



Enrollment Procedure

[Click here to Begin](#)



ACTIVENet™



Front Desk Menu

- > Favorites
- > FlexReg/Private Lessons
- > Membership
- > Population
- > Receipts
- > Refund
- > Registrations
- > Reserve
- > Resource Scheduler
- > Help Center
- > Active Support



Welcome, Justin Goulet!

Account ▾

Front Desk x +

Pending Receipt #1

Pending Receipt #1

Help

▼ Receipt Actions

► Registration

- [Enroll](#)
- [Enroll from Waiting List](#)
- [Transfer](#)

► POS

- [Sell](#)

► Reserve

- [Reserve Facility](#)
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- [Refund Payments](#)

► Refund/Withdraw

- [Refund/Withdraw Transaction](#)

► Membership

- [Renew Membership](#)
- [Sell Membership](#)

► Account Actions

- [Refund from Account](#)
- [Pay on Account](#)

► Donation

- [Make Donation](#)

Pay

Finish

Cancel

Tip:

Open the **Customer** Module

Error!

Please Follow the On-Screen
Instructions to Continue

[Go Back](#)

https://anprod.active.com/cityofcarlsbadtrainer/servlet/processAdminLogin.sdi

ActiveNet - City of Carlsbad

File Edit View Favorites Tools Help

Litmos ActiveNet Trainer Intranet Admin Login

Welcome, Justin Goulet! Account

ACTIVENet

City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

Favorites Campaign Equipment Loans Financial FlexReg/Private Lessons League Membership Population Receipts Refund Registrations Reserve Resource Scheduler Help Center Active Support

Customer Search...

Customer Search Criteria

First Name Middle Name Last Name Sounds Like? Exact Match? Family Name Entered Since Include Retired?

Address City State Zip Code Phone Cell Phone Email

Search Now Clear Add New Customer

Tip: Select the **First Name** text field

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Tip:

Select the **First Name** text field

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Customer Search...

Customer Search Criteria

First Name: Justin | Address:
Middle Name: City:
Last Name: State:
Sounds Like? Exact Match?
Family Name: Zip Code:
Entered Since: Phone: -
Include Retired? Cell Phone: -
Email:

Search Now Clear Add New Customer

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Tip:

Select the **Last Name** text field



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- ▶ Help Center
- ▶ Active Support

Front Desk x +

Front Desk Home » Customers

Help

Customer Search...

▼ Customer Search Criteria

First Name:	Justin
Middle Name:	
Last Name:	Goulet
Sounds Like?	<input type="checkbox"/> Exact Match? <input type="checkbox"/>
Family Name:	
Entered Since:	
Include Retired?	<input type="checkbox"/>

Address:	
City:	
State:	▼
Zip Code:	
Phone:	(____) ____-____
Cell Phone:	(____) ____-____
Email:	

Search Now**Clear****Add New Customer****Tip:**

Select Search Now

Notice how you may navigate to the previous page by clicking **Front Desk** at the top of the page.

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Customer Search...

Customer Search Criteria (1 record found)

Name	Address	Phone	Email	Date of Birth	Gender	Cust Type	Family	Customer Since	Retired?
Goulet, Justin A.		(H): -- (W): (760) 602-4680	Justin.Goulet@carlsbadca.gov	06/20/1994	M	Individual	Goulet (#1324)	12/26/2013	No

Search Now Clear Add New Customer

A red arrow points upwards from the green circle containing the word "Tip:" towards the customer search results table.

Tip:

Select the **Customer** from the results

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Lookup Receipt
Lookup Transaction
New Receipt
Pending Front Desk Receipts
Queued Online Receipts

No records found

Justin A. Goulet Edit

Vista, CA 92081

Email: Justin.Goulet@carlsbadca.gov

Family Role: Adult / Guardian

Gender: Male

Instructor?: No

(C):
(H): --
(W): (760) 602-4680

Customer Notes/Alerts Add

No records found

Upcoming Activities/FlexReg/Private Lessons New Activity Enrollment New FlexReg/Private Lessons Enrollment

No records found

Customer Skill Add Interests Add

No records found No records found

A red arrow points upwards from the "Customer Notes/Alerts" section towards the "Detail" tab.

