



ACTIVENet™



Welcome, Justin Goulet!

Account ▾

Front Desk Menu

- ▶ Favorites
- ▶ Campaign
- ▶ Equipment Loans
- ▶ Financial
- ▶ FlexReg/Private Lessons
- ▶ League
- ▶ Membership
- ▶ Population
- ▶ Receipts
- ▶ Refund
- ▶ Registrations
- ▶ Reserve
- ▶ Resource Scheduler
- ▶ Help Center
- ▶ Active Support

Front Desk × +

Pending Receipt #1

Pending Receipt #1

Help

▼ Receipt Actions

▶ Registration

- [Enroll](#)
- [Enroll from Waiting List](#)
- [Modify Enrollment](#)
- [Transfer](#)

▶ POS

- [Sell](#)

▶ Equipment Loans

- [Loan / Return](#)

▶ Reserve

- [Quick Reserve](#)
- [Reserve Facility](#)
- [Reserve Equipment](#)
- [Reserve Instructor](#)
- [Schedule Reservations](#)
- [Reserve Locker](#)
- [Refund Payments](#)

▶ Donation

- [Make Donation](#)

▶ Gift Cards

- [Sell Gift Card](#)
- [Inquire about Gift Cards](#)

▶ Refund/Withdraw

- [Refund/Withdraw Transaction](#)

▶ Membership

- [Renew Membership](#)
- [Sell Membership](#)
- [Transfer](#)

▶ Account Actions

- [Refund from Account](#)
- [Pay on Account](#)
- [Adjust Balance](#)
- [Transfer Balance](#)

▶ FlexReg/Private Lessons

- [Enroll/Modify enrollment](#)
- [Enroll from Waiting List](#)

Trainer Site

Pay

Finish

Cancel

Tip:

Open **Resource Scheduler** from the side menu

Error!

Please Follow the On-Screen
Instructions to Continue

[Go Back](#)

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ActiveNet - City of Carlsbad

Welcome, Justin Goulet! Account

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

- Favorites
- Campaign
- Equipment Loans
- Financial
- FlexReg/Private Lessons
- League
- Membership
- Population
- Receipts
- Refund
- Registrations
- Reserve
- Resource Scheduler
- Help Center
- Active Support

Receipt #2 x Front Desk Home » Resource Scheduler

Pending Receipt #2 New Receipt ...

Saved Quick Views
View Name: Manage Saved Views... Clear View

Bookable Resources Selection Criteria
Site: Carlsbad Parks & Recreation
Resource Type: facility
Facility Center: Calavera Hills Community Center & Park
Facility Type: Meeting Rooms, Multi-Purpose Rooms, Picnic Areas, Outdoor Spaces

Site: Carlsbad Parks & Recreation
 Facilities Equipment Instructors
Advanced Criteria Filters... Reset

Bookable Items

Name
Calavera Hills: Meeting Room (CH:AR)
Calavera Hills: Meeting Room (CH:MR)
Calavera Hills: Meeting Room 1 (CH:MR1)
Calavera Hills: Meeting Room 2 (CH:MR2)
Calavera Hills: Open Space (CH:OS)
Calavera Hills: Picnic Area 1 (CH:P1)

All Clear All Save As Quick View Chooser



We are going to reserve Calavera Picnic Area #1 on July 20th, 2016

Tip:

Select Advance Criteria Filters

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City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

- Favorites
- Campaign
- Equipment Loans
- Financial
- FlexReg/Private Lessons
- League
- Membership
- Population
- Receipts
- Refund
- Registrations
- Reserve
- Resource Scheduler
- Help Center
- Active Support

Receipt #2 x Front Desk Home » Resource Scheduler

Pending Receipt #2 New Receipt ...

Saved Quick Views View Name: Manage Saved Views... Clear View

Bookable Resources Selection Criteria

Site: Carlsbad Parks & Recreation
Resource Type: facility
Facility Center: Calavera Hills Community Center & Park
Facility Type: Meeting Rooms, Multi-Purpose Rooms, Picnic Areas, Outdoor Spaces

Bookable Resources Search

Advanced Criteria Reset

Common Facility Equipment Instructor

Facilities Event Instructors

Site(s) Any Site Carlsbad Parks & Recreation Internet Site - City of Carlsbad

Geographic Area(s) Any Area

Search Now Cancel



Tip: Select Facility

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City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

- Favorites
- Campaign
- Equipment Loans
- Financial
- FlexReg/Private Lessons
- League
- Membership
- Population
- Receipts
- Refund
- Registrations
- Reserve
- Resource Scheduler
- Help Center
- Active Support

Receipt #2 x Front Desk Home » Resource Scheduler

Pending Receipt #2 New Receipt ...

