**Fresher’s Fair** (7th October 11:00am-16:00pm)

Summary:

- All the committee members must attend.

- We will print out the flyers and distribute them to people

- People who are on missionary will additionally carry a pen, paper & paperboard which people can sign their login-id/email addr instantly rather than going to the stall

- Instead of people going around everywhere, we can allocate distribution points and people can stay there to distribute instead.

- The crew is confirmed to have performances on the metric stage at 12, 1, 2 and 3pm.

TODO’s

Fred (breakers):

* Decide whether to organise a flashmob style performances
* Prepare a promotional video for breakers

Samson (Publicity Officer):

* Design a new flyer (could reuse the old one but update dates, ask chris for the previous year’s design)

Jo (Chair):

* Pester Union people so we get the stalls in Metric
  + Sort out the performance slot/schedule
* Sort out the crew rehearsal schedules

General:

* How does the boombox’s battery work? Find it out

Checklist

* Print out the flyers (Gen Coms)
  + Print for free in SAC
  + Do it a week before so SAC is not too packed
  + Make sure we print out shitloads cuz they run out all the time
* Bring the poster (Ask Chris)
* Bring extension cables (Whoever has it, Jo)
* If we need paperboard sort it out, make sure to bring/print out papers with excel or something like that

**Class System**

Membership

- Price: £5

- Membership card will be printed (ppl don’t collect them but still need them to distinguish member/non-members

Price

- (£3 | £2) for (non-|()) members

- Bundle card: exclusive for members, £6 for 4 classes

- (Did I mention it’s free for the commitee/crew?)

General Committees

- Responsible for setting up the mirrors + boombox. Should arrive 10 min early. This is a must.The fate of funk classes is on you guys!

Filming

- We will film in the end of the classes, but make it voluntarily

- people who wanna be in it can be in it, if intimidated, can quit.

- The class video will be uploaded v quickly to the FunkSocialFbPage (below)

TODO’s

Jo&Terence:

* Make the physical membership card every monday so people can collect
  + Ask Chris for the Laminate thing as he has some left
* Print out the bundle cards
* Discuss about where mirrors and the boombox can be stored

Samson:

* Design a new membership card
  + Can reuse the old card but need to update dates etc
* Think about how you are going to film it
  + Gonna use phone? Got better camera?
  + How to upload it, are you gonna use softwares to edit or upload raw?
    - Make sure you have the softwares you need for this
    - and the practise

Ella, Nirmz:

* Decide who is gonna be responsible for which days.
  + For example, last year 2 gen coms decided to take turn, one responsible for thurs classes, other for sat. etc.
  + Ideally you guys should come for all :)
* Ask Jo/Chris about how to get the keys to the storage room.
  + You just need to go to Beit security office right at the entrance, sign and stuff.
  + WARNING: the boombox is not in room 45 since last year! the new storage room is next to the UDH (past UDH)

Checklist:

* Gen Coms should have the keys to access the boombox
* Gen Coms need to know which room the boombox is in
  + -> WHATS THE NAME OF THAT NEW STORAGE ROOM THOUGH?
    - Must ask union about this

**Classes First Month**

Schedule for the FREE October classes:

***Hiphop***

1st Class: Derek

* Make sure it’s fun for everyone, should be very easy & groovy

2nd Class: Jo&Terence (no homo tho)

* More choreo-based, what funk really does. Harder than the first one

3rd Class: social-oriented class: + Pizza Social

* Our dream: <http://youtu.be/iBsre0VTIOI>
* Something that ‘forces’ communication between people. Time to make friends!
* Followed by pizza social.
* Who’s gonna choreo? -> Jo Terence Chae Chris Samson Karoline could all collab. Idk whoever would like to make it fun =)

4th Class: Stephen Brown

* More intermediate but still easier than audition pieces

5&6th Class: AUDITIONS

* 2hr each, 2 choreos
* Chris, Kim, Chak & Best homework from the crew

***Breaking***

1st:

2nd:

3rd:

TODO’s:

Jo:

* Find out about the room bookings
* -> Once know all the room bookings, confirm with the teachers whether they can teach on those days or not
  + Derek,
  + Stephen

Fred:

* Decide who is going to teach when. (DEADLINE: 1st Sept)
  + Ask externals
  + Make sure you have backup plans

Ella

* Assist Fred?

Checklist:

* Derek’s class is easy enough. We must moderate it lol
* Make sure we have the sockets for the boombox.
* Make sure the room we are in has got power supply????? Don’t want to be like last year ….

In Question:

* Do we want a taster session video like last year?
  + Could be a separate one from fast-uploaded choreo video that will be posted every after lessons maybe!

Publicity

Facebook Page

- Publicity officer (Samsaaan) is responsible for the fb posts

- Every sunday night, post the weekly plans

- You should also post the night before the classes. The Fb analytics says the best time to post something which maximises the reach is around 4-6pm.

Funky Instagram

YEY! We are going to do it! Don’t forget to #funkology :)

ID:

Pass:

TODO’s:

Terence:

* Make instagram account, update the ID&Password up there
* Sync with the Funk like page/twitter
  + <https://help.instagram.com/169948159813228/>

Checklist

* Samsaaan

Society T-shirt

Summary:

We are thinking of getting one design (white tshirt with black print) for the society people. The idea is not to have them stocked but ask around throughout the term and batch order at the end of the term, so we don’t need to order extra to lose money etc.

