



Customers

Customers are at the heart of our organization. They offer us their business as well as a reason for us to enjoy our work.

Customers have large amounts of data stored in our system. They have family schedules, family details, birthdays, addresses, phone numbers and payment history. Confidentiality is a crucial aspect in our organization and information should be locked down whenever possible. All workstations should be locked when they are not occupied so data theft can be suppressed.