

# JADEN RODABAUGH

San Antonio, TX 2103284327 jrodaba@gmail.com

Dynamic and accomplished professional with a strong background in web development, business management, sales, and customer service. Consistently delivers exceptional outcomes by effectively coordinating projects, streamlining workflows, and placing utmost importance on customer satisfaction. Proficient in utilizing diverse programming languages and frameworks, demonstrating meticulous attention to detail and an unwavering dedication to delivering top-notch work.



## WORK EXPERIENCE

### Business Manager - Self Employed

06/2022 to Present

Prept

Remote

- Successfully manage and lead a team of skilled full-stack developers in the creation of various products and landing pages for clients.
- Oversee a team of marketers responsible for executing both inbound and outbound sales strategies, ensuring effective lead generation and conversion.
- Demonstrate versatility by actively participating as a marketer and developer when necessary, providing valuable support to either team.

### Coordinator

03/2022 to 03/2023

SWBC

Remote

- Efficiently process and manage orders for vendor recruitment related to a diverse range of valuable mortgages.
- Implement a new order management system utilizing Excel and Salesforce, streamlining tracking and workflow processes for enhanced efficiency.
- Oversee the entire vendor recruitment process, ensuring smooth onboarding and registration of new vendors and customers.
- Collaborate with cross-functional teams to gather and analyze requirements, ensuring the effective integration of new vendors and customers into the existing system.

### Accounting Admin

01/2021 to 03/2022

Gratr Landscapes

San Antonio, TX

- Maintain accurate and up-to-date financial records, ensuring proper documentation and filing of accounting paperwork.

- Organize and maintain accounting documents, such as invoices, receipts, and expense reports.
- Assist in the preparation of financial statements, reports, and budgets.
- Collaborate with the accounting team to reconcile accounts, resolve issues, and ensure financial accuracy.



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## SKILLS

Front End Development - 3 years

Sales - 6 years

Customer Service - 8 years



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## EDUCATION

### St. Philips

Web and Mobile Development

01/2021 to 01/2023