To : All Team Members

From: Aracel B. Peñola, RPm

HR Manager

RE : April Holidays

DATE: April 5, 2024

Pursuant to Proclamation No. 368 and No. 514 issued by the President of the Philippines, please be informed of the following Holiday throughout the country.

April 9, 2024 (Tuesday, Regular/Legal Holiday) in observance of Araw ng Kagitingan April 10, 2024 (Friday, Regular/Legal Holiday) in observance of Eid'l Fitr (Feast of Ramadhan)

Hence there will be no work on the said dates. *However, as practice, all ECs assigned at the store must report to work as scheduled*, except for all SJI, TNGC, and QST Administrative Staff.

After Eid'l Fitr, administrative work functions will resume on April 11, 2024.

Thank you.