

Resume 4.29.18

Open with

**Janelle Sjue**

(816) 916-0117

**PROFILE**

Experienced professional with a passion for making an impact in the non-profit industry, adept at leading teams, organizing and executing strategies, analyzing data and metrics and setting and achieving bold business objectives

**KEY SKILLS**

- Analytical analysis
- Problem solving strategies
- Goal oriented
- Leveraging partnerships
- Excellent written and verbal communication skills

**PROFESSIONAL EXPERIENCE****Wornall Majors House Museums, Kansas City, MO****2007-Present****Board Chair 2016-2017**

- Evaluating and approving operating budgets
- Facilitate, organize and execute monthly Board meetings
- Ability to organize and execute a Board meeting
- Perform annual review of Executive Director
- Understand and comply with bylaws
- Perform Strategic Plan revisions

**Kemper Museum, Kansas City, MO****2016-Present****Event Staff**

- Provide guest concierge service at large scale events
- Collaborate with a team to execute flawless event

**Aventis Pharmaceuticals, Kansas City, MO****1999-2004****Quality Control Chemist**

- Performed QC analysis of pharmaceutical products in compliance with FDA regulations
- Utilized GLP, SOPs, MSDS and cGMP in laboratory environments
- Collaborated with teams in completion of regulatory review

**Osborn Laboratories, Olathe, KS****1997-1999****Chemist**

- Performed qualification and quantification of substances extracted from biological samples
- Reported to Pathologists for ultimate Cause of Death determination
- Maintained and calibrated instrumentation in compliance with GLP