

To : All Team Members

From : Atty. Angelique Margaret T. Natividad
HR Director

RE : Amun Jadid (Islamic New Year) - Muslim Holiday

DATE: July 14, 2023

Pursuant to Presidential Decree No. 1083 issued by the President of the Philippines, please be informed that **July 19, 2023 (Wednesday)** has been declared a Special non-working holiday in observance of Amun Jadid (Islamic New Year).

It shall be observed in the provinces of Basilan, Lanao del Norte, Lanao del Sur, Maguindanao, North Cotabato, Sultan Kudarat, Sulu, Tawi-Tawi, Zamboanga del Norte, Zamboanga Sibugay and Zamboanga del Sur and the cities of Cotabato, Iligan, Marawi, Pagadian and Zamboanga.

Hence there is no work on the said dates. However, as practice, all EC's assigned at the store will need to report to work as scheduled, except for all SJI Administrative Staff.

All administrative work functions will resume on July 20, 2023 (Thursday).

Thank you.