Sarath Babu Sundara Rajan

(704) 421-2486

[sarath.sund@gmail.com](mailto:sarath.sund@gmail.com)

Dear Hiring Manager,

I’m excited to reach you regarding this job opportunity. I am a master graduate in Information Technology background with specialization in project and technology management. With experience close to 5 years, I had worked in two roles as a project management associate and as a software engineer.

My educational background spans across various topics like product design, product proxies, usability testing, product metrics, product strategy, project management, agile development, change control, risk analysis, earned value analysis, application development and maintenance, cloud, and big data technologies.

I started my professional career with Newgen Software Technologies as product implementation engineer and I was responsible for products development, delivery, and support. During my last work experience at Tata Consultancy Services, I was responsible for coordinating the full project-development lifecycle, including planning, requirements analysis, implementation coordination, and project release. Recently, I was certified as a Project Management Professional (PMP).

Hands-on industrial experience working on various project management process groups starting from initiation, planning, execution, monitoring and control till closure. Excellent with project management knowledge areas including scope management, schedule management, resource management, risk management, cost management, quality management, stakeholder management. Good with standard tools and techniques of PMI, project best practices and quality systems.

With technical industrial experience and along with multiple interpersonal skills such as analytical, logical, intellectual, political savvy, leadership, customer-driven, strong written and verbal communication skills distinguish me as an ideal fit for job positions like IT Project Manager, Technical Project Manager and Technical Program Manager.

**Profile Highlights**

* Master’s in information technology with specialization in Technology Management
* 3+ years of software design and development experience
* 2+ years of project management, technology and solution consulting experience
* Project Management Professional (PMP)®
* Certified on Digital Product Management: Modern Fundamentals Course
* AWS Certified Solutions Architect - Associate (Released February 2018)

Thank you for your time and consideration. I’m eager for the opportunity to showcase my skills. I truly appreciate your help.

Sincerely,

Sarath Babu Sundara Rajan