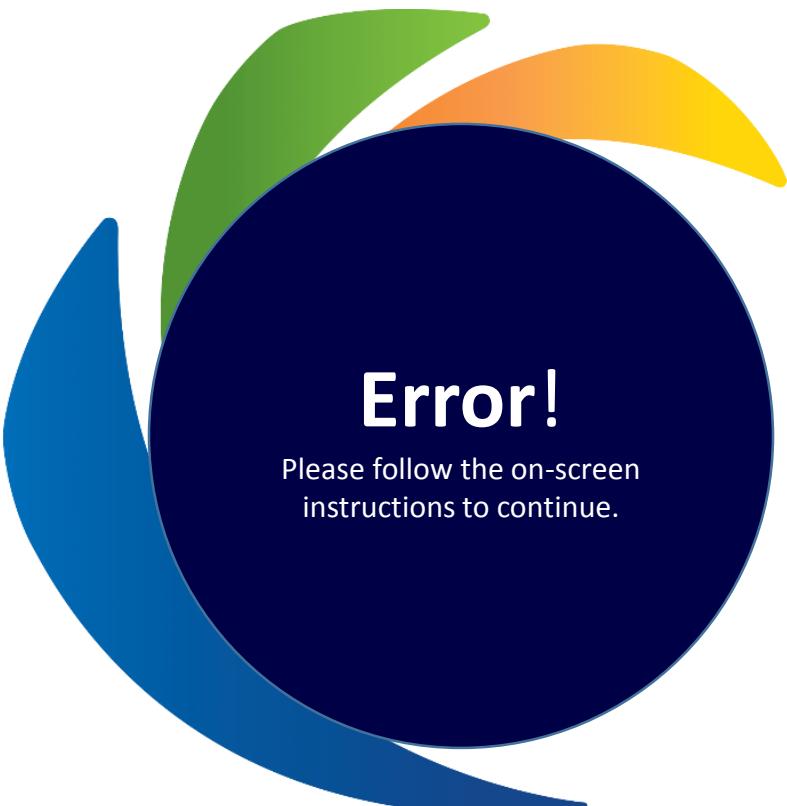




## P. O. S. Transactions

Click to Begin



# Error!

Please follow the on-screen  
instructions to continue.

[Go Back](#)



# Complete

Please navigate to the next module  
in the course to continue.

[Restart Course](#)

https://anprod.active.com/cityofcarlsbadtrainer/servlet/processAdminLogin.sdi WhenToWork.com - Home ActiveNet - City of Carlsbad ActiveNet - City of Carl... Dashboard Admin Login WhenToWork - Home Login Intranet Account for jstngoulet Cr... Welcome, Justin Goulet! Account

**ACTIVENet**

**City of Carlsbad**

Front Desk Customers Organizations POS Reports Admin

Front Desk Menu

Favorites FlexReg/Private Lessons Membership Population Receipts Refund Registrations Reserve Resource Scheduler Help Center Active Support

Pending Receipt #1

Pending Receipt #1

**Receipt Actions**

- Registration
  - Enroll
  - Enroll from Waiting List
  - Transfer
- POS
  - Sell
- Reserve
  - Reserve Facility
  - Schedule Reservations
  - Refund Payments
- Refund/Withdraw
  - Refund/Withdraw Transaction
- Membership
  - Renew Membership
  - Sell Membership
- Account Actions
  - Refund from Account
  - Pay on Account
- Donation
  - Make Donation

