

Gentle Hands Orphanage System Manual

Getting Started

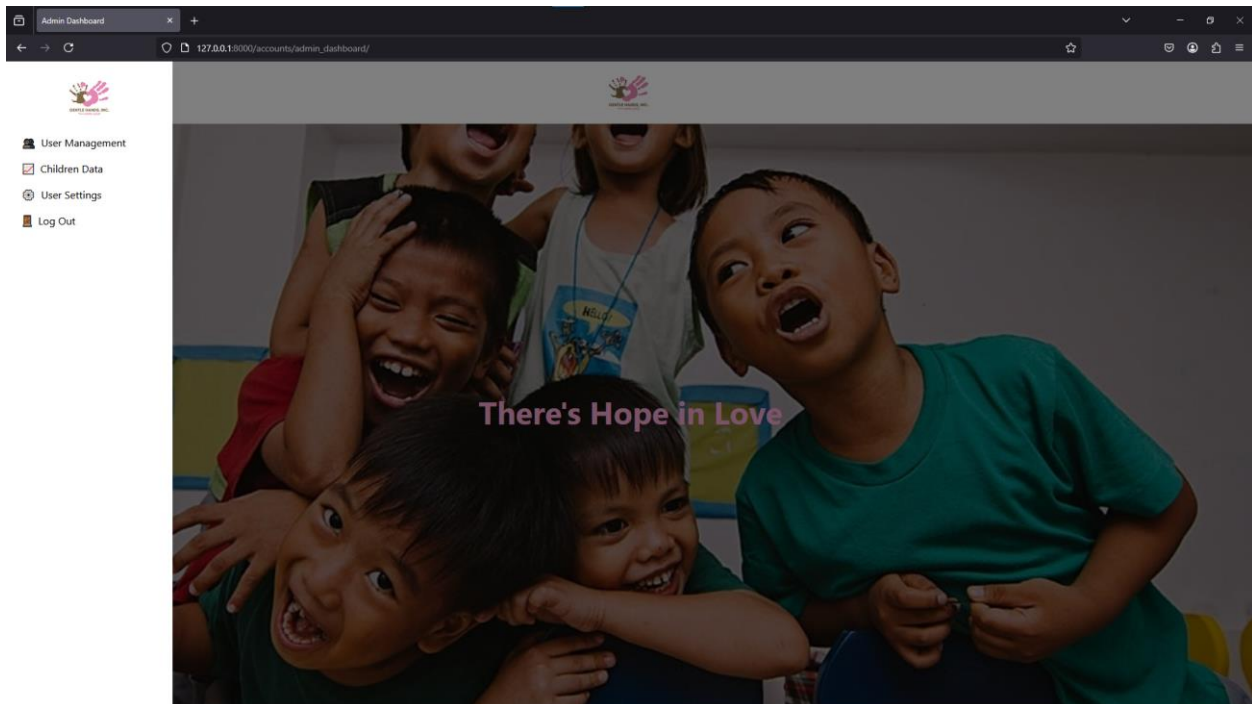
1. Login as Admin or Staff

- Enter your **username** and **password**.

If You Are an Admin

Admins can manage users and children's records. Here's what each part does:

Dashboard




- This is your **main page** after logging in.
- It gives you an overview of the system.

User Management

User Management Dashboard

127.0.0.1:8080/accounts/user_management/

 Search by Name or Email

BackRegister New User

User Management Dashboard


ID	Username	Email	Role	Date Joined	Actions
9	admin	pngnbn.elmar@gmail.com	Admin	April 11, 2025, 3:30 p.m.	Remove
1	elmar	brainidea1111@gmail.com	Staff	April 12, 2025, 6:20 a.m.	Remove

- You can **register new staff members** by filling out a form with their information (name, email, role, etc.).
- Example: If a new social worker joins, you can create an account for her here.

