

To : All Team Members

From : Atty. Angelique Margret T. Natividad  
HR Director

RE : October Holiday

Date : October 18, 2021

---

Please be informed that **October 18, 2021 (Monday)** has been declared as **Legal Holiday** in observance of “Mauluddin-Nabi” or a birthday of Prophet Muhammad.

The Muslim holiday shall be officially observed in the *Provinces of Basilan, Lanao Del Norte, Lanao Del Sur, Maguindanao, North Cotabato, Sultan Kudarat, Sulu, Tawi-Tawi, Zamboanga Del Sur, Zamboanga Del Norte, Zamboanga Sibugay and in the cities of Cotabato, Iligan, Marawi, Pagadian and Zamboanga and in such other Muslim Provinces and Cities*. Pursuant to Presidential Decree No. 1083.

Hence there will be no work on the said dates. However, as practice all ECs assigned at the store will need to report to work as scheduled, except for all SJI Administrative Staff.

All administrative work functions will resume on **October 19, 2021 (Tuesday)**

Thank you.