Saved Quick Views View Name: Manage Saved Views... Clear View

Bookable Resources Selection Criteria

Site: Carlsbad Parks & Recreation
Resource Type: facility
Facility Center: Calavera Hills Community Center & Park
Facility Type: Meeting Rooms, Multi-Purpose Rooms, Picnic Areas, Outdoor Spaces

Bookable Resources Search

Advanced Criteria Reset

Common Facility Equipment Instructor

Name / Keyword:

Center(s): Any Location
All
Alga Norte Community Park

Facility Type(s): Any Type
Auditoriums
Ball Fields

Amenities: Unspecified
Access to Horseshoe Pits
Access to Kitchenette

Minimum Capacity: 0 persons

Maximum Capacity: 0 persons

Search Now Cancel



Tip: In the **Centers** scroller, locate **Calavera Hills**

Tip:

In the **Centers** scroller, locate **Calavera Hills**

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City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

- Favorites
- Campaign
- Equipment Loans
- Financial
- FlexReg/Private Lessons
- League
- Membership
- Population
- Receipts
- Refund
- Registrations
- Reserve
- Resource Scheduler
- Help Center
- Active Support

Receipt #2 x Front Desk Home » Resource Scheduler

Pending Receipt #2 New Receipt ...

Saved Quick Views View Name: Manage Saved Views... Clear View

Bookable Resources Selection Criteria

Site: Carlsbad Parks & Recreation
Resource Type: facility
Facility Center: Calavera Hills Community Park
Facility Type: Meeting Rooms, Multi-Purpose Rooms, Picnic Areas, Outdoor Spaces

Bookable Resources Search

Advanced Criteria Reset Common Facility Equipment Instructor

Name / Keyword

Center(s) Business Park Recreational Facility: Zone 5
Calavera Hills Community Center & Park
Cannon Park

Facility Type(s) Any Type
Auditoriums
Ball Fields

Amenities Unspecified
Access to Horseshoe Pits
Access to Kitchenette

Minimum Capacity 0 persons
Maximum Capacity 0 persons

Search Now Cancel



Tip:

Select **Calavera Hills** from the list

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City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

- Favorites
- Campaign
- Equipment Loans
- Financial
- FlexReg/Private Lessons
- League
- Membership
- Population
- Receipts
- Refund
- Registrations
- Reserve
- Resource Scheduler
- Help Center
- Active Support

Receipt #2 x Front Desk Home » Resource Scheduler

Pending Receipt #2 New Receipt ...

Saved Quick Views View Name: Manage Saved Views... Clear View

Bookable Resources Selection Criteria

Site: Carlsbad Parks & Recreation
Resource Type: facility
Facility Center: Calavera Hills Community Center & Park
Facility Type: Meeting Rooms, Multi-Purpose Rooms, Picnic Areas, Outdoor Spaces

Bookable Resources Search

Advanced Criteria Reset

Common Facility Equipment Instructor

Name / Keyword:

Center(s): Business Park Recreational Facility: Zone 5
Calavera Hills Community Center & Park
Cannon Park

Facility Type(s): Any Type
Auditoriums
Ball Fields

Amenities: Unspecified
Access to Horseshoe Pits
Access to Kitchenette

Minimum Capacity: 0 persons

Maximum Capacity: 0 persons

Search Now Cancel

Tip:

Locate **Picnic Areas** from the **Facility Type** view

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City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

- Favorites
- Campaign
- Equipment Loans
- Financial
- FlexReg/Private Lessons
- League
- Membership
- Population
- Receipts
- Refund
- Registrations
- Reserve
- Resource Scheduler
- Help Center
- Active Support

Receipt #2 x Front Desk Home » Resource Scheduler

Pending Receipt #2 New Receipt ...

Saved Quick Views View Name: Manage Saved Views... Clear View

Bookable Resources Selection Criteria

Site: Carlsbad Parks & Recreation
Resource Type: facility
Facility Center: Calavera Hills Community & Park
Facility Type: Meeting Rooms, Multi-Purpose Rooms, Picnic Areas, Outdoor Spaces

Bookable Resources Search

Advanced Criteria Reset

Common Facility Equipment Instructor

Name / Keyword:

Center(s): Business Park Recreational Facility: Zone 5
Calavera Hills Community Center & Park
Cannon Park

Facility Type(s): Outdoor Spaces
Picnic Areas
Pools

Amenities: Unavailable
Access to horseshoe Pits
Access to Benette

Minimum Capacity: 0 persons

Maximum Capacity: 0 persons

Search Now Cancel

Tip: Select Picnic Areas

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City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

- Favorites
- Campaign
- Equipment Loans
- Financial
- FlexReg/Private Lessons
- League
- Membership
- Population
- Receipts
- Refund
- Registrations
- Reserve
- Resource Scheduler
- Help Center
- Active Support

Receipt #2 x Front Desk Home » Resource Scheduler

Pending Receipt #2 New Receipt ...