Children Data

Children Data

127.0.0.1:8080/accounts/children-data/

 Search by Name or ID

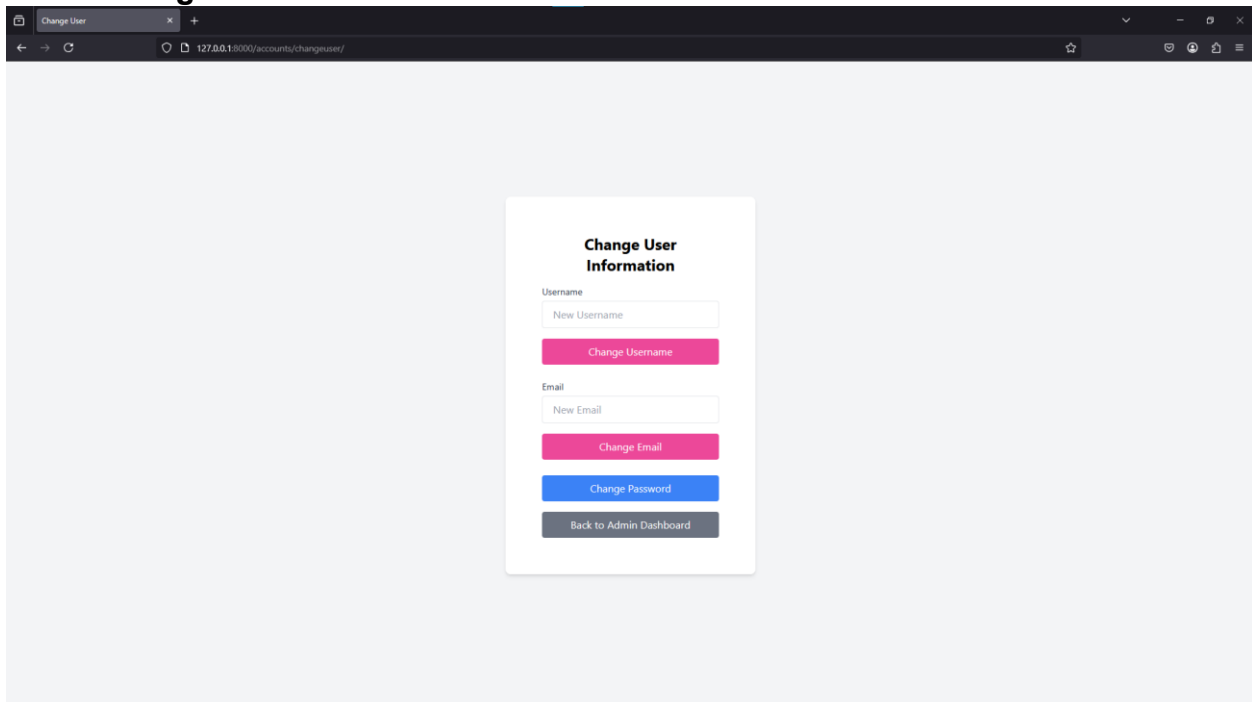
BackPrint

Children Data

First Name	Middle Name	Last Name	Category	Gender	Date of Birth	Current Age	Date of Admission	Age of Admission
Jessie	Mabini	Besa	Big Boys	Male	Feb. 5, 2003	22	April 22, 2025	22
Kim Jazel	Speciale	Grijalde	Big Boys	Male	Nov. 1, 1989	35	Feb. 14, 2001	11
Hanns Joshua	Abilities	De Guzman	Nursery	Male	Dec. 25, 2020	4	April 30, 2024	3
Rhoen	Middles	Bernadas	Pre-School	Male	Sept. 29, 2011	13	Jan. 23, 2019	7
Justin	Abilities	Taneo	Nursery	Male	Oct. 20, 2014	10	Feb. 19, 2020	5
Andrea	Smol	Sistorias	Pre-School	Female	Dec. 25, 2023	1	Feb. 14, 2024	0
Elmar	Tumbado	Panganiban	Nursery	Male	Jan. 14, 2001	24	Feb. 22, 2014	13

- View the full list of children.
- You can click to **see detailed records** of each child, such as name, age, health info, etc.
- You can **print**:
 - All children's records
 - Just one child's record if needed

