Project Status Report

Project Name: Hotel Escalation Management Module
Department: SOCIT
Focus Area: MCSPROJ
Product/Process:

Prepared By:

Document Owner(s)	Project/Organization Role
Alanis Watz Alconcel	Project Manager
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Project Status Report Version Control

Version	Date	Author	Change Description
1.0	11/10/17	Alanis Alconcel	Project Status Report 8 Document created

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1 PROJECT STATUS REPORT PURPOSE

The Project Status Report is a document that Project Managers may use as a means of formal regular reporting on the status of a project to key project stakeholders, including the Steering Committee, Project Sponsor, and Senior Manager.

2 PROJECT STATUS REPORT TEMPLATE

2.1 Project Status Report Details

This status report focuses on the decision to change for framework used for mobile app and the Quality Management Plan needed to be added in the documentation.

2.2 Project Status Report Template

Project Name		
Prepared By: **Alanis Watz Alconcel**	Date: 11/10/17	Reporting Period: **11/06/17** to **11/10/17**
Project Overall Status: The team will start over developing the mobile interface		
Project Summary: Prototype on development. Quality Management Plan needed for documentation		

Milestone Deliverables performance reporting over last period

Milestone Deliverables	Due Date	% Completed	Deliverable Status
Milestone 1			
• Updated adviser that we will use Android Studio in developing the app	11/10/17	100	[On Schedule]
Milestone 2			
• Create draft for Quality Plan	**11/10/2017**	20%	[On Schedule]

Milestone Deliverables scheduled for completion over next period

Milestone Deliverables	Due Date	% Completed	Deliverable Status
Milestone 1			

	11//17/17	0%	
• Start setting up android studio			
Milestone 2			

Project impact of milestone success or failure for project remainder

Project Budget/Financial Status

Budget Item	Planned Budget	Actual Cost	Variance/Explanation
Printing	30	30	The cost is for the printing of this document

Project Risk Management Status

Risk and Description	Risk Chance	Risk Impact	Risk Priority	Change from Last Review
The change of framework will make group start from scratch in mobile prototype	High	High	High	Android Native will be used in developing the app

Project Issue Management Status

Issue and Description	Project Impact	Target Due Date	Issue Status	Issue Resolution

Project Recommendations

[Replace this text with a brief statement for the Steering Committee, Project Sponsor, or Senior Manager to consider or endorse. Other questions to consider for review with key project stakeholders are:

- Will the project be completed on time and on budget?
- Will the project deliverables be completed within acceptable quality levels?

- Are scope change requests being managed successfully?
- Are project issues and risks being addressed successfully and mitigated?
- Are all customer concerns being addressed successfully?]
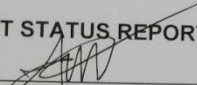
Objectives for Next Project Status Review

Android Studio must be all set up to start the mobile prototype
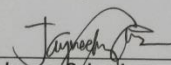
Related Project Information

N/A

3   PROJECT STATUS REPORT APPROVALS

Prepared by   _____

Alanis Watz Alconcel
Project Manager

Approved by   _____

Mr. Jayvee Cabardo
Project Advisor

4 APPENDICES

4.1 Document Guidelines

4.2 Project Status Report Sections Omitted