Saved Quick Views View Name: Manage Saved Views... Clear View

Bookable Resources Selection Criteria

Site: Carlsbad Parks & Recreation
Resource Type: facility
Facility Center: Calavera Hills Community Center & Park
Facility Type: Meeting Rooms, Multi-Purpose Rooms, Picnic Areas, Outdoor Spaces

Bookable Resources Search

Advanced Criteria Reset Common Facility Equipment Instructor

Name / Keyword:

Center(s): Business Park Recreational Facility: Zone 5
Calavera Hills Community Center & Park
Cannon Park

Facility Type(s): Outdoor Spaces
Picnic Areas
Pools

Amenities: Unspecified
Access to Horseshoe Pits
Access to Kitchenette

Minimum Capacity: 0 persons

Maximum Capacity: 0 persons

Search Now Cancel

Tip:

Click to Search Now

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City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Welcome, Justin Goulet! Account

Front Desk Menu

- Favorites
- Campaign
- Equipment Loans
- Financial
- FlexReg/Private Lessons
- League
- Membership
- Population
- Receipts
- Refund
- Registrations
- Reserve
- Resource Scheduler
- Help Center
- Active Support

Receipt #2 x Front Desk Home » Resource Scheduler

Pending Receipt #2 New Receipt ...

Saved Quick Views View Name: Manage Saved Views... Clear View

Bookable Resources Selection Criteria

Site: Carlsbad Parks & Recreation
Resource Type: facility
Facility Center: Calavera Hills Community Center & Park
Facility Type: Picnic Areas

Site: Carlsbad Parks & Recreation

Facilities Equipment Instructors

Advanced Criteria Filters... Reset

Bookable Items

Name
Calavera Hills: Picnic Area 1 (CH:P1)
Calavera Hills: Picnic Area 2 (CH:P2)

Select All Clear All Save As Quick View

Tip:



You can save particular locations into views for future ease of use

View Tutorial



Select **Calavera Hills: Picnic Area 1** from the list

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Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

Favorites Campaign Equipment Loans Financial FlexReg/Private Lessons League Membership Population Receipts Refund Registrations Reserve Resource Scheduler Help Center Active Support

Receipt #2 x +

Front Desk Home > Resource Scheduler

Pending Receipt #2 New Receipt ...

Saved Quick Views

View Name: Manage Saved Views... [Clear View](#)

Bookable Resources Selection Criteria

Bookable Items

Date Chooser

Previous Year Previous Month

Jun 2016

S	M	T	W	T	F	S
				1	2	3
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Jul 2016

S	M	T	W	T	F	S
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Aug 2016

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Layout Properties

8AM 9AM 10AM 11AM 12PM 1PM 2PM 3PM 4PM

6/28/16



Tip:

Select **July 20** from the calendar view.

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City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Welcome, Justin Goulet! Account

Front Desk Menu

- Favorites
- Campaign
- Equipment Loans
- Financial
- FlexReg/Private Lessons
- League
- Membership
- Population
- Receipts
- Refund
- Registrations
- Reserve
- Resource Scheduler
- Help Center
- Active Support

Receipt #2 x Front Desk Home » Resource Scheduler

Pending Receipt #2 New Receipt ...

Saved Quick Views View Name: Manage Saved Views... Clear View

Bookable Resources Selection Criteria

Site: Carlsbad Parks & Recreation
Resource Type: facility
Facility Center: Calavera Hills Community Center & Park
Facility Type: Picnic Areas

Site: Carlsbad Parks & Recreation

Facilities Equipment Instructors

Advanced Criteria Filters... Reset

Bookable Items

Name
<input checked="" type="checkbox"/> Calavera Hills: Picnic Area 1 (CH:P1)
<input type="checkbox"/> Calavera Hills: Picnic Area 2 (CH:P2)