User Settings/Profile



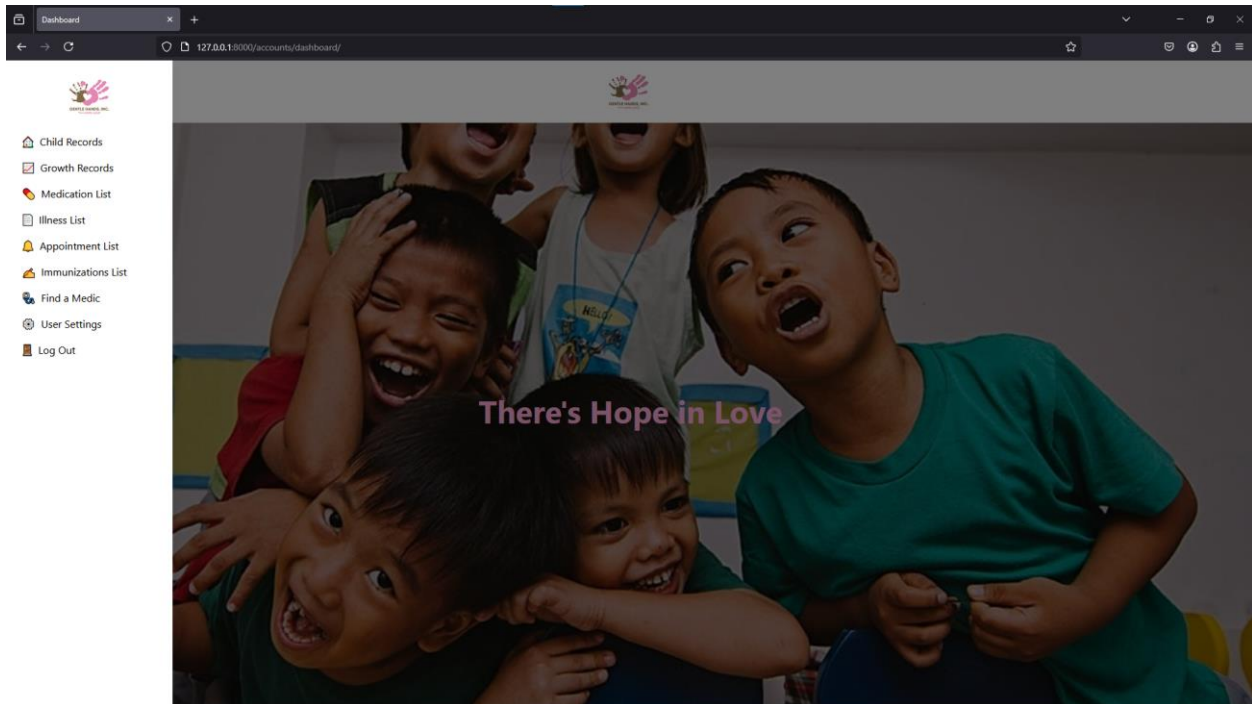
The screenshot shows a web browser window with the title 'Change User' and the URL '127.0.0.1:8000/accounts/changeuser/'. The main content area displays a form titled 'Change User Information'. The form has two sections: 'Username' and 'Email'. Each section contains a text input field labeled 'New Username' and 'New Email' respectively, followed by a button labeled 'Change Username' and 'Change Email'. Below these sections are two buttons: 'Change Password' (blue) and 'Back to Admin Dashboard' (grey).

- You can change your own **username** and **password** anytime.
- Example: If you want something easier to remember, you can update it here.

If You Are a Staff Member

Staff members handle the daily records of the children.

Dashboard




- This is your home screen after logging in.
- It shows quick access to all important sections.

Child Records

Child Records Dashboard

127.0.0.1:8080/accounts/childrecord/



Search by Name or ID

Back

Register New Child

Child Records Dashboard

ID	First Name	Middle Name	Last Name	Category	Gender	Date of Birth	Current Age	Date of Admission	Age of Admission	Actions
4	Jessie	Mabini	Besa	Big Boys	Male	Feb. 5, 2003	22	April 22, 2025	22	<div>ViewRemove</div>
1	Kim Jazel	Speciale	Grijalde	Big Boys	Male	Nov. 1, 1989	35	Feb. 14, 2001	11	<div>ViewRemove</div>
2	Hanns Joshua	Abilities	De Guzman	Nursery	Male	Dec. 25, 2020	4	April 30, 2024	3	<div>ViewRemove</div>
3	Rhoen	Middles	Bernadas	Pre-School	Male	Sept. 29, 2011	13	Jan. 23, 2019	7	<div>ViewRemove</div>
5	Justin	Abilities	Taneo	Nursery	Male	Oct. 20, 2014	10	Feb. 19, 2020	5	<div>ViewRemove</div>
6	Andrea	Smol	Sistorias	Pre-School	Female	Dec. 25, 2023	1	Feb. 14, 2024	0	<div>ViewRemove</div>
7	Elmar	Tumbado	Panganiban	Nursery	Male	Jan. 14, 2001	24	Feb. 22, 2014	13	<div>ViewRemove</div>

