Memorandum: MKTG0224-0398

To: Sales Team
From: Marketing Team

Re: **Addendum memo on Hearts Day Sale**

Date: February 28, 2024

CC: SC, HR, ACCTG, MIS, AUDIT

Good News everyone!

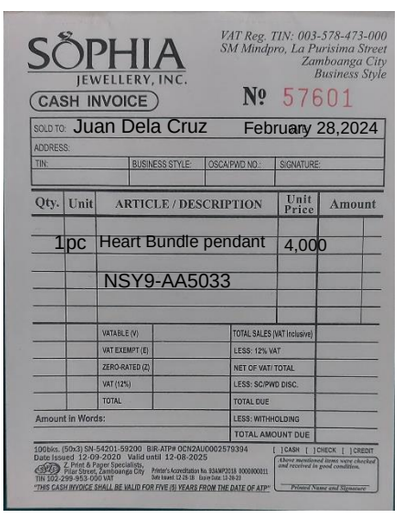
This is regarding our Hearts Day Sale promo with memorandum MKTG0124-0392. Please be informed of the mechanics addendum. This is to address the client's request of buying only the pendant from the heart bundle.

a. Effective immediately, clients can now also purchase the pendant from the Heart Bundle.
b. Please refer to the selling price of pendant for reference.

Description	Selling Price
Necklace Pendant heart	₱ 6,840

c. The Sales team must write the stock code of the Heart Bundle in the Official receipt for auditing purpose.

Sample Only:


SOPHIA JEWELLERY, INC.
VAT Reg. TIN: 003-578-473-000
SM Mindpro, La Purisima Street
Zamboanga City
Business Style
CASH INVOICE
№ 57601
SOLD TO: Juan Dela Cruz February 28,2024
ADDRESS:
TIN: BUSINESS STYLE: OSCA/PWD NO.: SIGNATURE:

Qty.	Unit	ARTICLE / DESCRIPTION	Unit Price	Amount
1pc		Heart Bundle pendant	4,000	
		NSY9-AA5033		

VATABLE (V) | TOTAL SALES (VAT Inclusive)
VAT EXEMPT (E) | LESS: 12% VAT
ZERO-RATED (Z) | NET OF VAT/ TOTAL
VAT (12%) | LESS: SC/PWD DISC.
TOTAL | TOTAL DUE
Amount in Words: | LESS: WITHHOLDING
TOTAL AMOUNT DUE

100bks. (50x3) SN-54201-59200 BIR-ATP# OCN2AUD002579394 [ ] CASH [ ] CHECK [ ] CREDIT
Date Issued 12-09-2020 Valid until 12-08-2025
Z. Print & Paper Specialists, Pilar Street, Zamboanga City
TIN 202-299-953-000 VAT
Printer's Accreditation No. 93AMP2018 100000011
Date Issued 12-15-18 Issue Date 12-18-23
"THIS CASH INVOICE SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP"
Above mentioned items were checked and received in good condition.
Printed Name and Signature

For any concerns and feedback regarding the promotion, please feel free to contact M' Colleen Veloso from marketing department at 0917-795-7460.

Thank you.

Darlyn D. Espiritu
Marketing Director