

To: Department Heads  
STI College - Zamboanga

From: Lourdes Jane S. Climaco April 24, 2019  
HR Admin Assistant

Noted by: Atty. Angelique Margaret T. Natividad  
HR Director

Re: Notice of Separation

Date: April 24, 2019

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This is to inform you that Julius Caesar T. Ontolan, Social Science Instructor of STI, has tendered his resignation effective April 23, 2019.

In connection with this, kindly check her accountabilities for settlement.



For your information and guidance.

Thank you.