

To : All STI and Shared-Services Employees

From : Happiness Resources

RE : Labor day and Election day (Holiday)

Date : April 26, 2019

Please be informed that **May 1, 2019 (Wednesday)** has been declared as **Legal Holiday** throughout the country by virtue of the Proclamation No. 555 in observance of Labor Day.

May 13, 2019 (Monday) has been declared as **Special Public Holiday** throughout the country by virtue of the Comelec Resolution. 10429 to enable the entire citizenry to participate in the Local Elections and “to properly exercise their right of Suffrage”.

Hence, there will be no work on the said dates.

After Labor day, all Administrative work functions will resume on May 2, 2019 (Thursday).

After the Election day all work functions will resume on May 14, 2019 (Tuesday).

Thank you.

Respectfully,


Atty. Angelique Margret T. Natividad
HR Director