Customers

Customers are at the heart of our organization.
They offer us their business as well as a reason for us to enjoy our work.

Customers have large amounts of data stored in our system. They have family schedules, family details, birthdays, addresses, phone numbers, and payment history. Their data privacy is an important aspect in our organization and information should be locked down whenever possible. All workstations should be locked when they are not occupied so that data theft can be reduced.

CARLSBAD

City of Carlsbad
California

Enrollment Procedure

The City of Carlsbad offers many classes and programs.
From Art classes to Volleyball leagues, our clients have many reasons to participate.

White there may be more approaches to an enrollment, the following is one method that is preferred. This next lesson will teach you how to search for a class, how to enroll in the class and how to complete the transaction. Be careful to notice any existing credits on their account.

CARLSBAD

City of
Carlsbad
California

Facility Reservations

The City of Carlsbad offers many rental areas throughout our parks.

Each area is unique with its advantages and disadvantages, depending on the clients' needs.
These differences effect which fees are applicable to the client as well as what the client is allowed.
Please refer to the **Rules and Regulations** before taking any facility requests.

After understanding the **Rules and Regulations**, you may continue with first checking park availability, account creation and finally, the creation of the permit. As mentioned in the Enrollment Procedure, there may be multiple ways of doing this task.

City of
Carlsbad
California

POS

At many of our parks, we offer several services and products to enrich the experience of our clients.

By selling special event tickets, merchandise, food and other items, we become a special part of their park experience. Understanding the POS system may vary based on your location, but the functionality remains the same. Note that you only are required to complete the tutorial for your specific location(s).

CARLSBAD

City of
Carlsbad
California