Select All Clear All Save As Quick View

Date Chooser Previous Year Previous Month

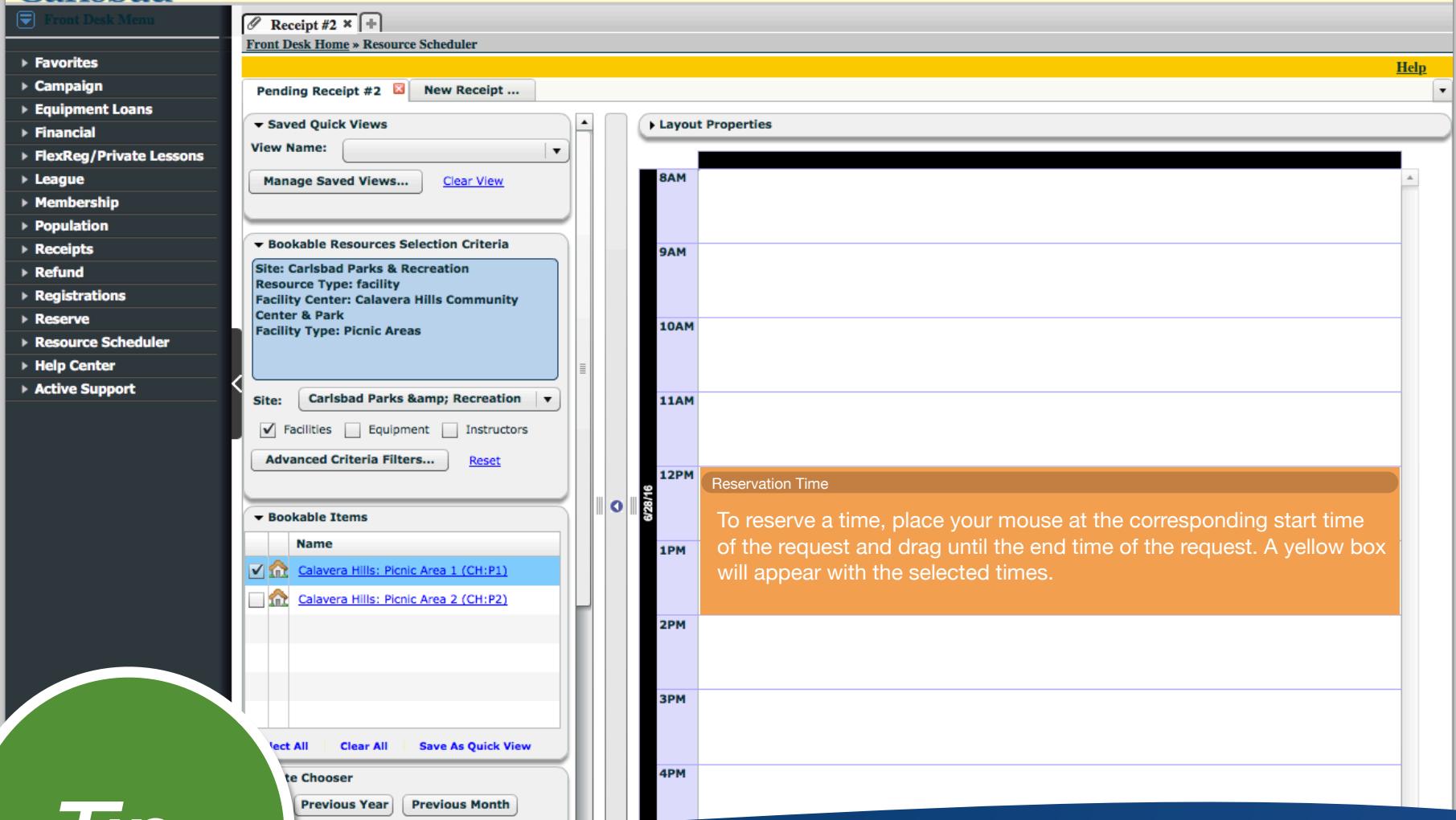
Layout Properties

8AM 9AM 10AM 11AM 12PM 1PM 2PM 3PM 4PM

6/26/16

Reservation Time

To reserve a time, place your mouse at the corresponding start time of the request and drag until the end time of the request. A yellow box will appear with the selected times.



Tip:

Since we cannot click and drag in this tutorial, please just click the reservation slot.

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City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

- Favorites
- Campaign
- Equipment Loans
- Financial
- FlexReg/Private Lessons
- League
- Membership
- Population
- Receipts
- Refund
- Registrations
- Reserve
- Resource Scheduler
- Help Center
- Active Support

Receipt #2 x Front Desk Home » Resource Scheduler

Pending Receipt #2 New Receipt ...