Trainer Site Pay Finish Cancel

**Tip:**

*Open the POS module*



## Merchandise & Food / Beverage

Snack Bar, Concessions

Select

## Facilities & Special Events

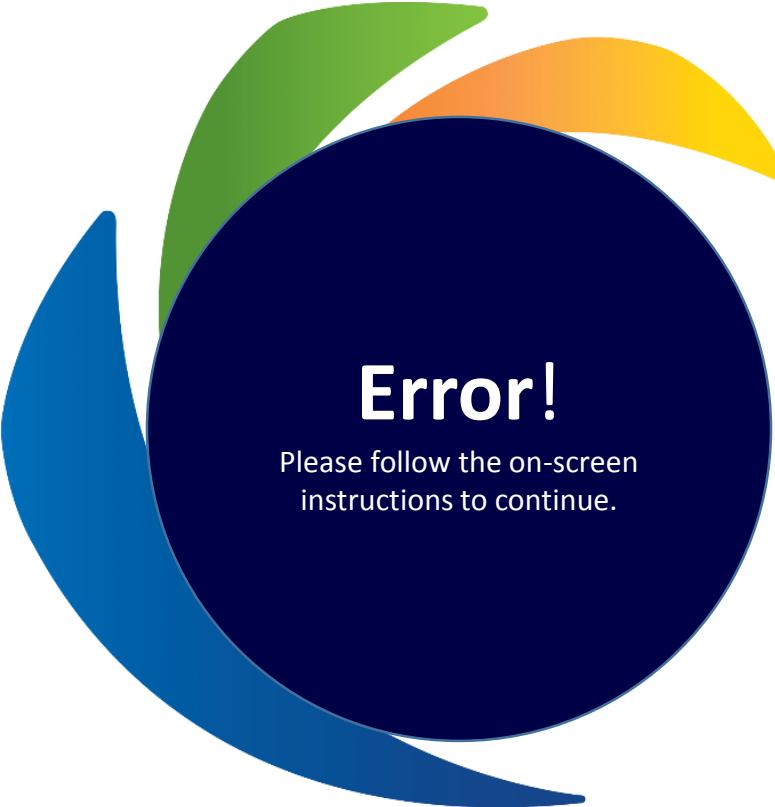
Open Play, Special Events Ticketing

Select

***Tip:***

*Click **Select** for your common transactions.*

*If you work at a facility such as Calavera, Stagecoach or Harding, select **Facilities**  
If you work at a facility such as Alga Norte or Monroe, select **Merchandise**.*



# Error!

Please follow the on-screen  
instructions to continue.

[Go Back](#)

ACTIVENet - City of Carlsbad

Welcome, Intern Trainer! Account ▾

Dashboard Admin Trainer Login Admin Login Lawson Portal

ACTIVENet

City of Carlsbad

Front Desk Customers Organizations POS Reports Admin

Receipt #1 x Point of Sale

Drop-In Customer  
UPC / name search

Qty Desc Price

Open Play

Instructor Insurance - Hazard I

Instructor Insurance - Hazard I: Sports

Instructor Insurance - Hazard II

Donations

Special Events

Customer Search

Product Search

Over / Short

Cash

Credit Card

Check

Credit From Account

Finish / Tender

Delete Last Item \$20 7 8 9

Delete Selected Item \$10 4 5 6

Refund Item \$5 1 2 3

Backspace Void Receipt Open Drawer 0 . 00

Return to Menu

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**Tip:**

Select **Open Play**

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ACTIVENet

City of Carlsbad

Front Desk Customers Organizations POS Reports Admin

Receipt #1 x Point of Sale

Drop-In Customer  
UPC / name search

Qty Desc Price

Back Basketball Badminton Customer Search

Pickleball Volleyball Product Search

Delete Last Item \$20 7 8 9 Cash

Delete Selected Item \$10 4 5 6 Credit Card

Refund Item \$5 1 2 3 Check

Backspace Void Receipt Open Drawer 0 . 00 Credit From Account

Finish / Tender

Return to Menu

ACTIVE network

**Tip:**

*Select the amount of players*

ACTIVENet - City of Carlsbad

Welcome, Intern Trainer! Account ▾

Dashboard Admin Trainer Login Admin Login Lawson Portal

ACTIVENet

City of Carlsbad

Front Desk Customers Organizations POS Reports Admin

Receipt #1 x Point of Sale

Drop-In Customer  
UPC / name search

Qty Desc Price

Back Basketball Badminton

Pickleball Volleyball

Customer Search

Product Search

Cash

Credit Card

Check

Credit From Account

Finish / Tender

Delete Last Item \$20 7 8 9

Delete Selected Item \$10 4 5 6

Refund Item \$5 1 2 3

Backspace Void Receipt Open Drawer 0 . 00

Quantity

Return to Menu

Tip:

Select the current activity

ACTIVENet - City of Carlsbad

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Dashboard Admin Trainer Login Admin Login Lawson Portal

ACTIVENet

City of Carlsbad

Front Desk Customers Organizations POS Reports Admin

Receipt #1 x Point of Sale

Drop-In Customer  
UPC / name search

Qty Desc Price

Back Basketball Badminton

Pickleball Volleyball

Customer Search

Product Search

Cash

Credit Card

Check

Credit From Account

Finish / Tender

Delete Last Item \$20 7 8 9

Delete Selected Item \$10 4 5 6

Refund Item \$5 1 2 3

Backspace Void Receipt Open Drawer 0 . 00

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Tip:

Select the cost. It is currently \$3 for all players.

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ACTIVENet

City of Carlsbad

Front Desk Customers Organizations POS Reports Admin

Receipt #1 x + Point of Sale

Drop-In Customer  
UPC / name search

Qty	Desc	Price
5	Open Play - Calaver...	15.00

Back Basketball Badminton Customer Search

Pickleball Volleyball Product Search

Cash Credit Card Check

Delete Last Item \$20 7 8 9 Credit From Account

Delete Selected Item \$10 4 5 6

Refund Item \$5 1 2 3 Finish / Tender

Backspace Void Receipt Open Drawer 0 . 00

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Tip:

Add 2 more players.