Tip:

View the Account Balance

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File Edit View Favorites Tools Help

Litmos ActiveNet Trainer Intranet Admin Login

Welcome, Justin Goulet! Account ▾

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Lookup Receipt
Lookup Transaction
New Receipt
Pending Front Desk Receipts
Queued Online Receipts

No records found

Front Desk * [+]

Front Desk Home > Customer: Justin A. Goulet (#2902) » Justin Goulet

Help

Justin Goulet Customer Search...

Justin A. Goulet Edit

Vista, CA 92081

Email: Justin.Goulet@carlsbadca.gov

Family Role: Adult / Guardian

Gender: Male

Instructor?: No

(C):
(H): --
(W): (760) 602-4680

Detail Family History Account Balance Actions

Account Balance

Total credit on account: \$0

Total owed on account: \$0

Total owed:

Pay on Account Adjust Balance Transfer Balance

Payables

No records found

Pay on Account

Credits on Account

No records found

Tip: View their Account Balance

If the balance is zero, you may continue.
If the balance is not zero, they must pay their outstanding balance.

\$0 Balance

Pay Balance

Tip:

View their Account Balance

If the balance is zero, you may continue.
If the balance is not zero, they must pay their outstanding balance.

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Litmos ActiveNet Trainer Intranet Admin Login

Welcome, Justin Goulet! Account ▾

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Lookup Receipt
Lookup Transaction
New Receipt
Pending Front Desk Receipts
Queued Online Receipts

No records found

Justin A. Goulet Edit

Vista, CA 92081

Email: Justin.Goulet@carlsbadca.g

Family Role: Adult / Guardian

Gender: Male

Instructor?: No

(C):
(H): --
(W): (760) 602-4680

Detail Family History Account Balance Actions

Account Balance

Total credit on account: \$0

Total owed on account: \$0

Total owed:

Pay on Account Adjust Balance Transfer Balance

Payables

No records found

Credits on Account

No records found

Tip: Select Actions



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Lookup Receipt
Lookup Transaction
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New Activity Enrollment
New FlexReg/Private Lessons Enrollment
New Me
New Receipt
New Record

Vista, CA 92081
Email: Justin.Goulet@carlsbadca.gov
Family Role: Adult / Guardian
Gender: Male
Instructor?: No
(C):
(H): --
(W): (760) 602-4680

Detail Family History Account Balance Actions

New Transactions Update Customer Detail Update Customer Lists Financial Actions

New Activity Enrollment Customer Info Demographics Account Balance

New FlexReg/Private Lessons Enrollment Address / Contact Information Mailing List Interests Pay on Account

New Me Alternate Keys Skills Adjust Balance

New Receipt Family Authorized Pickups Transfer Balance

New Record Extra Details Awards Scholarships

New Receipt Notes / Alerts Custom Question Answers List Payments

New Record Verify Identity Uploaded Files Scheduled Refunds

New Record Ledger Manage Linked Credit

Transaction / Schedule Actions Account History Miscellaneous

Activity Grades Ledger Access My Account

FlexReg/Private Lessons Program Grades Payments Merge Two Customers

Checklist Transactions Transactions Show Like Customers

Coupons Communications Set Default Check-in Membership

Family Schedule Account Changes

Gift Cards All History

ACTIONS

No records found

Tip:

Select New Activity Enrollment

Tip: Type an **Activity Name**

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Welcome, Justin Goulet! Account ▾

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Lookup Receipt
Lookup Transaction
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Search

Cancel

Receipt #4 * [+] Front Desk Home > Customer: Justin A. Goulet (#2902) > Enroll

Activity Enrollment

Find Activity

Activity Name:
Activity Number:
Center:
Facility: Remove
Season:
Term:
Start Date/Time: From: To:
Department:
Category:
Age Range:

Activity Type:
Supervisor:
Instructor:
Site: All Sites
Status: Open
Include: Activities and Sub-Activities

Participant's Age: e.g., 1 or 1.5 (years)

Find Customer (Selected: Justin A. Goulet)

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TRAINER

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Welcome, Justin Goulet! Account ▾

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Find Activity

Activity Name: Volley
Activity Number:
Center:
Facility: [Remove](#)
Season:
Term:
Start Date/Time: From: To:
Department:
Category:
Age Range:
Activity Type:
Supervisor:
Instructor:
Site: All Sites
Status: Open
Include: Activities and Sub-Activities
Participant's Age: e.g., 1 or 1.5 (years)
Search

Find Customer (Selected: Justin A. Goulet)

Cancel

A large green circle with the word "Tip:" inside it is overlaid on the bottom left of the screen.



