To : All Team Members

From: Araceli S. Peñola, RPm

HR'Manager

RE: May Holiday

DATE: April 23, 2024

Pursuant to Proclamation No. 368 issued by the President of the Philippines, please be informed of the Holiday throughout the country.

May 01, 2024 (Wednesday, Regular/Legal Holiday) in observance of Labor Day

Hence there will be no work on the said date. *However, as practice, all ECs assigned at the store must report to work as scheduled,* except for all SJI, TNGC, and QST Administrative Staff.

After Labor Day, administrative work functions will resume on May 02, 2024 (Thursday).

Thank you.