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Dashboard Admin Trainer Login Admin Login Lawson Portal

ACTIVENet

City of Carlsbad

Front Desk Customers Organizations POS Reports Admin

Receipt #1 x + Point of Sale

Drop-In Customer  
UPC / name search

Qty	Desc	Price
5	Open Play - Calaver...	15.00

Back Basketball Badminton Customer Search

Pickleball Volleyball Product Search

Cash Credit Card Check

Delete Last Item \$20 7 8 9 Credit From Account

Delete Selected Item \$10 4 5 6

Refund Item \$5 1 2 3 Finish / Tender

Amount 0.00 Qty 2 OK Cancel

Charges 15.00 Backspace Void Receipt Open Drawer 0 . 00

Return to Menu

Tip:

Enter the cost in again (\$3).

ACTIVENet - City of Carlsbad

Welcome, Intern Trainer! Account ▾

Dashboard Admin Trainer Login Admin Login Lawson Portal

ACTIVENet

City of Carlsbad

Front Desk Customers Organizations POS Reports Admin

Receipt #1 x + Point of Sale

Drop-In Customer  
UPC / name search

Qty	Desc	Price
5	Open Play - Calaver...	15.00

Back Basketball Badminton Customer Search

Pickleball Volleyball Product Search

Delete Last Item \$20 7 8 9 Cash

Delete Selected \$10 4 5 6 Credit Card

Refund Item \$5 1 2 3 Check

Backspace Void Receipt Open Drawer 0 . 00 Credit From Account

Finish / Tender

Enter Price  
Amount 3.00 Qty 2 OK Cancel  
Charges 15.00 Return to Menu

Tip:

Accept the input.

ACTIVENet - City of Carlsbad

Welcome, Intern Trainer! Account ▾

Dashboard Admin Trainer Login Admin Login Lawson Portal

ACTIVENet

City of Carlsbad

Front Desk Customers Organizations POS Reports Admin

Receipt #1 x + Point of Sale

Drop-In Customer

UPC / name search

Qty	Desc	Price
5	Open Play - Calaver...	15.00
2	Open Play - Calaver...	6.00

Back Basketball Badminton Customer Search

Pickleball Volleyball Product Search

Delete Last Item \$20 7 8 9 Cash

Delete Selected Item \$10 4 5 6 Credit Card

Refund Item \$5 1 2 3 Check

Backspace Void Receipt Open Drawer 0 . 00 Credit From Account

Finish / Tender

Charges 21.00

Return to Menu

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*Tip:*

*Delete the most recent addition.*

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Welcome, Intern Trainer! Account ▾

Dashboard Admin Trainer Login Admin Login Lawson Portal

ACTIVENet

City of Carlsbad

Front Desk Customers Organizations POS Reports Admin

Receipt #1 x Point of Sale

Drop-In Customer  
UPC / name search

Qty	Desc	Price
5	Open Play - Calaver...	15.00

Back Basketball Badminton Customer Search

Pickleball Volleyball Product Search

Cash Credit Card Check

Delete Last Item \$20 7 8 9 Credit From Account

Delete Selected Item \$10 4 5 6

Refund Item \$5 1 2 3

Backspace Void Receipt Open Drawer 0 . 00 Finish / Tender

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**Tip:**

*Start the cash transaction.*

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Welcome, Intern Trainer! Account ▾

Dashboard Admin Trainer Login Admin Login Lawson Portal

ACTIVENet

City of Carlsbad

Front Desk Customers Organizations POS Reports Admin

Receipt #1 x Point of Sale

Drop-In Customer  
UPC / name search

Qty	Desc	Price
5	Open Play - Calaver...	15.00

Back Basketball Badminton Customer Search

Pickleball Volleyball Product Search

Delete Last Item \$20 7 8 9 Cash

Delete Selected Item \$10 4 5 6 Credit Card

Refund Item \$5 1 2 3 Check

Charges 15.00 0 Credit From Account

OK Cancel Backspace Void Receipt Open Drawer . 00 Finish / Tender

Cash Payment Amount 15.00 OK Cancel Refund Item \$5 1 2 3 Check

Charges 15.00 OK Cancel Backspace Void Receipt Open Drawer . 00 Finish / Tender

Return to Menu

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*Tip:*

*Accept the input. Modify payment amount if needed.*

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Welcome, Intern Trainer! Account ▾

