

Scan

Format of Bio-data in respect of persons desirous of inclusion in DPE databank

1. Name and surname (in full) **PRAVEEN MAHAJAN**
2. Director Identification Number (refer Note 1) _____
3. Income Tax PAN : **ABHPM7632C**
4. Gender **FEMALE** 4. Nationality **INDIAN**
5. Father's name and mother's name and Spouse's name (if married)
Father's Name: **Late SHRI KAILASH CHAND MAHAJAN**
Mother's Name: **KUNTI MAHAJAN**
6. Date of Birth **18.01.1954**
7. Present Position/Occupation
Superannuated as Chairperson, Central Board of Excise & Customs, Ministry of Finance on 31.1.2014.
8. Full address (present and permanent) with PIN code, Phone number, Mobile Number, E-Mail address)

Present Address

**AB-16,
Pandara Road,
New Delhi - 110 001.**

**Tel. No. : 23389386
Mob.Mo. 9958296868
Email: bebumahajan@yahoo.com**

Permanent Address

**House No. 1008,
Sector 27-B,
Chandigarh.**

9. Educational & Professional Qualification (Graduation onwards)

S.No.	Course	Subjects	University/Institute	Year of Passing
1.	B.A.		Punjab University	1973
2.	M.A.	History	Punjab University	1975
3.	M.A.	English	Punjab University	1977
3.	Diploma	International Economic Relations	International Institute of Public Administration, Paris	1987

10. Work Experience

S.No.	Organization/ Institute	Post Held	Period (From - To)	Nature of Work/ Area of Specialization
1.	Central Board of Excise & Customs	Chairperson (First lady officer to head the CBEC since its inception in 1964)	09.08.2012 - 31.01.2014	<ul style="list-style-type: none"> • Management of a huge cadre of personnel of over 70,000 including their capacity building. Introduced a fair and transparent system of Personnel Management including their posting & transfer. • Steered Cadre Restructuring proposal for the entire cadre of Customs, Excise & Service Tax officers in the country, involving Group A, B, C & D posts. • Undertook massive exercise of regularization of adhoc promotions to the grade of Commissioners, Additional/Joint Commissioners and Deputy/Assistant Commissioners, after a gap of two decades. • Handled all matters of policy making and implementation of Customs, Excise & Service Tax including various facets of trade facilitation and compliance. • Overall monitoring & supervision of domestic manufacturing sector, service sector and

				<p>international trade to ensure legitimate flow of trade/business while ensuring compliance to customs, central excise and service tax laws and other related domestic laws.</p> <ul style="list-style-type: none"> • Successfully implemented a number of trade facilitation measures and tax reforms programmes – e.g. Authorized Economic Operator (AEO); 24*7 Customs clearance; Setting up a Large Taxpayer Unit at Kolkata, RMS in Exports, e-payment of duties/taxes, etc. • Spearheaded all preparatory work for GST including Constitutional Amendment Bill & Model GST Legislation and GSTN.
2.	Central Board of Excise & Customs	Member & Spl. Secretary	01.08.2011 – 09.08.2012	<ul style="list-style-type: none"> • Handled all personnel and vigilance matters including promotions and disciplinary proceedings of all the officers and staff. • Improvised human resource planning, work culture and integrity management with a thrust on preventive vigilance. • Played a crucial role in resolving a long pending issue of finalization of seniority list of Gr

				<p>B officers in the Department.</p> <ul style="list-style-type: none"> Greater thrust was put on capacity building and training of all the officers and staff.
3.	Directorate General of Export Promotion	Director General of Export Promotion	09.04.2009 – 29.07.2011	<ul style="list-style-type: none"> As DG (Export Promotion), immensely contributed in matters related to Customs Act & Policy provisions and procedural simplification while safeguarding the interest of revenue.
4.	Commissionerate of Central Excise & Customs, Bhopal	Commissioner	26.06.2008 – 08.04.2009	<ul style="list-style-type: none"> As head of the department and disciplinary authority for Gr. B officers and appellate authority for Gr. C, handled all personnel & vigilance matters. Institutionalized a robust grievance redressal and vigilance set up. Adjudicated a number of high revenue cases (involving alleged violations of indirect tax i.e. customs, excise and service tax laws), in <i>quasi-judicial</i> proceedings.
5.	Directorate General of Revenue Intelligence	Additional Director General	02.08.2004 – 05.06.2008	<ul style="list-style-type: none"> Investigations, arrest, prosecutions, under Customs Act and other various other laws. Drafting and issuance of show cause notices. Handled a large number of cases of Preventive detentions under PITNDPS,