Tip:

Search for Related Courses

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Activity Enrollment

Find Activity (Name=Volley, Status=Open)

Find Customer (Selected: Justin A. Goulet)

Select Activity

Name	Number	Open	Enr	WL	Starting Day	Begins	Ends	Wks	Ages	Type
Master Sport - Volleyball Camp	20270	37	8	0	Mon	Jul 18, 2016 9:00 AM	Jul 22, 2016	1	At least 7 but less than 15	Standard Activity
Volleyball: Coed Four-Person - Men 01	22340	20	0	0	Mon	Oct 17, 2016 6:30 PM	Dec 12, 2016	8	18 and up	Standard Activity
Volleyball: Coed Four-Person - Men 02	22341	20	0	0	Mon	Jan 30, 2017 6:30 PM	Mar 27, 2017	8	18 and up	Standard Activity
Volleyball: Coed Four-Person - Men's - 01	19840	0	20	0	Mon	Apr 18, 2016 6:30 PM	Jun 13, 2016	8	18 and up	Standard Activity
Volleyball: Coed Four-Person - Men's - 02	19841	3	17	0	Mon	Jul 18, 2016 6:30 PM	Sep 12, 2016	9	18 and up	Standard Activity
Volleyball: Coed Four-Person - Women 01	22342	12	0	0	Mon	Oct 17, 2016 6:30 PM	Dec 12, 2016	8	18 and up	Standard Activity
Volleyball: Coed Four-Person - Women 02	22343	12	0	0	Mon	Jan 30, 2017 6:30 PM	Mar 27, 2017	8	18 and up	Standard Activity
Volleyball: Coed Four-Person - Women's - 01	19842	0	12	0	Mon	Apr 18, 2016 6:30 PM	Jun 13, 2016	8	18 and up	Standard Activity
Volleyball: Coed Four-Person - Women's - 02	19843	0	12	0	Mon	Jul 18, 2016 6:30 PM	Sep 12, 2016	9	18 and up	Standard Activity
Volleyball: Coed Intermediate/Advanced	19839	64	61	0	--	--	Sep 12, 2016	0	18 and up	Standard Activity
Volleyball: Coed Inter. / Adv.	22344	120	0	0	--	--	Apr 24, 2017	0	18 and up	Standard Activity
Volleyball: Coed Inter. / Adv. - 01	22345	30	0	0	Mon	Sep 12, 2016 6:30 PM	Nov 7, 2016	7	18 and up	Standard Activity
Volleyball: Coed Inter. / Adv. - 02	22346	30	0	0	Mon	Nov 14, 2016 6:30 PM	Dec 12, 2016	5	18 and up	Standard Activity
Volleyball: Coed Inter. / Adv. - 03	22347	30	0	0	Mon	Jan 9, 2017 6:30 PM	Mar 6, 2017	7	18 and up	Standard Activity
Volleyball: Coed Inter. / Adv. - 04	22348	30	0	0	Mon	Mar 13, 2017 6:30 PM	Apr 24, 2017	7	18 and up	Standard Activity
Volleyball: Four-Person - Men's	22339	64	0	0	--	--	Mar 27, 2017	0	18 and up	Standard Activity
Volleyball: Intermediate & Advanced	19844	80	34	0	--	--	Aug 29, 2016	0	16 and up	Standard Activity
Volleyball: Intermediate & Advanced - 01	20587	9	31	0	Mon	May 2, 2016 6:30 PM	Jun 27, 2016	8	16 and up	Standard Activity
Volleyball: Intermediate & Advanced - 02	20588	37	3	0	Mon	Jul 11, 2016 6:30 PM	Aug 29, 2016	8	16 and up	Standard Activity
Volleyball: Women's Inter. & Adv.	22349	100	0	0	--	--	Apr 26, 2017	0	18 and up	Standard Activity
Volleyball: Women's Inter. & Adv. - 01	22350	25	0	0	Wed	Sep 7, 2016 10:30 AM	Oct 19, 2016	7	18 and up	Standard Activity
Volleyball: Women's Inter. & Adv. - 02	22351	25	0	0	Wed	Oct 26, 2016 10:30 AM	Dec 14, 2016	7	18 and up	Standard Activity
Volleyball: Women's Inter. & Adv. - 03	22352	25	0	0	Wed	Jan 4, 2017 10:30 AM	Feb 22, 2017	8	18 and up	Standard Activity
Volleyball: Women's Inter. & Adv. - 04	22353	25	0	0	Wed	Mar 1, 2017 10:30 AM	Apr 26, 2017	8	18 and up	Standard Activity