1. Child Registry

Child Registration

127.0.0.1:8080/accounts/registerchild/

Register

First Name

Last Name

Middle Name

Category/Group

Select Category

Gender

Select Gender

Date of Birth

mm / dd / yyyy

Current Age

Date of Admission

mm / dd / yyyy

Age of Admission

Register

Back

- Displays all children organized by category (age group, condition, or other groupings).
- Click on a child's name to view their **individual profile**.

- You can **print** that child's data if needed.

2. Current Medication List

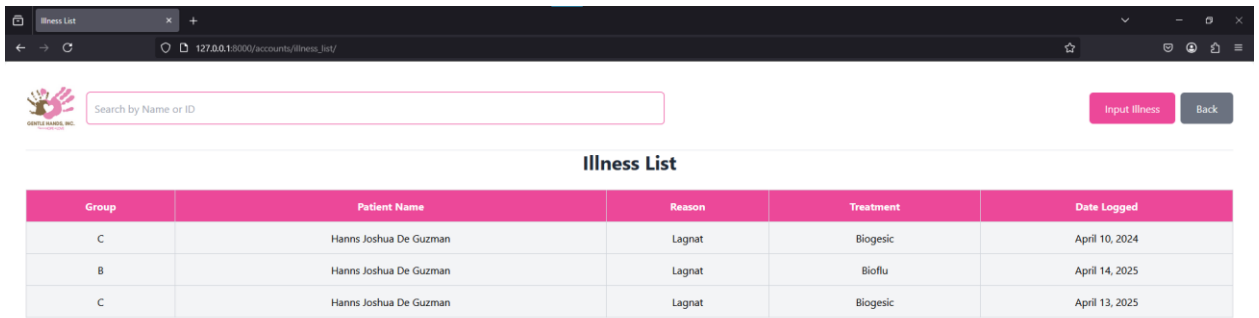
Current Medication List

Search by Name or ID Back Add New Medication

Group	Patient Name	Prescribed By	Medicine Name	Strength	mg/kg/day	Dose	Freq.	Duration	D/W/M
A	Kim Jazel Grijalde	dr me	biogesic	500mg	20mg	5 tablet	2x a day	12 days	D
B	Rhoen Bernadas	dr you	paracetamol	250mg	20mg	1 tablet	2x a day	12 days	W
B	Kim Jazel Grijalde								

-
- Shows all children currently taking medication.
 - You can click to view a **specific child's medication record**.
 - You'll also find a **form** to add updates on:
 - Growth progress
 - New medication
 - Dental visits
 - Illness reports

