

XPO Logistics

NCIS - Weekly Report - Sprint 18: 9/13/2019

General Comments

- This week Guillermina Maso began as Business Analyst in NCIS project. She will be working with Ryan during the next month in Dallas and Portland.

Previous Action Items

Description	Owner	Due Date	Status
-	-	-	-

Weekly Status

Achievements Highlights

- Customer hierarchy, customer request search and email forwarding demo. @braulio @filip
- Weekly report, burndowns and velocity charts (based on jira data). @javier
- Standups meetings being held by offshore team. @javier

Key Decisions Made

- Reports for burndowns and velocity are based on "In Development" to "Ready for Build" transitions for Development and "In QA" to "QA Done" for QA. This is not reflecting blocked and approval times.

Leadership Action Items

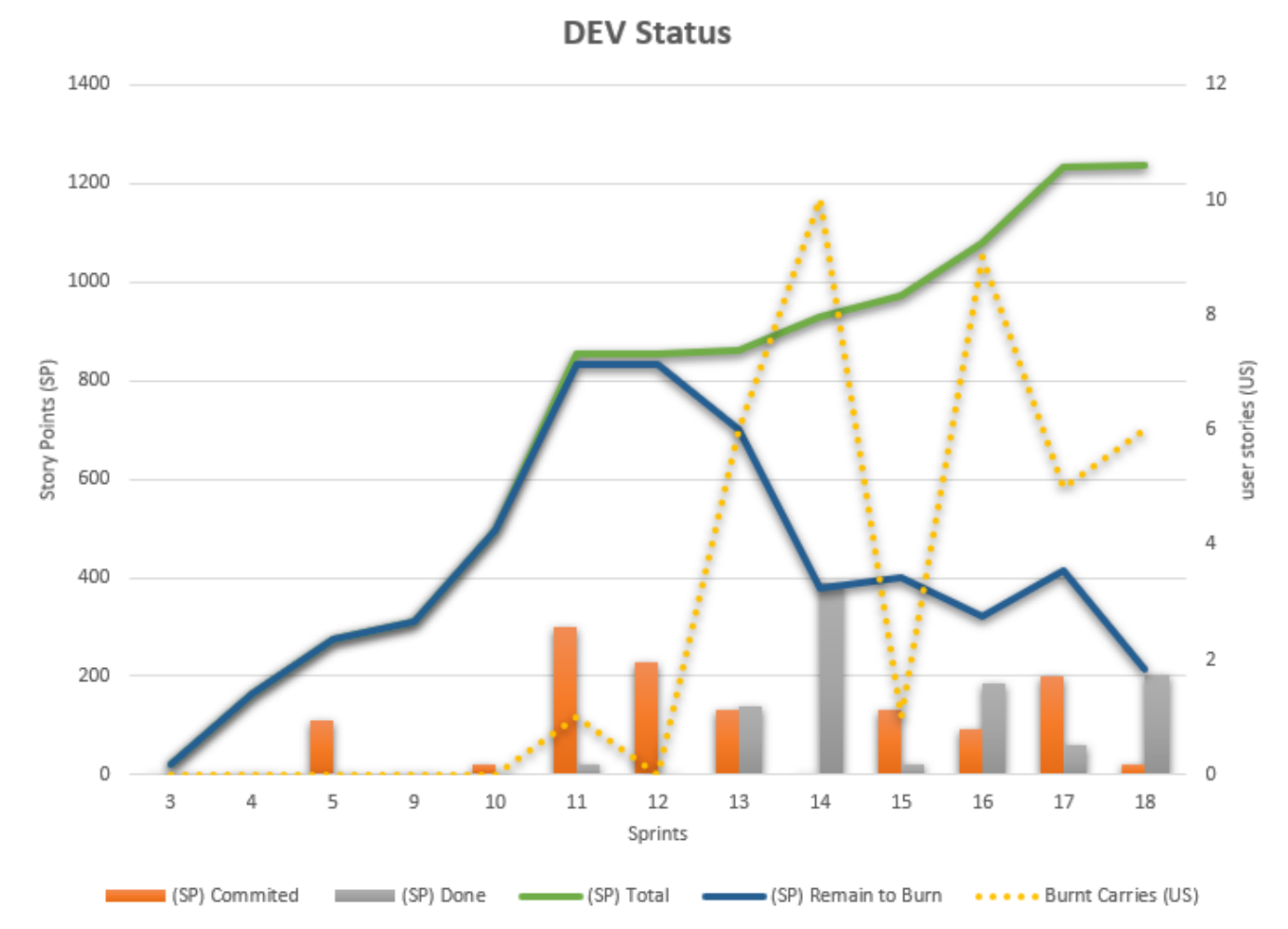
- ☐ Review Jira process. It is not reflecting real development time. Issue's blockers and "Ready for BA signoff" may be taking extra time that is being charged to development. @javier @terri @when:next-week
- ☐ Review Jira procees. Define when a "Story" is ready to be developed (checklist). @javier @terri @when:next-week
- ☐ Review Jira issues: refine and delete obsolete epics and stories. @javier @terri @when:next-week
- ☐ Roadmap for next sprints. Review epics status charts. @javier @terri @when:next-week
- ☐ Review DEV and QA Status charts. @javier @terri @when:next-week