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Tip:

Select **Volleyball: Coed Four-Person Mens-02**
This course is scheduled for July 18th, 2016

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Receipt #4 * [Print](#)

Front Desk Home > Customer: Justin A. Goulet (#2902) > Enroll

[Registration Effective Date](#)

Date Jun 1, 2016 [Change](#)

[Type of Registration](#)

Enroll
 Add to Waiting List (openings available)

[Fees](#)

Include?	Charge Name	Estimate	Actual
<input checked="" type="checkbox"/>	Activity Registration Fee	87.00	87.00
<input checked="" type="checkbox"/>	Discount: Resident	10.00%	-8.70
		Seats Requested	1
		Fee Total	78.30
		Tax	0.00
		Total	78.30

[Recalculate Charges?](#)

[Grand Total](#) 78.30

[Staff Notes](#)

[Customer Notes](#)

Agree to Waiver for Volleyball: Coed Four-Person - Men's - 02

Required	Description	Attachment
Yes	Participant Waiver	--
Yes	Refund Policy	Refund Policy

Enroll and Pay Enroll

Enroll Again: Same Customer Same Activity



Tip:

View and Accept the Waiver & Refund Policy

Before accepting the waiver and refund policy, be sure you make the client aware of them and inform them on their contents. **The Check is Imperative!**

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File Edit View Favorites Tools Help

x Snagit x

x Convert x Select

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Welcome, Justin Goulet! Account ▾

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Receipt #5 x Pending Receipt for Justin A. Goulet » Enroll

Enroll Add to Waiting List (openings available)

Fees

Include?	Charge Name	Estimate	Actual
<input type="checkbox"/>	Activity Registration Fee	87.00	87.00
<input checked="" type="checkbox"/>	Discount: Resident	10.00%	-8.70

Seats Requested
Fee Total
Tax
Total

Recalculate Charges? Grand Total 78.30

Grand Total

Staff Notes Customer Notes

Agree to Waiver for Volleyball: Coed Four-Person - Men's - 02

Required	Description	Attachment
<input checked="" type="checkbox"/>	Yes	Participant Waiver
<input type="checkbox"/>	Yes	Refund Policy

Enroll Again: Same Activity

Enroll Scroll Same Same Activity Cancel

Upward arrows point to the "Refund Policy" link under "Attachments" and the "Refund Policy" link under "Description".

Tip:

Advise the Client the **Refund Policy**

If you wish to view the refund policy, select the **Refund Policy** hyperlink under **Attachments**

Park & Recreation

Refund Policy

Program Registration

When a registrant requests a refund at least 10 city business days prior to the scheduled class/program, 50 percent of the registration fee will be refunded by check or credit card or a full credit* will be applied to their CarlsbadConnect Account. Once a credit has been issued, it cannot be exchanged for a refund.

There are NO CASH REFUNDS. All check refunds will be mailed approximately 2 to 3 weeks after a request has been received.

*Please note, all credits are good for 1 year from date of issue, and may be used for any Parks & Recreation Department program. After 1 year, any unused credits will be written off or a registrant may elect to donate them to the department's Opportunity Grants Program for a possible tax write off.

Reservation

When an applicant requests a refund at least 30 calendar days prior to rental, 50 percent of the registration fee will be refunded by check or credit card or a full credit* will be applied to their CarlsbadConnect Account. Once a credit has been issued, it cannot be exchanged for a refund.

Upon notice of cancellation, any financial obligations incurred by the City of Carlsbad to accommodate the applicant or event will be invoiced and the applicant must pay the outstanding balance within seven calendar days of the date of the invoice.

No refunds or credits will be given for requests less than 30 days prior to the scheduled rental.

No refunds will be provided due to applicant cancelling an event because of inclement weather. Any refund/credit applied will follow the procedure outlined above.

Leo Carrillo Ranch Historic Park–If an event is cancelled by the client with at least 90 days' notice, 50 percent of the rental holding fee will be refunded. If the event is cancelled by the applicant with less than 90 days' notice, the City of Carlsbad will retain the entire rental holding fee.

