

To : All Team Members

From :  Atty. Angelica Margret T. Natividad
HR Director

RE : April Holidays

DATE: March 27, 2023

Pursuant to Proclamation No. 90 issued by the President of the Philippines, please be informed of the following holiday

April 6, 2023 (Thursday) is a **Regular Holiday** throughout the country in observance of Holy Thursday.

April 7, 2023 (Friday) is a **Regular Holiday** throughout the country in observance of Good Friday.

April 8, 2023 (Saturday) is a **Special (Non-Working) Day** throughout the country in observance of Black Saturday.

April 10, 2023 (Monday) is a **Regular Holiday** throughout the country in observance of the Day of Valor.

April 22, 2023 (Saturday) is a **Regular Holiday** throughout the country in observance of Eid'l Fitri.

Hence there will be no work on the said date. However, as practice, all ECs assigned at the store will need to report to work as scheduled, except for all SJI and TNGC Administrative Staff.

After Day of Valor, all administrative work functions will resume on April 11, 2023.

After Eid'l Fitri, all administrative work functions will resume on April 24, 2023.

Thank you.