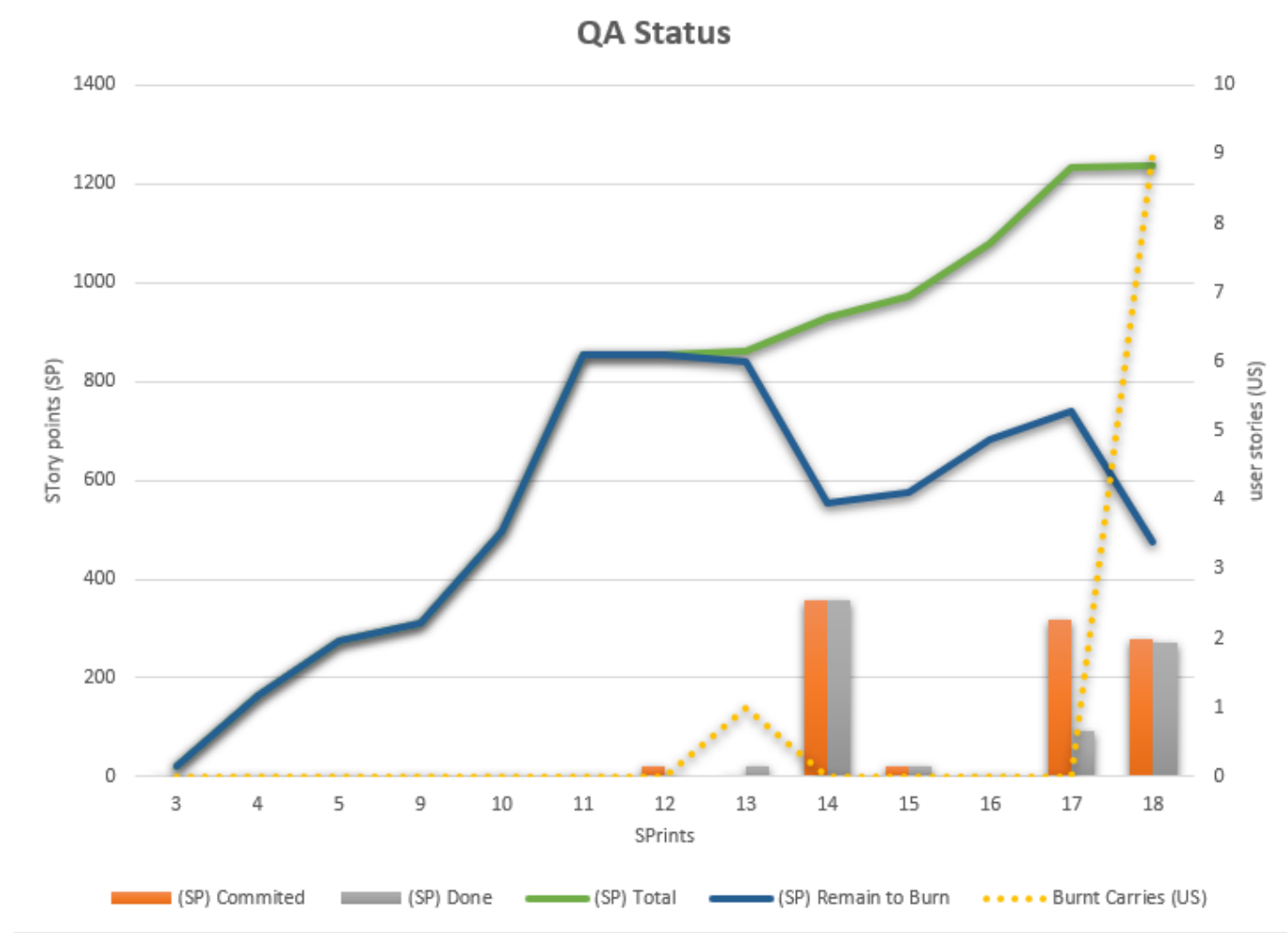
Future Action Items

- ☐ Review Filip and Juan licenses. @javier @terri @when:next-week

Project and Sprint Status

Statuses





Backlog