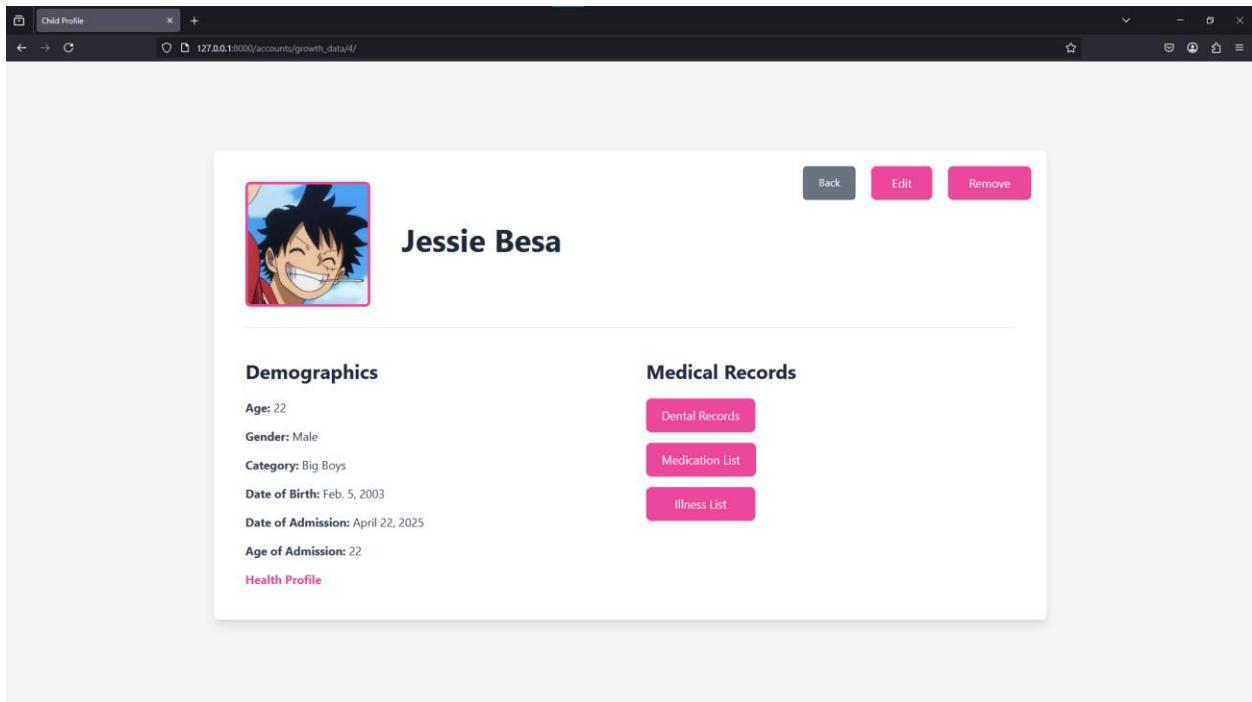
3. Illness List



Illness List				
Group	Patient Name	Reason	Treatment	Date Logged
C	Hanns Joshua De Guzman	Lagnat	Biogesic	April 10, 2024
B	Hanns Joshua De Guzman	Lagnat	Bioflu	April 14, 2025
C	Hanns Joshua De Guzman	Lagnat	Biogesic	April 13, 2025

- Shows children who are currently sick or had illnesses.
- Click to view a **single child's illness report**.
- There is a **form** for writing down illness-related details like symptoms and recovery.

Profile of the Child




- Displays the profile of a child, including their name, demographics, and medical records.
- The demographics section includes details such as age, gender, category, date of birth, date of admission, and age at admission.
- Medical Records section provides quick access to:
 - Dental Records
 - Medication List
 - Illness List
- Buttons at the top allow you to:
 - Back: Navigate to the previous page.
 - Edit: Modify the child's profile.
 - Remove: Delete the child's profile.
- Example: Use this page to review or update a child's medical and demographic information.

Appointment List

Appointment List

127.0.0.1:8080/accounts/appointment_list/



Back

Add Appointment

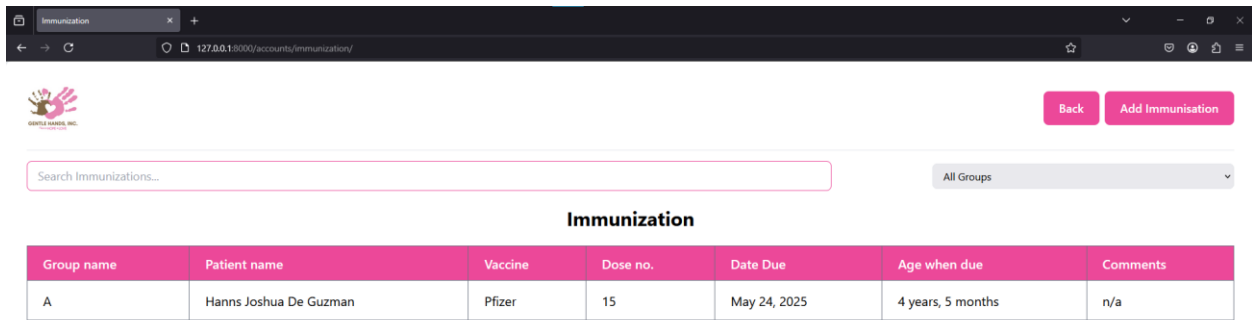
All Categories

Appointment List

Patient Name	Medical Type	Appointment Date	Hospital Name	Medic Name	Reason
Kim Jazel Grijalde	General Checkup	April 25, 2025	General Trias Hospital	Dr. Tiktok	Fatigue
Kim Jazel Grijalde	Dental	March 19, 2025	General Trias Hospital	Dr. Tiktok	Flu

- See all appointments scheduled for the children.
- You can also set a new appointment using a simple form.
- Example: If a child has a dental checkup next week, you can log it here.

