

Universidad Nacional Abierta y a Distancia
Vicerrectoría Académica y de Investigación
Managing Unit: Instituto Virtual de Lenguas INVIL
Program: Nacional de Inglés
Course: English B2
Code: 900005

Evaluation Rubric - Task 2 A handwriting about who I am.

Table 1. *Evaluation Rubric.*

Element	Description
Learning outcome:	Use different grammatical structures and verbal tenses to apply for a job position as well as writing a cover letter.
Type of activity:	Independent
Activity score:	100 points
First evaluation criterion: Participation in the writing forum. This criterion has a maximum score of: 10 points	<p>High level: The student participates actively in the writing forum. The student writes all three paragraphs at the different stages and corrects what the tutor suggests, if necessary. If your work is at this level, you can get between 8 points and 10 points.</p> <p>Average level: The student participates partially in the writing forum. The student writes only two paragraphs at the different stages and omits the corrections suggested by the tutor. If your work is at this level, you can get between 4 points and 7 points.</p> <p>Low level: The student writes only one paragraph. If your work is at this level, you can get between 1 point and 3 points.</p> <p>Not Submitted: The student does not present any text and does not participate in the forum. 0 points will be awarded at this level.</p>

<p>Second evaluation criterion: First cover letter paragraph.</p> <p>This criterion has a maximum score of: 30 points</p>	<p>High level: In this paragraph, the student demonstrates effective organization at both the document and sentence level. The paragraph follows all task guidelines and contains no typos, punctuation, spelling, or grammatical errors. If your work is at this level, you can get between 20 points and 30 points.</p> <p>Average level: In this paragraph, the student shows some organization at either the document or sentence level. The paragraph follows some of the task guidelines and contains some typos, punctuation, spelling, or grammatical errors. If your work is at this level, you can get between 10 points and 19 points.</p> <p>Low level: In this paragraph, the student shows poor organization at both the document and sentence levels. The length of words and sentences is distracting or makes it difficult for the reader to understand the message. There are many punctuation, spelling, grammatical, or typographical errors. If your work is at this level, you can get between 1 point and 9 points.</p> <p>Not Submitted: The student does not present any text 0 points will be awarded at this level.</p>
<p>Third evaluation criterion: Second cover letter paragraph.</p> <p>This criterion has a maximum score of: 30 points</p>	<p>High level: In this paragraph, the student demonstrates effective organization at both the document and sentence level. The paragraph follows all task guidelines and contains no typos, punctuation, spelling, or grammatical errors. If your work is at this level, you can get between 20 points and 30 points.</p> <p>Average level: In this paragraph, the student shows some organization at either the document or sentence level. The paragraph follows some of the task guidelines and contains some typos, punctuation, spelling, or grammatical errors.</p>

	<p>If your work is at this level, you can get between 10 points and 19 points.</p> <p>Low level: In this paragraph, the student shows poor organization at both the document and sentence levels. The length of words and sentences is distracting or makes it difficult for the reader to understand the message. There are many punctuation, spelling, grammatical, or typographical errors. If your work is at this level, you can get between 1 point and 9 points.</p> <p>Not Submitted: The student does not present any text 0 points will be awarded at this level.</p>
<p>Fourth evaluation criterion: Third cover letter paragraph.</p> <p>This criterion has a maximum score of: 30 points</p>	<p>High level: in this paragraph, the student demonstrates effective organization at both the document and sentence scale. This paragraph follows all the task guidelines. There are no typos, punctuation, spelling or grammatical errors. If your work is at this level, you can get between 20 points and 30 points.</p> <p>Average level: In this paragraph, the student shows some organization at either document or sentence scale. This paragraph follows some of the task guidelines. There are some typos, punctuation, spelling or grammatical errors. If your work is at this level, you can get between 10 points and 19 points.</p> <p>Low level: In this paragraph, the student shows poor organization at both the document and sentence levels. The length of words and sentences is distracting or makes it difficult for the reader to understand the message. There are many punctuation, spelling, grammatical, or typographical errors. If your work is at this level, you can get between 1 point and 9 points.</p>

	Not Submitted: The student does not present any text 0 points will be awarded at this level.
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