



## Project Status Report

**Project Name:** Hotel Escalation Management Module

**Department:** SOCIT

**Focus Area:** MCSPROJ

**Product/Process:**

### Prepared By:

Document Owner(s)	Project/Organization Role
Alanis Watz Alconcel	Project Manager
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### Project Status Report Version Control

Version	Date	Author	Change Description
1.0	9/21/17	Alanis Alconcel	Project Status Report 4 created

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## 1 PROJECT STATUS REPORT PURPOSE

The Project Status Report is a document that Project Managers may use as a means of formal regular reporting on the status of a project to key project stakeholders, including the Steering Committee, Project Sponsor, and Senior Manager.

## 2 PROJECT STATUS REPORT TEMPLATE

### 2.1 Project Status Report Details

This status report focuses the progress of the prototype development

- Front End Design
  - Create Tabs for Profile (User Account), Closed Escalated Tickets, Open/Assigned Escalated Tickets
  - Contents of the Ticket (Location, Assigned Employee, Time Received, Time Due, etc.)
- Back End Design (Database/Entity Relationship Diagram)
  - Talk to Service Module about finalizing their tables (ticket, ticket\_type, room, ticket\_history)
  - Have our tables finalized (escalated\_ticket, escalation\_history, hierarchy\_level)
  - Merge our database with the database of the Service Module with added common tables
- Major Functionalities
  - Close Ticket Function (Remove from Open Ticket Tab and transfer to Closed Ticket Tab)
  - Edit Ticket Status Function (Change Ticket Status to either 'Doing Task' or 'End Task')

## 2.2 Project Status Report Template

<b>Project Name</b>			
Prepared By: <b>Alanis Watz Alconcel</b>		Date: <b>10/09/2017</b>	Reporting Period: <b>10/09/2017 to 10/13/2017</b>
Project Overall Status: The Entity Relationship Diagram is revised so diagrams such as the Class and Object Diagram will also be revised. Prototype 53% [Frontend 30%, Backend 60%]			
Project Summary: Documentation is still on revision. Prototype at 53% of development			
<b>Milestone Deliverables performance reporting over last period</b>			
<b>Milestone Deliverables</b>	<b>Due Date</b>	<b>% Completed</b>	<b>Deliverable Status</b>
<b>Milestone 1</b>			
• Draft SRS	10/11/2017	100%	[On Schedule]
• Draft Vision and Scope	10/09/2017	100%	[On Schedule]
• Requirement Gathering (Client Meeting)	10/10/2017	100%	[On Schedule]
<b>Milestone 2</b>			
• Escalated Ticket Design	10/12/2017	100%	[On Schedule]
• Finalized Database Design	10/12/2017	100%	[On Schedule]
• UI in Mobile App	10/12/2017	100%	[On Schedule]
<b>Milestone Deliverables scheduled for completion over next period</b>			
<b>Milestone Deliverables</b>	<b>Due Date</b>	<b>% Completed</b>	<b>Deliverable Status</b>
<b>Milestone 1</b>			
• Connect Database with Service Module	Before Midterm Defense	30%	n/a
• Start designing web platform	Before Midterm Defense	0%	n/a
<b>Milestone 2</b>			



**Project impact of milestone success or failure for project remainder**

We already talked to client and presented about the status of the application. There are no revisions to be made for the escalation system.

We should connect our database with the service module or else there will not be a real simulation of the project when it comes to the midterm defense.

**Project Budget/Financial Status**

Budget Item	Planned Budget	Actual Cost	Variance/Explanation
Printing	30	30	The cost is for the printing of this document

**Project Risk Management Status**

Risk and Description	Risk Chance	Risk Impact	Risk Priority	Change from Last Review

**Project Issue Management Status**

Issue and Description	Project Impact	Target Due Date	Issue Status	Issue Resolution

**Project Recommendations**

- N/A

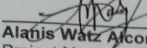
**Objectives for Next Project Status Review**


Connect database with Service Module  
Start developing web platform  
Continue polishing documentation

**Related Project Information**

- N/A

3 PROJECT STATUS REPORT APPROVALS

Prepared by   
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Project Manager

Approved by   
Mr. Jayvee Cabardo  
Project Advisor

## **4 APPENDICES**

### **4.1 Document Guidelines**

### **4.2 Project Status Report Sections Omitted**