Immunization List

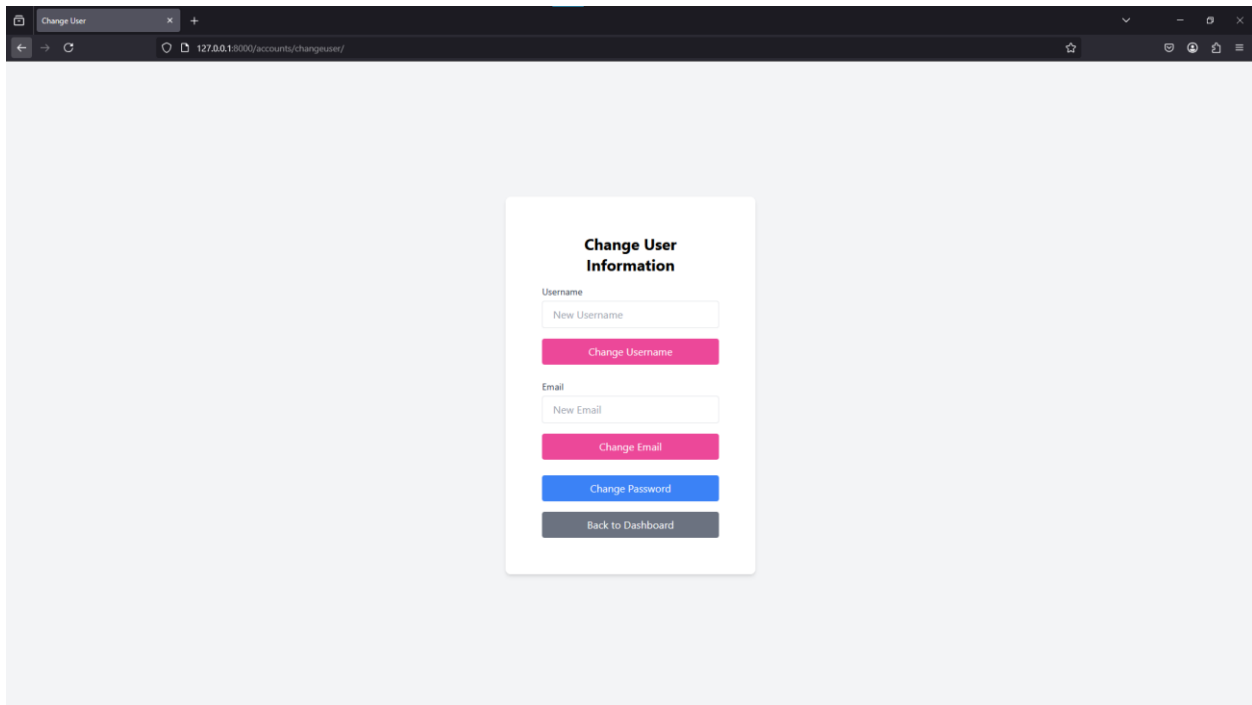


The screenshot shows a web browser window with the title 'Immunization'. The address bar displays '127.0.0.1:8080/accounts/immunization/'. The page features a logo for 'GROWING HANDS, INC.' on the left and two buttons, 'Back' and 'Add Immunisation', on the right. Below these is a search bar labeled 'Search Immunizations...' and a dropdown menu currently set to 'All Groups'. The main content area is titled 'Immunization' and contains a table with the following data:

Group name	Patient name	Vaccine	Dose no.	Date Due	Age when due	Comments
A	Hanns Joshua De Guzman	Pfizer	15	May 24, 2025	4 years, 5 months	n/a

- Shows a list of children who received vaccines.
- You can also **fill out a form** to record new immunizations.
- Example: After a vaccination drive, record each child's dose here.

