Jaylen Sinclair

Kansas City, MO | 314-983-8688 | j-sinclair@live.com

EDUCATION

University of Missouri-Kansas City (UMKC)   Kansas City, MO
Bachelors of Science in Computer Science (3.95 GPA)   December 2025

RELATED COURSES:

CS 303 – Data Structures
CS 490W – Web Development

SKILLS

Computer Skills: Microsoft Excel Certification (2022)
Languages: C++, Python, HTML, CSS, JavaScript

WORK EXPERIENCE

Enterprise Rent-A-Car   Kansas City, MO
Automotive Detailer   July 2023 – Present
- Contributed to the highest Service Quality Index (SQI) score over three-month span at any branch in the Kansas City Metropolitan Area
- Maintained customer relations through prioritization of customer service and vehicle cleanliness and safety
- Helped build reputation of small team tasked with opening new branch

Rockhurst University   Kansas City, MO
IT Helpdesk Assistant   August 2022 - May 2023
- Provided technical support to faculty and students via telephone, email, in-person
- Followed documentation on solutions to common network, portal, and software incidents
- Assisted advisors in network maintenance, A/V setup, hardware installation

PROJECTS:

Enterprise Car Rental Program
- Developed a vehicle rental management system using C++.
- Designed functionalities for reading vehicle and reservation data from external files and processing them.
- Utilized data structures like queues to manage rental reservations, rented vehicles, and inventory.
- Created functions for generating end-of-day reports summarizing rented vehicles and customer details.

ACTIVITIES & INVOLVEMENT:

Black Student Union
Student Organization of Latinos

HONORS & AWARDS:

UMKC Dean's List   August 2023 - Present
Rockhurst Dean's List   August 2021 – May 2023