

To : All Employees

From :  Atty. Angelique Margret T. Natividad
HR Director

RE : Optional Wearing of Face Masks at Work

Date : August 14, 2023

Greetings!

Following the Executive Order No. 07 issued by the President of the Philippines and Labor Advisory No. 22 Guidelines on the Voluntary Wearing of Face Masks in Workplaces issued by the DOLE.

Beginning August 15, 2023, the wearing of face masks at work shall be optional, except for the following:

- Team Member who has colds/coughs and flu-like symptoms.
- Team Members who are immunocompromised, with comorbidities, and pregnant.

Team Members who have flu-like symptoms must seek medical consultation and submit a certificate before reporting back to work.

We advise everyone to follow the said Labor Advisory to be safe from getting sick.