TODO’s

Jo&Terence: Receive a quota. Consider the cost. We will need to order some for the new committee members.

Checklist

Socials

Funk Social Group

- will be used mainly to organise socials

- to facilitate the communication between members

- promote extra activities like studio 68 etc

Confirmed events:

3rd Week Friday | 4th week Tuesday: a night out for everyone

TODO’s:

Chaenaenae

* Make the fb group once ppl join
* MT, fortnight, nandos socials, etc. Thanks =)

Gen Coms

* Help out social sec with organising pizza social etc.

Opportunities for beginners+breakers

UNICEF show (Early December hopefully)

- Beginner + Breaker

- No crew taking part (busy for the competition) unless they wanted to

-TODO: find out who in the crew is willing to teach

Calendar

Admin Calendar:

Website Calendar:

TODO’s:

I think I have to explicitly add you guys if you wanted to see the calendar can you guys write down the contact details before?

Finance

Money In

* all about income and sponsorship etc
* Sales Invice – raised when selling products to external customers
* Credit Note – for cancelling invoices. Need to be approved by financial team

Some source for income:

Harlington Trust – apply for items that benefit society for number of years

IC Trust – charitable events

Sponsorship – must ask deputy finance &services with the detailed proposed agreement

Shop administration function

Contact (everyone add ur email you want to use for your google calendar here? luv u<3)

Jo Schlemper

07449868397

[js3611@ic.ac.uk](mailto:js3611@ic.ac.uk)

Fred Wong

07570975888

Eirill Bachmann Mehammer

07922020031

Terence Tse

07508238848

Chris Wood

07707872577

Nirmz Arulampalam

07931759775

Chaeyoung Chang

07881098225

Samson Lee

07902042266

Toni Wu

07588604299

Karoline Lende

07449893333

Funkology

1. Fresher’s fair

* Performance at 12:00, 1:00, 2:00, (3:00)pm
* Performers: Jo, Terence, Chae, Chris, Karoline, Seb, Possibly Josca, Kim
* 3 Choreography + ~30s Breaking.
  + Total 2~2:30min
  + Terence 1 (gangsta) , Jo 1 (smooth JT) , Joined 1 (another gansta)
* Breakers Flashmob
  + Can use my portable speaker?

* performances on stage (advertised)
  + Breakers
    - or could do a surprise battle/performance on the lawn sort of thing
      * use portable boombox
* Flyers
  + Carry a board one can sign, rather than going to the stall
* Promotional video
  + Breakers
    - Samson+Breaker can sort

YG - Who Do You Love? (Explicit) ft. Drake

Around 2:00~?

Wiggle

Around 2:00 ~?

**ScHoolboy Q ft. BJ – “Studio”**

Rap part

2. Publicity

* Class video
  + 1) Ignore about the channel
  + 2) Private channel, link from private facebook group
  + 3) Separate youtube “FunkClass” Channel
* Facebook group
  + 1) Create a Facebook group anyone can join.
  + 2) We should use it for
    - Organising Socials
    - Upload the class videos directly on Facebook page
  + Funkology fan page should be used
* Blog
  + Manageable?

3. More interaction

* More opportunity for beginners in term 1
  + Performances
  + 1. Concept video with beginners
    - we could use Saturday slot
  + 2. Form a small groups (i.e. 2 crews+6 beginners), showcase at the end of the term

4. Nature of classes

* more engaging classes
* groove classes
  + popping, locking
    - workshops
* timetable switch with breaking classes?
* Thursday normal, saturday something else
  + i.e. k-pop workshop etc

Social

* club night

5. Funk T-shirt

* same logo? Yes

Union Notes

Budgeting

Contact:

Management Group Treasurer: Richard Cameron [rcc.treasurer@imperial.ac.uk](mailto:rcc.treasurer@imperial.ac.uk)

RCC Chair: Thomas Wheeler rcc.chair@imperial.ac.uk

Query about the online system: [club.web.inquiries@imperial.ac.uk](mailto:club.web.inquiries@imperial.ac.uk)

Committee Meeting 2014-15

Class feedback stall

- Hard, easy?

Classes on first week? NO

First month

First class – Derek : back up – whoever’s choreo is good from the crew

Second class:

Jo & Terence

Third class:

Team building session + pizza afterwards 30min learning + 30min coord + 20 min showcase, pizza

Fourth Class:

Stephen - back up

Audition:

Chris, Kim, Chak + (Best Homework)

**Breaking**

**Teachers –** Fred sorts by 1st September

**Socials**

Night out 24th or 28th

Member cards

£5 membership

Let Samson design new one

Classcard

Same

Price

Same

T-shirts

White one

Batch order at the end of both terms

Publicity

Yes for Instagram

Yes for private group page

* Society

UNICEF – Samson

Breaking

No crew

Possibly Nirm or society set ppl

Royal Holloway

Yes

Loughborough

Yes

King

No