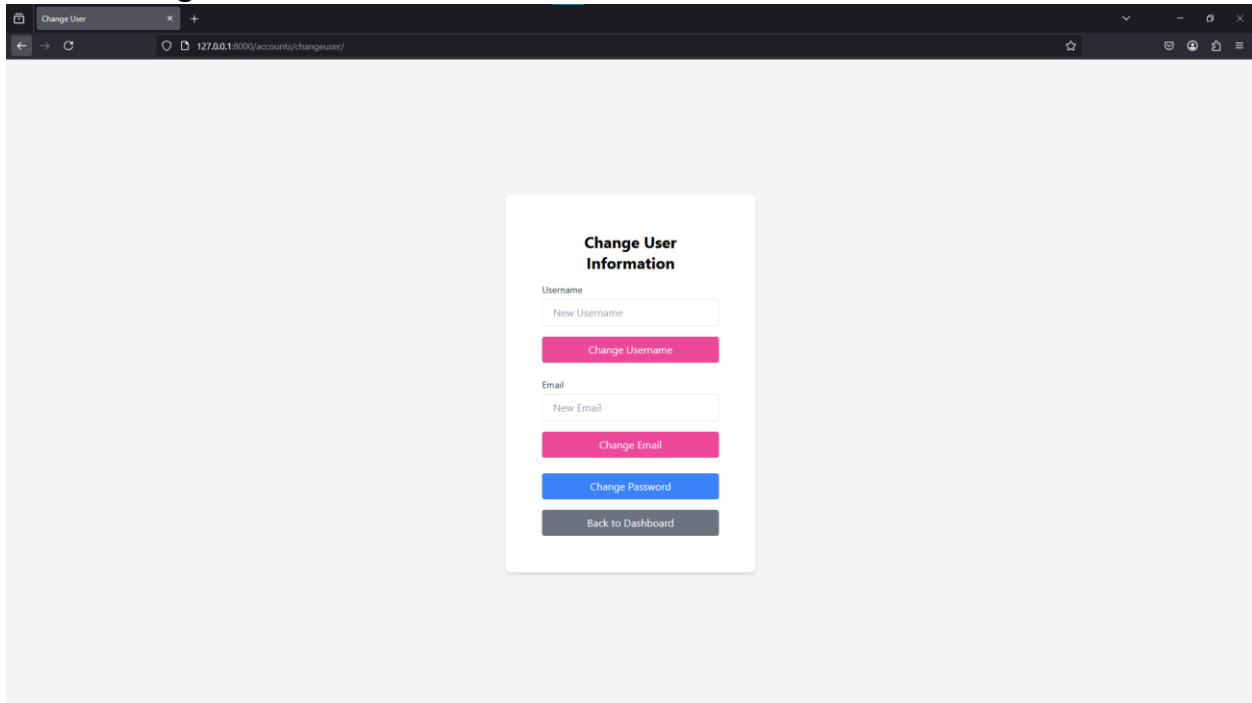
Find Medic



The screenshot shows a web browser window with a single tab titled 'Change User'. The address bar displays the URL '127.0.0.1:8080/accounts/changeuser/'. The main content area features a light gray background with a white rectangular form centered on the page. The form is titled 'Change User Information' in bold black text. Below the title, there are three input sections: 'Username' with a text input field labeled 'New Username' and a pink 'Change Username' button; 'Email' with a text input field labeled 'New Email' and a pink 'Change Email' button; and a blue 'Change Password' button. At the bottom of the form is a gray 'Back to Dashboard' button.

- Displays a list of doctors along with their specialties, hospitals, and departments.
- You can use the Search bar to find a specific doctor or use the Filter button to narrow down results.
- Example: Use this page to locate a pediatrician working at "Children's Care."

User Settings/Profile



The screenshot shows a web browser window with the title 'Change User' and a tab icon. The address bar displays '127.0.0.1:8080/accounts/changeuser/'. The main content area features a white card titled 'Change User Information'. Inside the card, there are two sections: 'Username' and 'Email'. Each section has a text input field labeled 'New Username' and 'New Email' respectively. Below the 'Username' input is a pink button labeled 'Change Username'. Below the 'Email' input is a pink button labeled 'Change Email'. At the bottom of the card is a blue button labeled 'Change Password' and a grey button labeled 'Back to Dashboard'.

- Like the admin, you can update your **username or password** for easier access.

Printing Child Data

- Admins can:
 - Print all child records at once
 - Print just one child's record
- Staff can:
 - Print a single child's record directly from their profile