Dashboard Admin Trainer Login Admin Login Lawson Portal

ACTIVENet

City of Carlsbad

Front Desk Customers Organizations POS Reports Admin

Receipt #1 x + Point of Sale

Drop-In Customer  
UPC / name search

Qty	Desc	Price
5	Open Play - Calaver...	15.00
	Cash Payment	-15.00

Back Basketball Badminton Customer Search

Pickleball Volleyball Product Search

Delete Last Item \$20 7 8 9 Cash

Delete Selected Item \$10 4 5 6 Credit Card

Refund Item \$5 1 2 3 Check

Charges 15.00 0 Credit From Account

Payments 15.00 . 00

Return to Menu Backspace Void Receipt Open Drawer Finish / Tender

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**Tip:**

*Finish the transaction.*



Front Desk



Customers



Organizations



POS



Reports



Admin

## Front Desk Menu

- ▶ Favorites
- ▶ FlexReg/Private Lessons
- ▶ Membership
- ▶ Population
- ▶ Receipts
- ▶ Refund
- ▶ Registrations
- ▶ Reserve
- ▶ Help Center
- ▶ Active Support

Receipt #1245180.002 [+]  
Front Desk Home » Receipt #1245180.002

## Trainer Site

Carlsbad Parks & Recreation  
799 Pine Avenue  
Suite 200  
Carlsbad, CA 92008  
Phone: (760) 434-2826  
FAX: (760) 434-5088  
Email: carlsbadconnect@carlsbadca.gov

[Print](#)[Send Email](#)[New Receipt](#)

## Receipt #1245180.002

Oct 12, 2016 3:07 PM



Prepared By: Intern Trainer  
Customer ID: 1

## DROP-IN CUSTOMER

Home phone: --, Work phone: --

## ▼ Payment Summary

Cash: \$15.00  
Total Received: \$15.00

Total Payments: \$15.00

## ▼ Transactions

Customer Description  
Drop-In Customer Open Play - Calavera - Basketball  
Action: [Product Sale](#)  
Quantity: 5  
  
ect@carlsbadca.gov

Item	Unit	Qty	Fee	Charge
Open Play - Calavera - Basketball	Each	5.00	\$3.00	\$15.00

Total Charges	\$15.00
Total Payments	\$15.00
Balance	\$0.00

Tip:

*Open the POS module*

ACTIVENet - City of Carlsbad

Welcome, Intern Trainer! Account ▾

Dashboard Admin Trainer Login Admin Login Lawson Portal

ACTIVENet

City of Carlsbad

Front Desk Customers Organizations POS Reports Admin

Receipt #1 x Point of Sale

Drop-In Customer  
UPC / name search

Qty	Desc	Price

Open Play Instructor Insurance - Hazard I Donations Special Events Customer Search

Instructor Insurance - Hazard I: Sports Sports

Instructor Insurance - Hazard II Lights

Kidz Camp T-Shirt Vending

Delete Last Item \$20 7 8 9 Check

Delete Selected Item \$10 4 5 6 Credit From Account

Refund Item \$5 1 2 3

Backspace Void Receipt Open Drawer 0 . 00 Finish / Tender

Return to Menu

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*Tip:*

Select a *Kidz Camp t-shirt*.

ACTIVENet.



Front Desk

Customers

Organizations

POS

Reports

Admin

Receipt #1  
Point of Sale

Drop-In Customer		
UPC / name search <input type="text"/>		
Qty	Desc	Price
1	Kidz Camp T-Shirt	10.00

Open Play

Instructor Insurance - Hazard I

Donations

Special Events

Customer Search

Instructor Insurance - Hazard I: Sports

Sports

Product Search

Instructor Insurance - Hazard II

Lights

Over / Short

Kidz Camp T-Shirt

Cash

Vending

Credit Card

Delete Last Item

\$20

7

8

9

Check

Delete Selected Item

\$10

4

5

6

Credit From Account

Refund Item

\$5

1

2

3

Finish / Tender

Backspace

Void Receipt

Open Drawer

0

.

00

**Tip:**

Search for a customer.



Front Desk



Customers



Organizations



POS



Reports



Admin

Welcome, Intern Trainer!

Account ▾

Receipt #1 +  
Point of Sale » Find Customer

## Customer Search for Point of Sale or Equipment Lending

Help

**Add New****Customer Search**

First Name	<input type="text"/>
Middle Name	<input type="text"/>
Last Name	<input type="text"/>
Family Name	<input type="text"/>
Address	<input type="text"/>
City, State, Zip Code	<input type="text"/> <input type="button" value="▼"/> <input type="button" value="▼"/>

Email Address	<input type="text"/>
Phone	( <input type="text"/> ) <input type="text"/>
Cell Phone	( <input type="text"/> ) <input type="text"/>
Retired	<input type="checkbox"/> Exclude Retired
Entered On or After	<input type="text"/>

**Search**Scan Card  **Submit**Pass Number  **Submit****Tip:***Enter the client's First Name.*



Front Desk



Customers



Organizations



POS



Reports



Admin

Welcome, Intern Trainer!

