

To : All Employees

From : Atty. Angelique Margret T. Natividad
HR Director

RE : Bonifacio day (Holiday)

Date : November 24, 2020

Pursuant to proclamation no. 845 issued by the President of the Philippines, please be informed that **November 30, 2020 (Monday)** has been declared as **Legal Holiday** throughout the country in observation of Bonifacio day.

Hence there will be no work on the said date

However, as practice all EC's assigned at the store will need to report to work as scheduled, except for all SJI Administrative Staff.

All administrative work functions will resume on December 01, 2020 (Tuesday).

Please call Ma'am Ira of HR for questions.

Thank you.