

To : All Employees

From : Atty. Angelique Margret T. Natividad
HR Director

RE : National Heroes Day (Legal Holiday)

Date : August 25, 2020

Pursuant to proclamation no. 845 issued by the President of the Philippines, please be informed that **August 31, 2020 (Monday)** has been declared as **Legal Holiday** throughout the country in observation of National Heroes Day.

Hence there will be no work on the said date.

However, as practice all EC's assigned at the store will need to report to work as scheduled, except for all SJI Administrative Staff.

All administrative work functions will resume on September 1, 2020 (Tuesday)

Please call Ma'am Ira of HR for questions.

Thank you.