There are NO CASH REFUNDS. All refunds will be mailed approximately 2 to 3 weeks after a request for refund has been received.

*Please note, all credits are good for 1 year from date of issue, and may be used for any Parks & Recreation Department program. After 1 year, any unused credits will be written off or registrant may elect to donate them to the department's Opportunity Grants Program for a possible tax write off.

Tip:

Click to confirm you read and understand the policy.

Confirm

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x Snagit

x Convert

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Receipt #5 Pending Receipt for Justin A. Goulet » Enroll

Enroll Add to Waiting List (openings available)

Fees

Include?	Charge Name	Estimate	Actual
<input checked="" type="checkbox"/>	Activity Registration Fee	87.00	87.00
<input checked="" type="checkbox"/>	Discount: Resident	10.00%	-8.70

Seats Requested: 1
Fee Total: 78.30
Tax: 0.00
Total: 78.30

Recalculate Charges?

Grand Total: 78.30

Staff Notes:

Customer Notes:

Agree to Waiver for Volleyball: Coed Four-Person - Men's - 02

Required	Description	Attachment
<input checked="" type="checkbox"/>	Yes	Participant Waiver
<input type="checkbox"/>	Yes	Refund Policy

Enroll and Pay Enroll

Enroll Again: Same Customer Same Activity Cancel

Tip: Check the **Refund Policy** checkbox



Tip:

*Check the **Refund Policy** checkbox*

Tip:

Select **Enroll and Pay** or **Enroll**

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x Snagit x

x Convert x Select

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Welcome, Justin Goulet! Account ▾

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Receipt #5 x + Pending Receipt for Justin A. Goulet » Enroll

Enroll Add to Waiting List (openings available)

Fees

Include?	Charge Name	Estimate	Actual
<input type="checkbox"/>	Activity Registration Fee	87.00	87.00
<input checked="" type="checkbox"/>	Discount: Resident	10.00%	-8.70

Seats Requested: 1
Fee Total: 78.30
Tax: 0.00
Total: 78.30

Recalculate Charges?

Grand Total: 78.30

Staff Notes Customer Notes

Agree to Waiver for Volleyball: Coed Four-Person - Men's - 02

Required	Description	Attachment
Yes	Participant Waiver	--
Yes	Refund Policy	Refund Policy

Enroll Again:

Tip:

Select Pay

Note that, here, you can add another enrollment, or return to the client's info page

ACTIVENet - City of Carlsbad

Welcome, Justin Goulet! Account ▾

File Edit View Favorites Tools Help

x Snagit x
x Convert x Select
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Pending Receipt for Justin A. Goulet

Pending Receipt for Justin A. Goulet

Receipt Actions

- Registration
 - Enroll
 - Enroll from Waiting List
 - Modify Enrollment
 - Transfer
- POS
 - Sell
- Equipment Loans
 - Loan / Return
- Reserve
 - Quick Reserve
 - Reserve Facility
 - Reserve Equipment
 - Reserve Instructor
 - Schedule Reservations
 - Reserve Locker
 - Refund Payments
- Refund/Withdraw
 - Refund Withdraw Transaction
- Membership
 - Renew Membership
 - Sell Membership
 - Transfer
- Account Actions
 - Refund from Account
 - Pay on Account
 - Adjust Balance
 - Transfer Balance
- FlexReg/Private Lessons
 - Enroll/Modify enrollment
 - Enroll from Waiting List
- Donation
 - Make Donation
- Gift Cards
 - Sell Gift Card
 - Inquire about Gift Cards

Trainer Site Pay Finish Cancel

Action	Description	Customer	Fee	Amount
Enroll Normal Remove	Volleyball: Coed Four-Person - Men's - 02, # 19841 Starts: From July 18, 2016 to September 12, 2016 Each Monday from 6:30pm to 9:30pm	Justin A. Goulet	\$78.30	\$78.30
		Totals	\$78.30	\$78.30

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https://anprod.active.com/cityofcarlsbadtrainer/servlet/processAdminLogin.sdi

ACTIVENet - City of Carlsbad

File Edit View Favorites Tools Help

x Snagit

x Convert Select

Litmos ActiveNet Trainer Intranet Admin Login

Welcome, Justin Goulet! Account ▾

ACTIVENet

City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

Favorites Campaign Equipment Loans Financial FlexReg/Private Lessons League Membership Population Receipts Refund Registrations Reserve Resource Scheduler Help Center Active Support