				<p>COFEPOSA proposals.</p> <ul style="list-style-type: none"> • Main focus to check cross border smuggling of contrabands, FICN and illegitimate trade, by ensuring compliance with Customs Laws. • Coordination, liaisoning and sharing information/ intelligence with other intelligence agencies. • During my tenure as ADG DRI, New Delhi, the performance of DRI was exemplary. On narcotics front a record seizure of 131.150 kgs of Heroin during 2007-08 and 68.89 kgs of Heroin during 2006-07, was made. • Many commercial fraud scams involving novel modus operandi viz imported car scam and Imported Newspaper scam were busted. During this period, the DRI, Delhi Zonal Unit detected cases over Rs.100 crores annually. • Supervision of various cases filed by the department as well as by the parties before various courts and defending the same.
6.	Commissionerate of Central Excise, Jaipur	Commissioner, Central Excise, Jaipur - I	23.04.2001 – 01.08.2004	<ul style="list-style-type: none"> • Responsible for the Cadre Control of all the officers including promotion,

				posting/transfer, for the entire State of Rajasthan. • Adjudicated show cause notices issued for tax evasion and violations of indirect tax i.e. customs, excise and service tax laws, in quasi-judicial proceedings.
7.	Commissionerate of Central Excise, Jaipur	Commissioner, Central Excise, Jaipur-II	20.11.2000 - 23.04.2001	• Responsible for personnel management including vigilance matters. • Adjudicated show cause notices issued for tax evasion and violations of indirect tax i.e. customs, excise and service tax laws, in quasi-judicial proceedings.

11. Whether SC/ST/OBC/Minorities/Women (if yes, indicate the relevant category) **Yes Women**

12. Area of Specialization (Finance, Law, Management, Sales, Marketing, Administration, Research, Corporate Governance, Technical Operations or any other)

Having worked in the Indian Revenue Service, I have wide experience of over 37 years in the fields of international trade, economics, finance, public affairs, administration and management.

13. Indicate how you fulfill the laid down criteria (Refer Annex)

Having superannuated from the post of Chairperson, Central Board of Excise & Customs on 31.1.2014 I fulfill the condition stipulated in (A) (i) of the Annex which reads "Retired Government officials with a minimum of 10 years experience at Joint Secretary level or above".

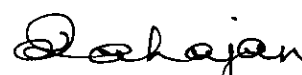
14. (a) Have any legal proceedings initiated or are pending against you : Yes/No
(b) If Yes, please furnish the details No.

15. (a) Have you been or are designated partner in limited liability partnerships (LLP) :
Yes/No
 (b) If yes, please furnish the following details

Name of LLP	Nature of industry	Duration (with dates)
1.		
2.		
3.		

16. Directorship held/presently being in companies (both CPSEs and Private) **NONE**

Name of company	Nature of industry	Nature of directorship	Duration (with dates)
1.			
2.			
3.			


 (Signature)

Name: **PRAVEEN MAHAJAN**

Date _____

- Note 1:** In case, you are not having Director Identification Number (DIN), you should immediately get the same in line with provisions of Sections 152 to 159 of the Companies Act, 2013 and furnish the updated bio-data to DPE.
- Note 2 :** In case there is any change in the above position, the revised and updated bio-data may be furnished to DPE within 15 days of such change.

CV of Ms Praveen Mahajan

- **Name** : Ms Praveen Mahajan
- **Present Post** : **Chairperson, CBEC**- First ever lady officer to head the Central Board of Excise and Customs (CBEC), since its inception in 1964.
- **Service** : **IRS (C&E), 1976 Batch**
- **Date of Birth** : **18.01.1954**
- **Address** : **AB 16, Pandara Road, New Delhi**
- **Educational Qualification:**
 - M.A. (English)
 - M. A. (History)
 - Diploma in 'International Economic Relations' at International Institute of Public Administration (IIPA), Paris.
- **Awards:**
 - The 'Presidential Award for extraordinary devotion to duty and specially distinguished record of Service', in the year 1992.
- **Foreign assignments/training:**
 - Training at Institute of Public Administration at Paris, France (Specialized course in International Economic Relation) from 15.5.1986 to 14.7.1987.
 - Worked in Customs Co-operation Council at Brussels in 1987.
- **International Meetings/Conferences:**
 - Attended a number of national & international conferences/ bi-lateral and multi-lateral meetings including organization development, integrity management, training & capacity building.
 - Promoted International co-operation with overseas customs administration in training, sharing of best practices, exchange of experts, etc at bi-lateral & multilateral forums.
- **Participation in important committees/working groups etc:**
 - Headed a working group on 'Change Management' in CBEC in 2011.
 - Headed a working group on 'Motivation & Image Building' in CBEC in 2012.
 - Played a key role and supervised the working of various committees on GST & related issues including constitutional amendment bill, model GST law and GSTN.