Saved Quick Views View Name: Manage Saved Views... Clear View

Bookable Resources Selection Criteria

Bookable Items

Date Chooser Previous Year

Event Name:

Event Notes:

Event Attendance: Override Skip Dates? Override Closed Times?

Event Type:

Prep Code: Setup: hrs mins Cleanup: hrs mins

Schedule Type: Non-exclusive Use?

Scope: Tentative Request Expiration Date: 07/12/2016

Override Minimum Advanced Reservation Setting?

Override Maximum Advanced Reservation Setting?

Reservation Candidates and Date/Times Requested

Name	Center	Qty	Day	Date	Reserved S	Reserved E	Duration	Event Type
CH:P1 Calavera Hills: Pi...	Calavera Hills Co...		Wed	07/20/2016	12 : 00 PM	02 : 00 PM	2 hrs	<input type="button" value="▼"/>

Reserve Selected Cancel



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Tip:

Enter an *Event Name*

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Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

- Favorites
- Campaign
- Equipment Loans
- Financial
- FlexReg/Private Lessons
- League
- Membership
- Population
- Receipts
- Refund
- Registrations
- Reserve
- Resource Scheduler
- Help Center
- Active Support

Receipt #2 x Front Desk Home » Resource Scheduler

Pending Receipt #2 New Receipt ...

Saved Quick Views View Name: Manage Saved Views... Clear View

Bookable Resources Selection Criteria

Bookable Items

Date Chooser Previous Year

Event Name: Social Gathering

Event Notes:

Event Attendance: 0 Override Skip Dates? Override Closed Times?

Event Type:

Prep Code: Setup: hrs mins Cleanup: hrs mins

Schedule Type: Non-exclusive Use?

Scope: Request Expiration Date: 07/12/2016

Override Minimum Advanced Reservation Setting?

Override Maximum Advanced Reservation Setting?

Reservation Candidates and Date/Times Requested

Name	Center	Qty	Day	Date	Reserved S	Reserved E	Duration	Event Type
CH:P1 Calavera Hills: Pl...	Calavera Hills Co...		Wed	07/20/2016	12 : 00 PM	02 : 00 PM	2 hrs	<input type="button" value="▼"/>

Reserve Selected Cancel



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Tip:

Enter an **Attendance** value

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Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Welcome, Justin Goulet! Account

Front Desk Menu

- Favorites
- Campaign
- Equipment Loans
- Financial
- FlexReg/Private Lessons
- League
- Membership
- Population
- Receipts
- Refund
- Registrations
- Reserve
- Resource Scheduler
- Help Center
- Active Support

Receipt #2 x Front Desk Home » Resource Scheduler

Pending Receipt #2 New Receipt ...

Saved Quick Views View Name: Manage Saved Views... Clear View

Bookable Resources Selection Criteria

Bookable Items

Date Chooser Previous Year

Event Name: Social Gathering

Event Notes:

Event Attendance: 15 Override Skip Dates? Override Closed Times?

Event Type:

Prep Code: Setup: hrs mins Cleanup: hrs mins

Schedule Type: Non-exclusive Use?

Scope: Tentative Request Expiration Date: 07/12/2016

Override Minimum Advanced Reservation Setting?

Override Maximum Advanced Reservation Setting?

Reservation Candidates and Date/Times Requested

Name	Center	Qty	Day	Date	Reserved S	Reserved E	Duration	Event Type
CH:P1 Calavera Hills: Pi...	Calavera Hills Co...	15	Wed	07/20/2016	12 : 00 PM	02 : 00 PM	2 hrs	<input type="button" value="▼"/>

Reserve Selected Cancel



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Help

Tip:

Change the **Event Type** to **Picnic**

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Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

- Favorites
- Campaign
- Equipment Loans
- Financial
- FlexReg/Private Lessons
- League
- Membership
- Population
- Receipts
- Refund
- Registrations
- Reserve
- Resource Scheduler
- Help Center
- Active Support

Receipt #2 x Front Desk Home » Resource Scheduler

Pending Receipt #2 New Receipt ...

Saved Quick Views View Name: Manage Saved Views... Clear View

Bookable Resources Selection Criteria

Bookable Items

Date Chooser Previous Year

Event Name: Social Gathering

Event Notes:

Event Attendance: 15 Override Skip Dates? Override Closed Times?

Event Type:

Prep Code: Maintenance Booking Meetings Personal Touch Rental Picnics Special Events

Setup: hrs mins Cleanup: hrs mins

Schedule Type: Non-exclusive Use?

