

To : All Team Members

From : **Atty. Angelique Margret T. Natividad**
HR Director

RE : Payment of Deferred Holiday

Date : December 16, 2020

Please be informed that all holiday payments that deferred from April 2020 to November 2020 were paid back to all Team Members equivalent to 100% of the daily wage on the Dec 15th payroll.

Kindly refer for the following holidays below.

Dates	Holiday
April 9, 2020	(Regular Holiday) Araw ng Kagitingan and Holy Thursday
April 10, 2020	(Regular Holiday) Good Friday
April 11, 2020	(Special Non-Working Day) Black Saturday
May 1, 2020	(Regular Holiday) Labor Day
May 25, 2020	(Regular Holiday) Eid'l Fitr
June 12, 2020	(Regular Holiday) Independence Day
July 31, 2020	(Regular Holiday) Eid'l Adha
August 20, 2020	(Regular Holiday) Amun Jadid
August 21, 2020	(Special Non-Working Day) Ninoy Aquino Day
August 31, 2020	(Regular Holiday) National Heroes' Day
October 12, 2020	(Special Non-Working) Zamboanga Hermosa Festival
October 29, 2020	(Regular Holiday) Mauludin Nabi
November 1 & 2, 2020	(Special Non-Working Day) All Saints and All Souls Day
November 30, 2020	(Regular Holiday) Bonifacio Day

Feel free to ask HR if you have any questions.

Thank you.