- **Other special experience and publication:**

- Writes columns in national dailies on current trends in global trade, economy, international economic relations, WTO, etc.
- Key Note speaker in various International conferences on capacity building, leadership management, organizational behavior, vigilance mechanism, etc

- **Field of expertise :**

- Personnel & Vigilance Management- recruitments, promotions, disciplinary proceedings, regularization & capacity building.
- Integrity management.
- Public Administration, especially Tax Policy & Tax Administration in the area of Indirect Taxes.
- Intelligence & Investigation-Enforcement of Customs, Central Excise, Service Tax and various other laws.
- International Trade & Economic Relations, especially in the area of FTAs, CEPA, CMAA and WCO & WTO matters.
- Public Finance & Budgeting.
- Legal matters & Quasi-judicial proceedings (as adjudicating authority in tax dispute resolution).
- International Co-operation- bi-lateral & multi-lateral.

- **Professional experience relevant to UPSC:**

- Effectively managed a huge cadre of personnel of over 70,000 including recruitment, promotion and placement.
- Introduced a fair and transparent system of Personnel Management including their posting & transfer.
- Improvised human resource planning & overall work culture.
- Handled vigilance matters including disciplinary proceedings of all the officers and staff. Streamlined vigilance system with thrust on preventive vigilance leading to overall improvement in integrity culture.
- Played a crucial role in resolving the long pending issue of finalization of seniority list of Gr B officers in the Department.
- Successfully Steered Cadre Restructuring Proposal for the entire cadre of Customs, Excise & Service Tax officers, involving Group A, B, C & D posts, after a gap of over 10 years.
- Undertook massive exercise of regularization of *ad hoc* promotions to the grade of Commissioners, Additional/ Joint Commissioners and Deputy/ Assistant Commissioners, after a gap of two decades.
- Greater thrust was put on capacity building and training of all the officers and staff.
- Introduced for the first time a Mid-Career Training Program (MCTP) with a foreign component for all Group 'A' officers.
- Motivated and galvanised the entire cadre to perform better, resulting in exceeding the revenue targets by over Rs 5000 crore during the year 2012-13.
- Effective management of infrastructure, assets and logistics.

- Vast experience in dealing with domestic manufacturing, service sector as well as international trade (import/export).
- Deep insight into compliance and enforcement of various laws and Regulations- Customs Act, Central Excise Act, Service tax law, and IPR laws, Narcotics Control, Food Safety, Wildlife laws, etc.
- As Director General Central Excise Intelligence and Additional Director General, DRI (Directorate General of Revenue Intelligence), gained significant experience and knowledge in intelligence and investigation work.
- In addition, assignments as Commissioner, Additional Commissioner & DC/AC of Central Excise & Customs gave valuable knowledge & understanding of administration, legal, quasi-judicial and appellate proceedings.
- The above experience and domain knowledge would be extremely relevant for UPSC.

- **Detailed Professional experience and major achievements:**

- As per enclosed Annexure.

