

JACALYN SHOU

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EDUCATION

Coding (MERN) Boot Camp,
College of LPS at UPenn

Bachelor of Arts in
Advertising (Art Direction),
Temple University

DEVELOPMENT SKILLS

MERN Stack

HTML

CSS

Javascript

MVC Framework

DESIGN SKILLS

UI/UX Driven

Photoshop

Illustrator

InDesign

Typography

WORK HISTORY

Reimbursement Analyst II, Envision Healthcare

APR 2018 - SEPT 2019

- Created and analyzed reports to ensure consistent and accurate payments were being received.
- Researched and obtained policy information from payers to ensure proper claims billing.
- Tracked and carried out audit requests from payers within a timely manner to retain received payments.

Enrollment/Billing Specialist II, Envision Healthcare

AUG 2015 - APR 2018

- Manage providers' enrollments with multiple insurances while resolving issues with high accounts receivable (AR) in a timely manner to maximize provider payout.
- Oversee accuracy of provider information in enrollment and billing information systems to ensure claims are correctly billed.

Merchandising and Sales Support, Madewell and J.Crew

DEC 2009 - NOV 2015

- Facilitated initial merchandising and organizing of Madewell store opening in Philadelphia, PA in October 2013.
- Became a go-to resource for coworkers and customers due to knowledge of men's and women's trends, product, and store policies.

Manager, Tenth Street Pourhouse

DEC 2008 - FEB 2013

- Supervised 9 employees, providing feedback and guidance to ensure that job expectations, as well as employee expectations, were met.
- Proactively instituted and preserved an effective working environment by ensuring employees were adequately communicating with each other.
- Became the face of the restaurant, providing exceptional customer service.