Account ▾

 Receipt #1 +  
Point of Sale » Find Customer

## Customer Search for Point of Sale or Equipment Lending

Help

## ▼ Customer Search

First Name	<input type="text" value="intern"/>		
Middle Name	<input type="text"/>		
Last Name	<input type="text"/>		
Family Name	<input type="text"/>		
Address	<input type="text"/>		
City, State, Zip Code	<input type="text"/>		<input type="text"/>

Email Address	<input type="text"/>
Phone	( <input type="text"/> ) <input type="text"/>
Cell Phone	( <input type="text"/> ) <input type="text"/>
Retired	
Entered On or After	<input type="text"/>

Scan Card

Pass Number

**Tip:***Enter the client's Last Name.*



Front Desk



Customers



Organizations



POS



Reports



Admin

Welcome, Intern Trainer!

Account ▾

Receipt #1   
Point of Sale » Find Customer

## Customer Search for Point of Sale or Equipment Lending

Help

[Add New](#)**Customer Search**

First Name	<input type="text" value="intern"/>
Middle Name	<input type="text"/>
Last Name	<input type="text" value="trainer"/> <input type="button" value="X"/>
Family Name	<input type="text"/>
Address	<input type="text"/>
City, State, Zip Code	<input type="text"/> <input type="button" value="▼"/> <input type="button" value="▼"/>

Email Address	<input type="text"/>
Phone	( <input type="text"/> ) <input type="text"/>
Cell Phone	( <input type="text"/> ) <input type="text"/>
Retired	<input type="checkbox"/> Exclude Retired <input type="button" value="▼"/>
Entered On or After	<input type="text"/> <input type="button" value="▼"/>

[Search](#)Scan Card  [Submit](#)Pass Number  [Submit](#)

ACTIVEnet - City of Carlsbad

Welcome, Intern Trainer! Account ▾

ACTIVENet

City of Carlsbad

Front Desk Customers Organizations POS Reports Admin

Receipt #1 x +

Point of Sale

Intern Trainer

UPC / name search

Qty	Desc	Price
1	Kidz Camp T-Shirt	10.00

Open Play Instructor Insurance - Hazard I Donations Special Events Customer Search

Instructor Insurance - Hazard I: Sports Sports

Instructor Insurance - Hazard II Lights

Kidz Camp T-Shirt Vending

Delete Last Item \$20 7 8 9 Credit Card

Delete Selected Item \$10 4 5 6 Check

Refund Item \$5 1 2 3 Credit From Account

Backspace Void Receipt Open Drawer 0 . 00 Finish / Tender

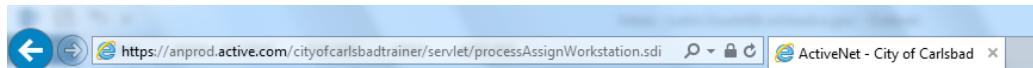
Cash Payment

Amount  OK Cancel

Charges  Return to Menu

Tip:

Start the *Cash* transaction.



**Tip:**

*Enter the balance the client paid (\$20)*

Welcome, Intern Trainer! Account ▾

A large green circle containing the word "Tip:" in white, bold, sans-serif font.

Click **OK** to accept the amount paid.

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Welcome, Intern Trainer! Account ▾

Front Desk Customers Organizations POS Reports Admin

Receipt #1 \* + Point of Sale

Drop-In Customer

UPC / name search [ ]

Qty	Desc	Price
1	Kidz Camp T-Shirt	10.00
	Cash Payment	-20.00

Open Play Instructor Insurance - Hazard I Donations Special Events Customer Search

Instructor Insurance - Hazard I: Sports Sports

Instructor Insurance - Hazard II Lights

Kidz Camp T-Shirt Vending

Delete Last Item \$20

Delete Selected Item \$10

Refund Item \$5

Backspace Void Receipt Open Drawer

7 8 9 Check

4 5 6 Credit From Account

1 2 3

0 . 00 Finish / Tender

Charges 10.00  
Payments 20.00  
Change 10.00  
Return to Menu

Tip:

Provide the correct change and finish the transaction.

- ▶ Favorites
- ▶ FlexReg/Private Lessons
- ▶ Membership
- ▶ Population
- ▶ Receipts
- ▶ Refund
- ▶ Registrations
- ▶ Reserve
- ▶ Help Center
- ▶ Active Support



Front Desk



Customers



Organizations



POS



Reports



Admin

Welcome, Intern Trainer!

