

To : All Employees

From : Atty. Angelique Margret T. Natividad  
HR Director

RE : Amun Jadid (Legal Holiday) and Ninoy Aquino Day (Special Holiday)

Date : August 14, 2020

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Pursuant to proclamation no. 845 issued by the President of the Philippines and NCMF in accordance to Presidential Decree No. 1083, please be informed that **August 20, 2020** has been declared as **Legal Holiday** in observation of Amun Jadid or Islamic New Year.

The Muslim Holiday shall be observed in the *provinces of Basilan, Lanao del Norte, Lanao del Sur, Maguindanao, North Cotabato, Sultan Kudarat, Sulu, Tawi-Tawi, Zamboanga del Norte and Zamboanga del Sur and in the cities of Cotabato, Iligan, Marawi, Pagadian and Zamboanga.*

**August 21, 2020 (Friday)** has also been declared as **Special Holiday** throughout the country in observance of Ninoy Aquino Day.

Hence there will be no work on the said date

However, as practice all EC's assigned at the store will need to report to work as scheduled, except for all SJI Administrative Staff.

***All administrative work functions will resume on August 24, 2020***

Please call Ma'am Ira of HR for questions.

Thank you.