

To: Sheryl Julian
Accounting Supervisor
STI College Zamboanga

From: *January 21, 2019*
Lourdes Jane S. Climaco
TNGC- HR Admin Assistant

Noted by: Atty. Angelique Margaret T. Natividad
HR Director

Re: New Employees
Date: January 21, 2019

Listed below is the new employee of SJI.

For your information and guidance.

Thank you.

NEW

Name: **DANIKA JOY T. GALLEMIT**

Position: Empowerment Consultant on Training

Rate: PHP 316.00/ day

Start date of Employment: January 22, 2019 – January 27, 2019

TIN: 736-079-214

SSS: 10-1318503-4

PHILHEALTH: 14-0502446149

PAGIBIG: 1211-82491784

Birthdate: May 22, 1997

Status: single

Address: 016, Zone 9, Southcom Village, Calarian, Zamboanga City

Contact No.: 0965-381-8667

Metrobank Account No.:

Employee ID Number: 012019-01