Account ▾

Receipt #1245181.002 x [+]  
Front Desk Home » Receipt #1245181.002

Trainer Site

Carlsbad Parks & Recreation  
799 Pine Avenue  
Suite 200  
Carlsbad, CA 92008  
Phone: (760) 434-2826  
FAX: (760) 434-5088  
Email: carlsbadconnect@carlsbadca.gov

Print

Send Email

New Receipt

Receipt #1245181.002

Oct 12, 2016 3:15 PM



Prepared By: Intern Trainer  
Customer ID: 59955

INTERN TRAINER

Home phone: --, Work phone: --

▼ Payment Summary

Cash:	\$10.00
Total Received:	\$10.00
	Total Payments: \$10.00

▼ Transactions

Customer	Description	Item	Unit	Qty	Fee	Charge
Intern Trainer	Kidz Camp T-Shirt	Kidz Camp T-Shirt	Each	1.00	\$10.00	\$10.00
Action: Product Sale						

Total Charges	\$10.00
Total Payments	\$10.00
Balance	\$0

**Tip:**

*Send the email to the client. –If requested.*

ACTIVEnet - City of Carlsbad

Welcome, Intern Trainer! Account ▾

ACTIVENet

City of Carlsbad

Front Desk Customers Organizations POS Reports Admin

Receipt #2 \* +  
Point of Sale

Drop-In Customer  
UPC / name search [ ]

Qty	Desc	Price
-----	------	-------

Admissions & Drop Ins Merchandise Concessions Vending Customer Search  
Special Events Snack Bar Parties Product Search  
Delete Last Item \$20 7 8 9 Credit Card  
Delete Selected Item \$10 4 5 6 Check  
Refund Item \$5 1 2 3 Credit From Account  
Backspace Void Receipt Open Drawer 0 . 00 Finish / Tender

Return to Menu

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*Tip:*

*Select Concessions.*

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File Edit View Favorites Tools Help

Dashboard Admin Trainer Login Admin Login Lawson Portal

Welcome, Intern Trainer! Account

ACTIVENet

City of Carlsbad

Front Desk Customers Organizations POS Reports Admin

Receipt #2 \* +  
Point of Sale

Drop-In Customer  
UPC / name search

Qty	Desc	Price

Back Splash Down Combo Pizza Combo Hot Dog Customer Search

Food Cheeseburger Combo Splash Down Burger 7" Cheese 16" Cheese Product Search

Hamburger Combo

Beverage Chicken Sandwich Combo Hamburger 7" Pepperoni 16" Pepperoni Cash

Hot Dog Combo

Delete Last Item \$20 7 8 9 Check

Delete Selected Item \$10 4 5 6 Credit From Account

Refund Item \$5 1 2 3

Backspace Void Receipt Open Drawer 0 . 00 Finish / Tender

Return to Menu

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*Tip:*

*Select a Hamburger Combo.*

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File Edit View Favorites Tools Help

Dashboard Admin Trainer Login Admin Login Lawson Portal

Welcome, Intern Trainer! Account

ACTIVENet

City of Carlsbad

Front Desk Customers Organizations POS Reports Admin

Receipt #2 x +

Point of Sale

Drop-In Customer

UPC / name search

Qty	Desc	Price
1	Combo - Ha...	6.48
1	(Combo - Ha...	0.00
1	(Combo - Ha...	0.00
1	(Combo - Ha...	0.00

Back Splash Down Combo Pizza Combo Hot Dog Customer Search

Food Cheeseburger Combo Splash Down Burger 7" Cheese 16" Cheese Product Search

Hamburger Combo Cheeseburger 7" Pepperoni 16" Pepperoni

Beverage Chicken Sandwich Combo Hamburger 7" Speciality 16" Speciality Cash

Hot Dog Combo Chicken Sandwich Sub Fries Spoilage Credit Card

Delete Last Item \$20 7 8 9 Check

Delete Selected Item \$10 4 5 6 Credit From Account

Refund Item \$5 1 2 3

Backspace Void Receipt Open Drawer 0 . 00 Finish / Tender

Subtotal 6.48  
Sales Tax 0.52  
Charges 7.00  
Return to Menu

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Tip:

Add another **Hamburger Combo**.

