

To : All SJI and TNGC Team Members

From : ~~Atty. Angelique Margret T. Natividad~~
HR Director

RE : Old Company Phones for Sale

Date : June 10, 2021

The company is issuing a new company phone to all of our phone custodian this month because of this, the company is offering its used company phones for sale to all phone custodian for your use or for your family member.

The price and specifications of these units are as follows, on an as is where is basis:

Specifications	Price
Samsung Galaxy J2 Core Blk (in good condition including the accessories)	500.00
Samsung Galaxy J2 Core Blk (with defects)	200.00
Huawei Y6 2018 Black (in good condition including the accessories)	500.00
Huawei Y6 2018 Black (with defects)	200.00

The buyer may choose between cash payment and one time salary deduction.

a. For cash payment, please pay via bank deposit/mobile banking fund transfer to:

Metrobank Account Name: Sungold Technologies, Inc.
Acct No.: 510-7-51002314-1

b. For the salary deduction option, the buyer must prepare and sign an ATD.

In the event phone custodian does not want to buy his/her old company phone, you must turn over your old company phone to MIS and they will identify if your phone is in good condition and with complete accessories so it will be available for other Team Members who would also like to buy the old phones.

Old company phones that have defects and lack of accessories (charger and headset) upon turn over shall be automatically charged to custodian in the amount of 500.00

Please get in touch with HR for your ATD. You may call Ma'am Ira or Ma'am Monique or call at 0917-308-6376 or 991-9936.

Thank you.