

Date: Aug 22, 2023

To: Sales Team


From: Angela Montano T. Natividad
VP-Operations

Re: Weekly Sales Meeting Schedule

CC: HR

Greetings!

To allow our ECs to focus on hitting their store target and to receive a higher Performance Incentive (PI) by the end of the month, starting September 1, 2023, we are setting the schedule for the Weekly Sales Meeting.

- WSM is scheduled every Wednesday up to Friday.
- WSM is allowed only from 7 am to 9 am.
- WSM is allowed only from the 1st to the 25th of each month.
- EC on a rest day is required to attend online.
- Only attendees physically present receive snacks.

For your information and guidance. Thank you