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https://anprod.active.com/cityofcarlsbadtrainer/servlet/processAssignWorkstation.sdi

File Edit View Favorites Tools Help

Dashboard Admin Trainer Login Admin Login Lawson Portal

Welcome, Intern Trainer! Account

ACTIVENet - City of Carlsbad

Front Desk Customers Organizations POS Reports Admin

Receipt #2 \* Point of Sale

Drop-In Customer

UPC / name search

Qty	Desc	Price
1	Combo - Ha...	6.48
1	(Combo - Ha...	0.00
1	(Combo - Ha...	0.00
1	(Combo - Ha...	0.00
1	Combo - Ha...	6.48
1	(Combo - Ha...	0.00
1	(Combo - Ha...	0.00
1	(Combo - Ha...	0.00
1	(Combo - Ha...	0.00

Back Splash Down Combo Pizza Combo Hot Dog Customer Search

Food Cheeseburger Combo Splash Down Burger 7" Cheese 16" Cheese Product Search

Hamburger Combo Cheeseburger 7" Pepperoni 16" Pepperoni

Beverage Chicken Sandwich Combo Hamburger 7" Specialty 16" Specialty Cash

Hot Dog Combo Chicken Sandwich Sub Fries Spoilage Credit Card

Delete Last Item \$20 7 8 9 Check

Delete Selected Item \$10 4 5 6 Credit From Account

Refund Item \$5 1 2 3

Backspace Void Receipt Open Drawer 0 . 00 Finish / Tender

Subtotal 12.96  
Sales Tax 1.04  
Charges 14.00  
Return to Menu

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Tip:

*Delete the duplicate item.*

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File Edit View Favorites Tools Help

Dashboard Admin Trainer Login Admin Login Lawson Portal

Welcome, Intern Trainer! Account

ACTIVENet

City of Carlsbad

Front Desk Customers Organizations POS Reports Admin

Receipt #2 x +

Point of Sale

Drop-In Customer

UPC / name search

Qty	Desc	Price
1	Combo - Ha...	6.48
1	(Combo - Ha...	0.00
1	(Combo - Ha...	0.00
1	(Combo - Ha...	0.00

Back Splash Down Combo Pizza Combo Hot Dog Customer Search

Food Cheeseburger Combo Splash Down Burger 7" Cheese 16" Cheese Product Search

Hamburger Combo Cheeseburger 7" Pepperoni 16" Pepperoni

Beverage Chicken Sandwich Combo Hamburger 7" Speciality 16" Speciality Cash

Hot Dog Combo Chicken Sandwich Sub Fries Spoilage Credit Card

Delete Last Item \$20 7 8 9 Check

Delete Selected Item \$10 4 5 6 Credit From Account

Refund Item \$5 1 2 3

Backspace Void Receipt Open Drawer 0 . 00 Finish / Tender

Subtotal 6.48  
Sales Tax 0.52  
Charges 7.00

Return to Menu

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Tip:

*Start the cash transaction.*

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Welcome, Intern Trainer! Account ▾

Front Desk Customers Organizations POS Reports Admin

Receipt #1 x +

Point of Sale

Drop-In Customer

UPC / name search

Qty	Desc	Price
1	Combo - Hamburger	6.48
1	(Combo - Hamburg...	0.00
1	(Combo - Hamburg...	0.00
1	(Combo - Hamburg...	0.00

Back Splash Down Combo Pizza Combo Hot Dog Customer Search

Food Cheeseburger Combo Splash Down Burger 7" Cheese 16" Cheese Product Search

Hamburger Combo Cheesburger 7" Pepperoni 16" Pepperoni

Beverage Chicken Sandwich Combo Hamburger 7" Speciality 16" Speciality Cash

Hot Dog Combo Chicken Sandwich Sub Fries Spoilage Credit Card

Delete Last Item \$20 7 8 9 Check

Delete Selected Item \$10 4 5 6 Credit From Account

Refund Item \$5 1 2 3

Backspace Void Receipt Open Drawer 0 . 00 Finish / Tender

Cash Payment

Amount

OK Cancel

Subtotal  6.48

Sales Tax  0.52

Charges  7.00

Return to Menu

Tip:

Enter the balance the client just paid (\$20)

ACTIVE network

ACTIVE.net City of Carlsbad

Front Desk Customers Organizations POS Reports Admin

Receipt #1 x + Point of Sale

Drop-In Customer

UPC / name search

Qty	Desc	Price
1	Combo - Hamburger	6.48
1	(Combo - Hamburg...	0.00
1	(Combo - Hamburg...	0.00
1	(Combo - Hamburg...	0.00

Back Splash Down Combo Pizza Combo Hot Dog Customer Search

Food Cheeseburger Combo Splash Down Burger 7" Cheese 16" Cheese Product Search

Hamburger Combo Cheesburger 7" Pepperoni 16" Pepperoni

Beverage Chicken Sandwich Combo Hamburger 7" Speciality 16" Speciality Cash

Hot Dog Combo Chicken Sandwich Sub Fries Spoilage Credit Card

Delete Last Item \$20 7 8 9 Check

Delete Selected Item \$10 4 5 6 Credit From Account

Refund Item \$5 1 2 3

Backspace Void Receipt Open Drawer 0 . 00 Finish / Tender

Cash Payment

Amount  OK Cancel

Subtotal  Sales Tax  Charges

Return to Menu

Tip:

