

JOSHUA RANGAI

3955 N Murray Ave, Shorewood, WI 53211 · (847) 912-2474
(Moving to Chicago June 2022)
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I am a solid team player with upbeat, positive attitude and proven skills in establishing rapport with clients. Articulate, enthusiastic and results-oriented with demonstrated passion for building relationships, cultivating partnerships, and growing businesses. Looking for an opportunity to enhance my knowledge and lead to career growth and learning.

EXPERIENCE

05/2019 – 01/2022

VISITOR EXPERIENCE AND BEVERAGE SERVICES MANAGER, VILLA TERRACE
DECORATIVE ARTS MUSEUM

- Managed several vendors and distributors including inventory to replace stock
- Oversaw direct reports including payroll and scheduling activities
- Troubleshooted and escalated customer concerns for all event functions
- Created correspondence concerning the museum and events.

02/2021– 08/2021

SERVER, KOMPALI

- Effectively trained, motivated, and coached new team members
- Responsible for taking customer orders and ensuring customer satisfaction.
- Successfully solved customer conflict and problems when mistakes were made with orders and payments
- Provided back-up to the bartender

11/2019 – 12/2020

CUSTOMER SERVICE REPRESENTATIVE, EXCLUSIVE RECORD COMPANY

- Cultivated impactful relationships with customers and drove business development by delivering product knowledge
- Provided excellent customer service to in-person and phone clientele
- Processed sales transactions using point-of-sale cash register.

EDUCATION

AUGUST 2022 (EXPECTED DATE)

FULL STACK WEB DEVELOPMENT - CODING BOOT CAMP, UNIVERSITY OF
WISCONSIN – SCHOOL OF CONTINUING EDUCATION

- Obtaining a certification in coding through hands-on training in front- and back-end technologies
- Learning to apply “social coding” and work through the entire development life cycle – creating a substantial portfolio of real-world projects.
- Developing strong coding in JavaScript, HTML, CSS, and Python

DECEMBER 2021

BACHELOR OF ARTS: PHILOSOPHY, UNIVERSITY OF WISCONSIN MILWAUKEE

- Certificate in Ethics and Values (Included classes on Biomedical ethics, Information Technology ethics, Environmental ethics, etc...)
- Philosophy Club Officer

MAY 2018

ASSOCIATE IN ARTS DEGREE, COLLEGE OF LAKE COUNTRY

- Honors College
- Writer and photographer for school newspaper (Chronicle)
- Member of Debate Team

SKILLS

- Microsoft Word, Excel, PowerPoint
- Customer Service
- Vendor Oversight
- Computer System implementation
- Project management
- Sales expertise

CERTIFICATIONS

- Red Cross Lifeguard/ CPR/ AED certified
- Microsoft Office Specialist certified
- CEVS (Ethics, Values, and Society) Undergraduate Certificate