

To : All SJI and TNGC Team Members in Zamboanga City

From : Atty. Angelique ~~Margret~~ T. Natividad, HR Director

Re : STI Window Type Aircon for Sale

Date : December 02, 2020

STI is offering its used Window Type Air-conditioning Units from the STI building for sale to you for your use and for your family members.

The price and specifications of these Aircon units are as follows, on an as is where is basis:

Window Type	Price in Pesos	Available Units
Panasonic 2.5 HP	10, 000.00	2
Condura 2.5 HP	10, 000.00	5
Panasonic 1.5 HP	8, 000.00	2
Samsung 1.5 HP	8, 000.00	1

The buyer may choose between cash payment and salary deduction.

- a. For cash payment, please pay via bank deposit/mobile banking fund transfer to:

Metrobank Account Name: Sungold Technologies, Inc.
Acct No.: 510-7-51002314-1

Deposit slips must be sent to Accounting for recordkeeping purposes.

- b. For the salary deduction option, the buyer can choose the terms of payment. The choices are 6 months, 12 months, or 18 months and the amount to be deducted per cut-off is listed below:

Aircon Type	Price in Pesos	Deduction per cut-off (6-month period)	Deduction per cut-off (12-month period)	Deduction per cut-off (18-month period)
Panasonic 2.5 HP	10, 000.00	833.34	416.67	277.78
Condura 2.5 HP	10, 000.00			
Panasonic 1.5 HP	8, 000.00	666.67	333.34	222.22
Samsung 1.5 HP	8, 000.00			

Reservation will be on a first come, first served basis. Please get in touch with Ma'am Ira before making payment to make sure that there are still available aircon units.

Pick up will be done in the STI building upon scheduling with HR, the Building Admin, and after submission of the necessary documents (Deposit Slip or signed ATD).

Thank you.