

TO : All Employees (STI, SJI, DI, TNGC)

FROM : Happiness Resources Department

RE : AMUN JADID (Muslim Holiday)

DATE : August 29, 2019

---

Please be informed that **August 31, 2019** (*Saturday*) has been declared as **Legal Holiday** in observance of Amun Jadid or Islamic New Year.

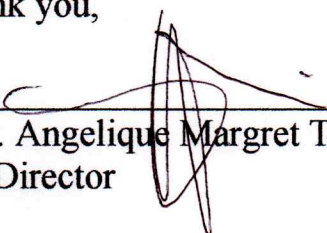
The Muslim holiday shall be officially observed in the *Provinces of Basilan, Lanao del Norte, Lanao del Sur, Maguindanao, North Cotabato, Sultan Kudarat, Sulu, Tawi-Tawi, Zamboanga del Norte and Zamboanga del Sur, and in the cities of Cotabato, Iligan, Marawi, Pagadian and Zamboanga.* Pursuant to Presidential Decree No. 1083.

Hence, there will be no work on the said date.

However, as practice all EC's assigned at the store will need to report to work as scheduled, except for all SJI Administrative Staff. ***All administrative work functions will resume on September 2, 2019 (Monday).***

For your information and guidance

Thank you,

  
\_\_\_\_\_  
Atty. Angelique Margret T. Natividad  
HR Director