Annexure

S. No	Post Held alongwith Basic Pay	Period	Responsibilities & achievements
1.	Chairperson & Special Secretary, Central Board of Excise & Customs Basic Pay: Rs. 80000 (Fixed) as on 9.9.2012	9.8.2012 – till date	<ul style="list-style-type: none"> ▪ First ever lady officer to head the Central Board of Excise and Customs (CBEC), since its inception in 1964. ▪ Effectively managed a huge cadre of personnel of over 70,000 including their capacity building. ▪ Introduced a fair and transparent system of Personnel Management including their posting & transfer. ▪ Successfully Steered Cadre Restructuring Proposal for the entire cadre of Customs, Excise & Service Tax officers, involving Group A, B, C & D posts, after a gap of over 10 years. ▪ Undertook massive exercise of regularization of <i>ad hoc</i> promotions to the grade of Commissioners, Additional/ Joint Commissioners and Deputy/ Assistant Commissioners, after a gap of two decades. ▪ Introduced for the first time a Mid-Career Training Program (MCTP) with a foreign component for all Group 'A' officers. ▪ Motivated and galvanised the entire cadre to perform better. ▪ Despite economic slowdown, revenue collections for indirect taxes for the year 2012-13 exceeded by more than Rs 5000 crore over the targets, due to various measures and intensive monitoring. ▪ Handled all matters of policy making and implementation of Customs, Excise & Service Tax including various facets of trade facilitation and compliance. ▪ Overall monitoring & supervision of domestic manufacturing sector, service sector and international trade to ensure legitimate flow of trade/business while ensuring compliance to customs, Central excise & service tax laws and other related domestic laws. ▪ Successfully implemented a number of trade facilitation measures and tax reforms programmes - e.g. Authorised Economic Operator (AEO); 24*7 Customs clearance; Setting up of Large Taxpayer Unit at Kolkata, RMS in Exports, e-payment of duties/taxes, etc. ▪ Spearheaded all preparatory work for GST including Constitutional Amendment Bill & Model GST Legislation and GSTN. ▪ Promoted International co-operation with overseas customs administration in curbing trade mal-practices, at bi-lateral & multilateral forums.
2.	Member & Spl. Secretary, Central Board of Excise & Customs	1.8.2011 – 9.8.2012	<ul style="list-style-type: none"> • Handled all personnel & vigilance matters including promotions and disciplinary proceedings of all the officers and staff. • Improvised human resource planning, work culture and

	Basic Pay: Rs. 80000 (Fixed) as on 1.8.2011		<p>integrity management with a thrust on preventive vigilance.</p> <ul style="list-style-type: none"> • Played a crucial role in resolving the long pending issue of finalization of seniority list of Gr B officers in the Department. • Greater thrust was put on capacity building and training of all the officers and staff. • Effective management of infrastructure, assets and logistics.
3.	<p>Director General Export Promotion Basic Pay: Rs. 74610 as on 1.7.2011</p> <p>Additional Charge of DG (Safeguards) (01.06.2009-24.12.2009)</p> <p>and</p> <p>DG (Central Excise Intelligence) (01.03.2011-12.09.2011)</p>	9.4.2009 – 29.7.2011	<ul style="list-style-type: none"> • As DG (Export Promotion), responsible for export promotion issues especially SEZ, 100% EOUs and Gems & Jewelry sector. • Immensely contributed in matters related to Act & Policy provisions and procedural simplification while safeguarding the interest of revenue. • As DG (Safeguards), responsible for Safeguard investigations for providing protection to domestic industry against onslaught of imports causing material injury to the industry. • Introduced greater transparency in safeguard investigation by bringing systemic improvements. • Conducted Safeguard investigations by holding public meetings, which is <i>quasi judicial</i> in nature. • As DG (CEI), handled all India intelligence & investigation work in central excise & service tax involving huge amount of revenue and supervision & management of intelligence officers/staff on pan India basis. • The performance of DGCEI showed considerable improvement during the period which inter alia included the following: <ul style="list-style-type: none"> ○ 286 number of duty/ tax evasion cases involving amount of Rs. 2387 crore were detected which was more than 4 times in value terms over the corresponding period of the financial year 2010-11. ○ An amount of Rs. 276 crore was realised towards duty/ tax which is an increase of 135% over the realisation made during the corresponding period of the last year.
4.	Commissioner, Central Excise, Bhopal	26.6.2008 – 8.4.2009	<ul style="list-style-type: none"> • As head of the Commissionerate, responsible for ensuring collection of due taxes; adjudication of cases in quasi-judicial proceedings; enforcement of laws through various compliance measures like anti-evasion measures and audit, for combating and unearthing the revenue leakages. • Took various administrative measures towards redressal of individual's bona fide grievances, to instill a sense of confidence, discipline, responsibility and accountability in the staff and to take all possible bona fide measures for their welfare.
5.	Addl. Director General, DRI	2.8.2004 – 5.6.2008	<ul style="list-style-type: none"> • As head of the North India Zone, responsible for

