

JACALYN SHOU

jscodesjs@gmail.com | (215) 667-5758

EDUCATION

Current Student
of Full Stack (MERN)
Web Development Boot Camp,
College of LPS at UPenn

Bachelor of Arts in
Advertising (Art Direction),
Temple University

FRONT & BACK END

HTML, CSS
Bootstrap and Materialize CSS
Javascript, jQuery

MERN Stack
Coming Soon

DESIGN SKILLS

UI/UX Driven

Photoshop, Illustrator,
InDesign

Typography

Organized, Detail Focused

PAST JOBS

Reimbursement Analyst II, Envision Physician Services

APR 2018 - SEPT

2019

- Created and analyzed reports to ensure consistent and accurate payments were being received.
- Researched and obtained policy information from payers to ensure proper claims billing.
- Tracked and carried out audit requests from payers within a timely manner to retain received payments.

Enrollment/Billing Specialist II, Envision Physician Services

AUG 2015 - APR 2018

- Manage providers' enrollments with multiple insurances while resolving issues with high accounts receivable (AR) in a timely manner to maximize provider payout.
- Oversee accuracy of provider information in enrollment and billing information systems to ensure claims are correctly billed.

Merchandising and Sales Support, Madewell and J.Crew

DEC 2009 - NOV 2015

- Facilitated initial merchandising and organizing of Madewell store opening in Philadelphia, PA in October 2013.
- Transitioned to a sales role with an average of 2 units per transaction (UPT) and an average dollar sale (ADS) of \$105.64.
- Became a go-to resource for coworkers and customers due to knowledge of men's and women's trends, product, and store policies.

Manager, Tenth Street Pourhouse

DEC 2008 - FEB 2013

- Supervised 9 employees, providing feedback and guidance to ensure that job expectations, as well as employee expectations, were met.
- Proactively instituted and preserved an effective working environment by ensuring employees were adequately communicating with each other.
- Became the face of the restaurant, providing exceptional customer service.