

To : All TNGC, SC, and Team Members taking the shuttle

From : Atty. Angelique Margret T. Natividad
HR Director

RE : Face Shield Usage

Date : November 09, 2020

As you know, since the outbreak of the Pandemic from March of this year. The company is also observing the precautionary measures to protect you and your family by following and implementing guidelines in the work premises.

Due to the increasing number of the COVID-19 in Zamboanga City. the Local Government Unit (LGU) has released an Executive Order 607-2020 whereas, wearing of Face Shield when in public places are Mandatory.

In line with this EO, all Team Members are advised to wear a “**Full-faced shield**” when entering the building and on board the shuttle effective today. *Half-faced visor, eye shield or eye glasses* are not considered under this EO.

Thank you.