Receipt #5 Pending Receipt for Justin A. Goulet » Receipt Payment

Receipt Payment

Find Customer for Payer

Potential Customers: Justin A. Goulet

First Name: Middle Name: Last Name: Family Name:
Address: City, State, Zip Code:

Email Address: Phone: Cell Phone: Retired: Exclude Retired Entered On or After:

Add Family Member: Justin A. Goulet (Based on Customer)

Scan Card:

Membership Pass Number:

Find Organization

Cancel

Tip:

Click Select
We are attaching the same customer to this receipt.

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City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

Favorites Campaign Equipment Loans Financial FlexReg/Private Lessons League Membership Population Receipts Refund Registrations Reserve Resource Scheduler Help Center Active Support

Lookup Receipt
Lookup Transaction
New Receipt
Pending Front Desk Receipts
Queued Online Receipts

Receipt #4 * [+] Front Desk Home » Customer: Justin A. Goulet (#2902) » Receipt Payment

Receipt Payment

Find Customer for Payer (Selected: Justin A. Goulet)

Find Organization

Add a Donation

Receipt Payment

Balance to be Paid Portion Due Immediately
Payer ID #
(Click on appropriate \$ to apply remaining balance)

Check : \$
Cash : \$
Etc... : \$

Credit Card : \$

Trainer Site Pay and Finish Pay Cancel

A large red arrow points upwards from the 'Cash' button area towards the '\$' symbol in the 'Cash : \$' input field.

Tip:

Click the \$ to the left of the Cash button

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File Edit View Favorites Tools Help

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City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

Favorites Campaign Equipment Loans Financial FlexReg/Private Lessons League Membership Population Receipts Refund Registrations Reserve Resource Scheduler Help Center Active Support

Receipt #5 Pending Receipt for Justin A. Goulet » Receipt Payment

Campaign Opportunity Grants Donation

Description: Help us never turn a child away because of financial hardship. Every child deserves the opportunity to learn, explore and have fun. Children who participate in Parks & Recreation programs not only have fun, they learn life skills, engage in healthy activities, and socialize in safe environments. The City of Carlsbad Parks & Recreation Department Opportunity Grants program provides access to parks & recreation classes, camps and activities for families that may not otherwise be able to afford them. By awarding grants to Carlsbad families, the department aims to encourage the development of positive self-esteem and social responsibility and promote physical fitness and health to create a safe and strong community. Your donation gives a child access to unforgettable activities and priceless experiences.

From Jul 1, 2015 to Jun 30, 2016

Donation Amount \$10 \$25 \$50 \$100 Other \$

Recurring Donation Options Recurring donation?

Receipt Payment

Balance to be Paid

Portion Due Immediately

Payer ID # (e.g., Driver's license)

(Click on appropriate \$ to apply remaining balance)

Check : \$

Cash : \$

Electronic Check : \$

Trainer Site Pay and Finish Pay Cancel

Tip:

*Note that this will Auto-Apply the remaining balance.
We are going to split the payment, however. Delete the balance from the field.*

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ACTIVENet - City of Carlsbad

File Edit View Favorites Tools Help

Litmos ActiveNet Trainer Intranet Admin Login

Welcome, Justin Goulet! Account ▾

ACTIVENet

City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

Favorites Campaign Equipment Loans Financial FlexReg/Private Lessons League Membership Population Receipts
 Lookup Receipt
 Lookup Transaction
 New Receipt
 Pending Front Desk Receipts
 Queued Online Receipts

Refund Registrations Reserve Resource Scheduler Help Center Active Support

Receipt Payment

Find Customer for Payer (Selected: Justin A. Goulet)

Find Organization

Add a Donation

Receipt Payment

Balance to be Paid Portion Due Immediately
Payer ID #
(Click on appropriate \$ to apply remaining balance)

Check : \$ Credit Card : \$

Cash : \$ Electronic Check : \$

Trainer Site Pay and Finish Pay Cancel

Tip:

Pay with \$40 Cash

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ACTIVENet - City of Carlsbad

File Edit View Favorites Tools Help

Snagit

Convert Select

Litmos ActiveNet Trainer Intranet Admin Login

Welcome, Justin Goulet! Account

ACTIVENet

City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

Favorites Campaign Equipment Loans Financial FlexReg/Private Lessons League Membership Population Receipts Refund Registrations Reserve Resource Scheduler Help Center Active Support

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Recurring Donation Options Recurring donation?

