Jeannine Stickle . Web Developer

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WORK EXPERIENCE

Jeannine Stickle Web Development, Portland, Oregon

Freelance Web Developer • 2020 – Present

- Develop personalized, interactive websites from scratch using HTML, CSS, JavaScript, and JQuery. Experience working from design comps.

Oregon Liquor Control Commission, Milwaukie, Oregon

Public Records Coordinator • 2020 – Present

- Serve as the central point of contact for agency action related to public records requests.
- Provide daily customer service and technology assistance to staff and the public.
- Review and improve business processes related to the release of public records.

City Clerks Office, Aspen, Colorado

Records Manager • 2018 – 2020

- Responsible for the management of 250,000 paper and electronic records.
- Provided daily customer service to staff and members of the public.
- Created automated workflows and business processes including automating previously manual processes for municipal elections.
- Collaborated with other departments on projects to add content to or improve the records management system. Collaborated with IT to identify integration and operation issues.

Garfield County Public Library District, Carbondale, Colorado

Branch Manager • 2016 – 2018

- Oversaw the operation and administration of the Carbondale Branch Library.
- Supervised 7 staff members. Trained and directed work of staff.
- Handled customer complaints.
- Served as information technology help in the building in collaboration with offsite vendor. Troubleshooted and resolved reported problems with software, hardware, and network.
- Provided daily customer service and information technology assistance to customers.

Youth Services Manager • 2015 – 2016

- Directed the 6-person Youth Services Team related to goals and objectives.
- Implemented and evaluated district-wide programs related to youth services.
- Trained Youth Services Team members across the district.
- Served as point of contact for staff, partners, and vendors on a district-wide level.

SKILLS

Technical Skills
HTML5
CSS3
JavaScript
JQuery

Version Control
Git & GitHub

TRAINING

Skillcrush Front-End Developer Certificate

COMMUNITY

PDX Women in Tech (PDXWIT)
Member since 2019

EDUCATION

University of British Columbia
Vancouver, BC
Master of Library and Information Studies

Lewis & Clark College
Portland, OR
BA, English