Scope: Request Expiration Date: 07/12/2016

Advanced Reservation Setting?

Reservation Candidates Times Requested

Name	Calavera Hills Co...	Qty	Day	Date	Reserved Start	Reserved End	Duration	Event Type
<input checked="" type="checkbox"/> CH:P1 Calavera Hills: Pi...	Calavera Hills Co...	15	Wed	07/20/2016	12 : 00 PM	02 : 00 PM	2 hrs	<input type="button" value="▼"/>

Reserve Selected Cancel



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Tip:

Select **Picnics** from the drop-down menu

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Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

- Favorites
- Campaign
- Equipment Loans
- Financial
- FlexReg/Private Lessons
- League
- Membership
- Population
- Receipts
- Refund
- Registrations
- Reserve
- Resource Scheduler
- Help Center
- Active Support

Receipt #2 x Front Desk Home » Resource Scheduler

Pending Receipt #2 New Receipt ...

Saved Quick Views View Name: Manage Saved Views... Clear View

Bookable Resources Selection Criteria

Bookable Items

Date Chooser Previous Year

Calavera Hills: Picnic Area 1

8AM 9AM

Create New Reservation

Event Name: Social Gathering

Event Notes:

Event Attendance: 15 Override Skip Dates? Override Closed Times?

Event Type: Picnics

Prep Code: Setup: hrs mins Cleanup: hrs mins

Schedule Type: Reservation: Billable Non-exclusive Use?

Scope: Tentative Request Expiration Date: 07/12/2016

Override Minimum Advanced Reservation Setting?

Override Maximum Advanced Reservation Setting?

Reservation Candidates and Date/Times Requested

Name	Center	Qty	Day	Date	Reserved S	Reserved E	Duration	Event Type
CH:P1 Calavera Hills: Pi...	Calavera Hills Co...	15	Wed	07/20/2016	12 : 00 PM	02 : 00 PM	2 hrs	Picnics

Reserve Selected Cancel



Tip:

Select **Reserve Selected**

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City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Welcome, Justin Goulet! Account

Front Desk Menu

- Favorites
- Campaign
- Equipment Loans
- Financial
- FlexReg/Private Lessons
- League
- Membership
- Population
- Receipts
- Refund
- Registrations
- Reserve
- Resource Scheduler
- Help Center
- Active Support

Receipt #2 x +

Front Desk Home » Resource Scheduler

Pending Receipt #2 New Receipt ...

Saved Quick Views View Name: Manage Saved Views... Clear View

Bookable Resources Selection Criteria

Bookable Items

Date Chooser Previous Year Previous Month

S	M	T	W	T	F	S
				1	2	3
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Layout Properties

Calavera Hills: Picnic Area 1

8AM
9AM
10AM
11AM
12PM
1PM
2PM
3PM
4PM

7/20/16 PENDING RESERVATION FOR Social Gathering
Unspecified
Qty: 15
Picnics
Reservation: Billable

Pending Receipt #2 Reservations

Social Gathering

Book It Now

Attendance/Qty: 15
Event Type: Picnics
Schedule Type: Reservation: Billable
Prep Code Type: ---
Scope: Tentative
Customer: Unspecified

Edit Event... Cancel Event

Facility: Calavera Hills: Picnic Area 1
Date: Wed 7/20/16
Start Time: 12:00PM
Out Time: 2:00PM
Duration: 2 hrs

Repeat... Remove

Tip:

If the information is correct, **Book it Now**. Else, select **Edit Event...**

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City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

Favorites Campaign Equipment Loans Financial FlexReg/Private Lessons League Membership Population Receipts Refund Registrations Reserve Resource Scheduler Help Center Active Support

Receipt #2 x

Front Desk Home > Resource Scheduler > Find Customer

Customer Search

1. Find Reservation Candidates 2. Reservation Dates 3. Confirm Candidate Resources 4. Customer Search 5. Select Customer/Company 6. Reservation Fees

Customer Search

Find By Customer Find By Organization

Find Customer

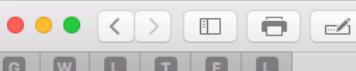
First Name Middle Name Sounds Like
Last Name
Family Name
Address
City, State, Zip Code
Email Address
Phone ()
Cell Phone ()
Retired Exclude Retired
Entered On or After
 Search Add New Customer

Scan Card Submit
Customer ID Submit
Pass Number Submit



Tip:

Enter a client's **First Name**



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Front Desk Menu

- ▶ Favorites
- ▶ Campaign
- ▶ Equipment Loans
- ▶ Financial
- ▶ FlexReg/Private Lessons
- ▶ League
- ▶ Membership
- ▶ Population
- ▶ Receipts
- ▶ Refund
- ▶ Registrations
- ▶ Reserve
- ▶ Resource Scheduler
- ▶ Help Center
- ▶ Active Support

Receipt #2 x +

Front Desk Home » Resource Scheduler » Find Customer

Customer Search

1. [Find Reservation Candidates](#) 2. [Reservation Dates](#) 3. [Confirm Candidate Resources](#) 4. **Customer Search** 5. [Select Customer/Company](#) 6. [Reservation Fees](#) [Help](#)

Customer Search

Find By Customer Find By Organization

Find Customer

First Name Middle Name
Last Name Sounds Like
Family Name
Address
City, State, Zip Code
Email Address
Phone ()
Cell Phone ()
Retired Exclude Retired
Entered On or After

Scan Card
Customer ID
Pass Number



Tip:

Enter a client's **Last Name**

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Welcome, Justin Goulet! Account

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

Favorites Campaign Equipment Loans Financial FlexReg/Private Lessons League Membership Population Receipts Refund Registrations Reserve Resource Scheduler Help Center Active Support

Receipt #2 x

Front Desk Home » Resource Scheduler » Find Customer

Customer Search

1. Find Reservation Candidates 2. Reservation Dates 3. Confirm Candidate Resources 4. Customer Search 5. Select Customer/Company 6. Reservation Fees

Customer Search

Find By Customer Find By Organization

Find Customer

First Name: Justin
Middle Name:
Last Name: Goulet Sounds Like
Family Name:
Address:
City, State, Zip Code:
Email Address:
Phone: ()
Cell Phone: ()
Retired: Exclude Retired
Entered On or After:

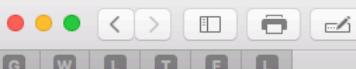
Search

Customer ID: Submit
Customer Number: Submit



Tip:

Select Search



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Front Desk Menu

- ▶ Favorites
- ▶ Campaign
- ▶ Equipment Loans
- ▶ Financial
- ▶ FlexReg/Private Lessons
- ▶ League
- ▶ Membership
- ▶ Population
- ▶ Receipts
- ▶ Refund
- ▶ Registrations
- ▶ Reserve
- ▶ Resource Scheduler
- ▶ Help Center
- ▶ Active Support

Receipt #2

Front Desk Home » Resource Scheduler » Select Customer List

Help

Customer Search Results

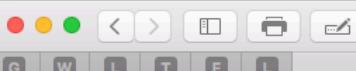
1. [Find Reservation Candidates](#)
2. [Reservation Dates](#)
3. [Confirm Candidate Resources](#)
4. **Customer Search**
5. [Select Customer/Company](#)
6. [Reservation Fees](#)

Name	Address	Phone	Email	Date of Birth	Customer Type	Retired?	Family
Justin A. Goulet		H: -- W: (760) 602-4680	carlsbadconnect@carlsbadca.gov	Jun 20, 1994	Individual	No	Goulet (#1324) : Adult / Guardian Add Family Member Change Customer Skills

[Back](#) [Cancel](#)

Tip:

Select the client's Name from the results



Front Desk Menu

- ▶ Favorites
- ▶ Campaign
- ▶ Equipment Loans
- ▶ Financial
- ▶ FlexReg/Private Lessons
- ▶ League
- ▶ Membership
- ▶ Population
- ▶ Receipts
- ▶ Refund
- ▶ Registrations
- ▶ Reserve
- ▶ Resource Scheduler
- ▶ Help Center
- ▶ Active Support

Receipt #2 +/-

Front Desk Home » Resource Scheduler » Select Customer/Company

Help

Confirm Selected Customer

1. [Find Reservation Candidates](#)
2. [Reservation Dates](#)
3. [Confirm Candidate Resources](#)
4. [Customer Search](#)
5. [Select Customer/Company](#)
6. [Reservation Fees](#)

Selected Customer

Customer: [Justin A. Goulet](#)[Find a different customer](#)

Customer Type Individual

Address

Phone

Home:
Work: 7606024680

Authorized Agent for Companies

[Attach to a New Company](#)[Attach to an Existing Company](#)[Continue Reservation](#)[Back](#)[Cancel](#)