Click **OK** to confirm the amount paid

ACTIVE

https://anprod.active.com/cityofcarlsbadtrainer/servlet/processAssignWorkstation.sdi

File Edit View Favorites Tools Help

Welcome, Intern Trainer! Account ▾

ACTIVENet - City of Carlsbad

Front Desk Customers Organizations POS Reports Admin

Receipt #1 x +

Point of Sale

Drop-In Customer

UPC / name search

Qty	Desc	Price
1	Combo - Hamburger	6.48
1	(Combo - Hamburg...	0.00
1	(Combo - Hamburg...	0.00
1	(Combo - Hamburg...	0.00
	Cash Payment	-20.00

Back Splash Down Combo Pizza Combo Hot Dog Customer Search

Food Cheeseburger Combo Splash Down Burger 7" Cheese 16" Cheese Product Search

Hamburger Combo Cheesburger 7" Pepperoni 16" Pepperoni

Beverage Chicken Sandwich Combo Hamburger 7" Speciality 16" Speciality Cash

Hot Dog Combo Chicken Sandwich Sub Fries Spoilage Credit Card

Delete Last Item \$20 7 8 9 Check

Delete Selected Item \$10 4 5 6 Credit From Account

Subtotal 6.48 Refund Item \$5 1 2 3 Finish / Tender

Sales Tax 0.52 Charges 7.00 Payments 20.00 Change 13.00

Backspace Void Receipt Open Drawer 0 . 00

Return to Menu

Tip:

Provide the correct change then finish the transaction.

ACTIVE network

The screenshot shows the ACTIVENet City of Carlsbad Point of Sale (POS) system. On the left, a green circle contains the word "Tip:". The main interface displays a receipt for Receipt #2, which includes a charge of \$0.00. The receipt has options to "Show Long Form Receipt" or "Print POS Receipt". Below the receipt is a search bar for "Drop-In Customer" and a "UPC / name search" field. To the right is a large grid of items categorized by color-coded buttons: "Back" (yellow), "Food" (dark red), "Beverage" (dark red), and "Customer Search" (blue). The Food section includes "Splash Down Combo", "Cheeseburger Combo", "Hamburger Combo", "Chicken Sandwich Combo", "Hot Dog Combo", "Pizza Combo", "Splash Down Burger", "Cheeseburger", "Hamburger", "Chicken Sandwich", "7" Cheese", "16" Cheese", "7" Pepperoni", "16" Pepperoni", "7" Speciality", "16" Speciality", "Sub Fries", "Spoilage", and "Credit Card". The Beverage section includes "Delete Last Item", "Delete Selected Item", "Refund Item", and "Backspace". The Customer Search section includes "Cash" and "Credit Card". The bottom row includes "Check", "Credit From Account", and a large yellow button for "Finish / Tender". A numeric keypad at the bottom right allows for entering amounts like \$20, \$10, \$5, and so on.

**Tip:**

*Print the receipt.*

*You may print the default receipt (long) or a basic receipt using the provided printer.*

ACTIVEnet - City of Carlsbad

File Edit View Favorites Tools Help

Dashboard Admin Trainer Login Admin Login Lawson Portal

ACTIVENet

City of Carlsbad

Front Desk Customers Organizations POS Reports Admin

Front Desk Menu

- ▶ Favorites
- ▶ FlexReg/Private Lessons
- ▶ Membership
- ▶ Population
- ▶ Receipts
- ▶ Refund
- ▶ Registrations
- ▶ Reserve
- ▶ Help Center
- ▶ Active Support

Receipt #1245182.002 x [+] Front Desk Home » Receipt #1245182.002

Trainer Site

Carlsbad Parks & Recreation  
799 Pine Avenue  
Suite 200  
Carlsbad, CA 92008  
Phone: (760) 434-2826  
FAX: (760) 434-5088  
Email: carlsbadconnect@carlsbadca.gov

Print Print POS Receipt Send Email New Receipt

Receipt #1245182.002  
Oct 12, 2016 3:50 PM

City of Carlsbad

Prepared By: Intern Trainer  
Customer ID: 1

Home phone: --, Work phone: --

▼ Payment Summary

Cash:	\$7.00
Total Received:	\$7.00
Total Payments:	\$7.00

▼ Transactions

Customer	Description	Item	Unit	Qty	Fee	Charge
Drop-In Customer	Combo - Hamburger Action: <a href="#">Product Sale</a>	Combo - Hamburger	Each	1.00	\$6.48	\$6.48
Drop-In Customer	(Combo - Hamburger) Hamburger Action: <a href="#">Product Sale</a>					
Drop-In Customer	(Combo - Hamburger) Chips - Assorted Action: <a href="#">Product Sale</a>					

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ACTIVE network

Tip:

Now, print the short version.