

To: All Companies
Re: Implementation of Online Authority to Deduct (ATD) System
Date: September 25, 2023

Greetings!

To improve the ATD process for all team members, we are pleased to announce that our new Online ATD system will go live today, September 25, 2023. Moving forward, all ATDs will be processed and monitored via this system.

Please refer to the link on how to use the system:

https://drive.google.com/file/d/1h1Ks5wP-oR1m9_yA-olaYnD07hBuaHuG/view?usp=sharing

For any questions, you may contact me via email at angelomiguellnatividad@gmail.com.

Signed,



Angelo Miguell T. Natividad

Finance Director