	Basic Pay: Rs. 21900 as on 1.11.2007		<p>collection, analysis and execution of intelligence, supervision of investigations pertaining to the smuggling, evasion of Customs & Central Excise Duty, other Import/Export related Frauds and drug trafficking.</p> <ul style="list-style-type: none"> • Supervision of field operations that would entail discreet planning and developing the strategy for successful operation. Supervision of investigations, prosecutions, PITNDPS, COFEPOSA proposals, drafting and issuance of show cause notices; • Supervision of various cases filed by the department as well as by the parties before various courts and defending the same. • Main focus to check cross border smuggling of contrabands, FICN and illegitimate trade, by ensuring compliance with Customs laws. • Coordination, liaisoning and sharing information/intelligence with other intelligence agencies. • During my tenure as ADG DRI, New Delhi, the performance of DRI was exemplary. On narcotics front a record seizure of 131.150 kgs of Heroin during 2007-08 and 68.89 kgs of Heroin during 2006-07, was made. • Many commercial fraud scams involving novel modus operandi viz imported car scam and Imported Newspaper scam were busted. During this period, the DRI, Delhi Zonal Unit detected cases over Rs 100 crores annually.
6.	Commissioner, Central Excise, Jaipur – I Basic Pay: Rs. 19900 as on 1.11.2003	23.4.2001 – 1.8.2004	<ul style="list-style-type: none"> • Entrusted with Cadre Control work for the entire State of Rajasthan and Monitoring of Revenue. • Responsible for administration, technical and all matters related to revenue collections including anti-evasion measures.
7.	Commissioner, Central Excise, Jaipur – II Basic Pay: Rs. 18400 as on 20.11.2000	20.11.2000 – 23.4.2001	
8.	Additional Commissioner, Central Excise, Delhi Basic Pay: Rs. 16700 as on 1.7.2000	21.7.1999 – 20.11.2000	<ul style="list-style-type: none"> • Devising and adopting measures to prevent the Central Excise duty evasion and its detailed investigations. • Supervision of work related to audit of manufacturing units and IT.
9.	Additional Commissioner, Customs, Delhi Basic Pay: Rs. 16300 as on 1.7.1999	21.7.1998 – 20.7.1999	<ul style="list-style-type: none"> • Ensuring seamless flow international trade through customs ports and disbursement of export incentives. • Keeping close vigil on trade mal-practices of mis-declaration/ mis-classification/ under-valuation/Transfer pricing, etc.
10.	Director, Cabinet Secretariat (on deputation) Basic Pay: Rs.	28.9.1993 – 21.7.1998	<ul style="list-style-type: none"> • The job entailed taking up investigation of the complaints pertaining to the departments of telecommunications, posts and regional passport offices;

	15500 + 500 (S.P.) as on 1.7.1997		<ul style="list-style-type: none"> To follow-up the registered cases till the grievances are satisfactorily redressed and intimate the disposal to the complainants; Make requisite recommendations, for necessary adoption by the concerned Department/Ministry, wherever undue delays occur and/or complaints have not been dealt with satisfactorily.
11.	SDR, CEGAT Basic Pay: Rs. 4950 as on 1.7.1993	25.5.1993 – 27.9.1993	<ul style="list-style-type: none"> Responsible for arguing cases on behalf of department before Central Excise & Gold Tribunal.
12.	Deputy Collector, Central Excise, Delhi Basic Pay: Rs. 4800 as on 1.7.1992	15.7.1987 – 17.5.1993	<ul style="list-style-type: none"> Responsible for collection of central excise duty from manufacturing units. Also handled work related to a number of Customs bonded warehouses. As field officer, got an opportunity to interact with the trade & industry and understand their needs and viewpoints in compliance to various laws.
13.	Foreign Deputation	18.05.1986- 14.07.1987	<ul style="list-style-type: none"> Diploma in International Economic Relations at International Institute of Public Administration, Paris. Also Worked in Customs Co-operation Council at Brussels for about two Months during this period.
14.	Deputy Commissioner, Customs, Delhi	27.6.1985- 17.5.1986	<ul style="list-style-type: none"> Handled Customs works related to imports/exports through Air Cargo and ICD.
15.	Assistant Collector, Central Excise, Chandigarh Basic Pay: Rs. 1250 as on 1.11.1984	25.8.1984 – 25.6.1985	<ul style="list-style-type: none"> The job entailed dealing with establishment matters, vigilance and infrastructural issues.
16.	Assistant Collector, Central Excise, Amritsar Basic Pay: Rs. 1200 as on 1.11.1983	3.8.1979 – 25.8.1984	<ul style="list-style-type: none"> Handled vigilance and administrative matters.
17.	Assistant Collector, Customs, Mumbai Basic Pay: Rs. 780/- as on 17.11.1978.	17.11.1978 – 2.8.1979	<ul style="list-style-type: none"> Responsible for realization of locked up Government revenue. Made concrete plans and executed them for speedy liquidation of arrears.