

TO : All Team Members
FROM : Human Resources Department
RE : Lifting Preventive Suspension
DATE : November 15, 2022

This is to inform everyone that the Preventive Suspension of Ma'am Beverly E. Marzan (whose picture appears below) has been formally **lifted effective November 15, 2022**. The committee found that Ma'am Beverly Ann is innocent and is free from any responsibility for what transpired at the ZGL branch on November 7, 2022, as per the findings of our investigation team this past week.


Therefore, in accordance with the facts we gathered, Ma'am Beverly Ann E. Marzan will resume her duty effective today at ZGL. She will be responsible for performing the same duties under the same terms and conditions as before.



BEVERLY ANN E. MARZAN
Empowerment Consultant - Trainee

For your information and guidance.

Thank you,



Atty. Angelique Margaret T. Natividad
HR Director