Receipt Payment

Balance to be Paid

Portion Due Immediately

Payer ID # (e.g., Driver's license)

(Click on appropriate \$ to apply remaining balance)

Check : \$
Credit Card : \$

Trainer Site Pay and Finish Pay Cancel



Tip:

Pay with the remaining by check

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ActiveNet - City of Carlsbad

File Edit View Favorites Tools Help

x Snagit x

x Convert x Select

Litmos ActiveNet Trainer Intranet Admin Login

Welcome, Justin Goulet! Account ▾

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City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

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Receipt #5 Pending Receipt for Justin A. Goulet » Receipt Payment

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From Jul 1, 2015 to Jun 30, 2016

Donation Amount \$10 \$25 \$50 \$100 Other \$

Recurring Donation Options Recurring donation?

Receipt Payment

Balance to be Paid 0.00

Portion Due Immediately 0.00

Payer ID # (e.g., Driver's license)

(Click on appropriate \$ to apply remaining balance)

Check : \$ 38.30 Number

Cash : \$ 40

Electronic Check :

Trainer Site Pay and Finish Pay Cancel ACTIVE network



Tip:

Input the **Check Number**

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ActiveNet - City of Carlsbad

File Edit View Favorites Tools Help

Snagit Convert Select

Litmos ActiveNet Trainer Intranet Admin Login

Welcome, Justin Goulet! Account

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City of Carlsbad

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Receipt #5 Pending Receipt for Justin A. Goulet » Receipt Payment

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From Jul 1, 2015 to Jun 30, 2016

Donation Amount \$10 \$25 \$50 \$100 Other \$

Recurring Donation Options Recurring donation?

Receipt Payment

Balance to be Paid 0.00

Portion Due Immediately 0.00

Payer ID # (e.g., Driver's license)

(Click on appropriate \$ to apply remaining balance)

Check : \$ 38.30 Number 123

Credit Card : \$

Cash : \$ 40

Electronic Check : \$

Trainer Site Pay and Finish Pay Cancel



Tip:

Click Pay and Finish

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ACTIVENet - City of Carlsbad

File Edit View Favorites Tools Help

x Snagit

x Convert Select

Litmos ActiveNet Trainer Intranet Admin Login

Welcome, Justin Goulet! Account ▾

ACTIVENet

City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Receipt #1196273.002

Front Desk Home » Receipt #1196273.002

Trainer Site

Carlsbad Parks & Recreation
799 Pine Avenue
Suite 200
Carlsbad, CA 92008
Phone: (760) 434-2826
FAX: (760) 434-5088
Email: carlsbadconnect@carlsbadca.gov

Print Send Email New Receipt

Receipt #1196273.002
Jun 1, 2016 2:50 PM

City of Carlsbad

Prepared By: Justin Goulet
Customer ID: 2902

JUSTIN A. GOULET
1462 COUNTRYVIEW LANE
VISTA, CA 92081

Home phone: --, Work phone: (760) 602-4680

Payment Summary

Check:	\$38.30 Check # 123	Cash:	\$40.00
Total Received:	\$78.30	Total Payments:	\$78.30

Transactions

Customer	Description	Item	Unit	Qty	Fee	Charge
Justin A. Goulet 1462 Countryview Lane Vista, CA 92081 Home phone: -- Email: Justin.Goulet@carlsbadca.gov ID: 2902	Volleyball: Coed Four-Person - Men's - 02 #19841 Action: Enroll No class on 9/5 Prizes are provided for the session-ending tournament, which begins at 6:15 p.m. Enrollment Effective Date: Jun 1, 2016	Activity Registration Fee Discount: Resident	Per Seat	1.00	\$87.00	\$87.00
	Meets: From July 18, 2016 to September 12, 2016 Each Monday from 6:30pm to 9:30pm Location: Calavera Hills: Gymnasium at Calavera Hills Community Center & Park					

Total Charges	\$78.30
Total Payments	\$78.30
Balance	\$0

Tip: Send an **Email** to the client



Complete!

Please Navigate to the next module
within this course to continue

[Start Over](#)