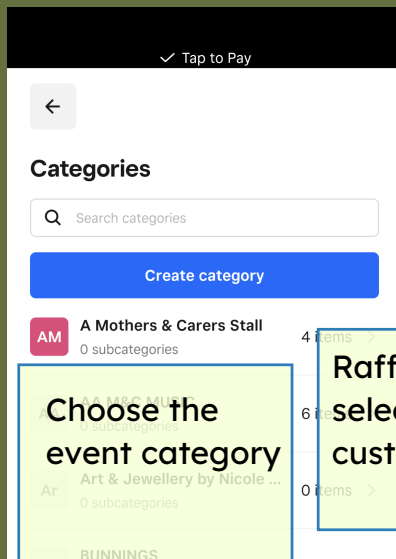
Search categories

Create category

A Mothers & Carers Stall

0 subcategories

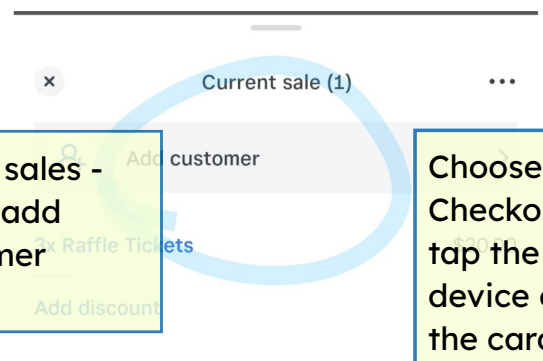
Choose the  
event category



Raffle sales -  
select add  
customer

Selling a raffle ticket

1. Choose the raffle ticket product  
2. Add customer. Enter the first + last name and phone number



Choose the item.  
Checkout . Either  
tap the square  
device or hold  
the card to the