Step 5 of 6

**Tip:***If the information is correct, select **Continue Reservation**.*



Front Desk Menu

- ▶ Favorites
- ▶ Campaign
- ▶ Equipment Loans
- ▶ Financial
- ▶ FlexReg/Private Lessons
- ▶ League
- ▶ Membership
- ▶ Population
- ▶ Receipts
- ▶ Refund
- ▶ Registrations
- ▶ Reserve
- ▶ Resource Scheduler
- ▶ Help Center
- ▶ Active Support

Receipt #2 x +

Front Desk Home > Resource Scheduler > Reservation Fees

Reservation Fees

1. [Find Reservation Candidates](#) 2. [Reservation Dates](#) 3. [Confirm Candidate Resources](#) 4. [Customer Search](#) 5. [Select Customer/Company](#) 6. [Reservation Fees](#)

Selected Candidates Calavera Hills: Picnic Area 1 [Change Selected Candidates](#)

Organization — [Find a different organization](#)

Customer: [Justin A. Goulet](#)
1462 Countryview Lane
Vista, CA 92081 [Find a different customer](#)

Customer Type Individual

Schedule Type Reservation: Billable

Fees for Social Gathering

Charge Description	Qty	Unit Charge	Charge	Tax	Disc	Total	Payment
Candidate	1.00	164.21 ea	0	0	0	0	<input type="text"/>
Class 1 Insur 1-100 People ALCOHOL Calavera Hills: Picnic Area 1	1.00	94.41 ea	0	0	0	0	<input type="text"/>
Class 1 Insur 1-100 People NO ALCOHOL Calavera Hills: Picnic Area 1	1.00	138.69 ea	0	0	0	0	<input type="text"/>
Class 2 Insur 1-100 People NO ALCOHOL Calavera Hills: Picnic Area 1	1.00	275.74 ea	0	0	0	0	<input type="text"/>
Class 3 Insur 1-150 People ALCOHOL Calavera Hills: Picnic Area 1	1.00	220.28 ea	0	0	0	0	<input type="text"/>
Class 3 Insur 1-150 People NO ALCOHOL Calavera Hills: Picnic Area 1	1.00	363.21 ea	0	0	0	0	<input type="text"/>
Individual Private Party Fee Calavera Hills: Picnic Area 1	2.00	41.00 / hr	82.00	0	8.20	73.80	<input type="text"/>
Inflatable Party Jump Fee Calavera Hills: Picnic Area 1	1.00	20.00 ea	0	0	0	0	<input type="text"/>
Insurance Processing Fee Calavera Hills: Picnic Area 1	1.00	50.00 ea	0	0	0	0	<input type="text"/>
Petual Change Calavera Hills: Picnic Area 1	1.00	10.00 ea	0	0	0	0	<input type="text"/>
Safety Guard Calavera Hills: Picnic Area 1							

Tip:

Add an **Inflatable Party Jump Fee**

ACTIVENet

City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

- Favorites
- Campaign
- Equipment Loans
- Financial
- FlexReg/Private Lessons
- League
- Membership
- Population
- Receipts
- Refund
- Registrations
- Reserve
- Resource Scheduler
- Help Center
- Active Support

Receipt #2 x +

Front Desk Home > Resource Scheduler > Change Reservation Fee

Change Reservation Fee

Help

General Information

Event Name: Social Gathering
Facility: Calavera Hills: Picnic Area 1
Charge Description: Inflatable Party Jump Fee
G/L Account: Calavera Hills Room & Field Rentals
Default Fee: 20.00
Holiday Rates:
Unit of Measure: Each
Default Quantity: 1.00

Include this fee?

Charge Options

Charge once per permit? Charge is a deposit?
 Discountable? Exclude from Payment Plans?
 Extra Booking Fees?
 Taxable by tax 1? Taxable by tax 5?
 Taxable by tax 2? Taxable by tax 6?
 Taxable by tax 3? Taxable by tax 7?
 Taxable by tax 4? Taxable by tax 8?

Date/Time for Extra Resource

Use Reservation Date/Time?

Submit Delete

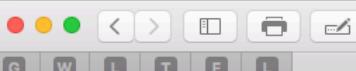
Please refer to your specialist for which G/L Account to use.

Party jumps are not discounted

Be sure that "Each" is selected, NOT Hour

Tip:

Check the box for **Include this Fee** to include this charge in the permit



Front Desk Menu

- ▶ Favorites
- ▶ Campaign
- ▶ Equipment Loans
- ▶ Financial
- ▶ FlexReg/Private Lessons
- ▶ League
- ▶ Membership
- ▶ Population
- ▶ Receipts
- ▶ Refund
- ▶ Registrations
- ▶ Reserve
- ▶ Resource Scheduler
- ▶ Help Center
- ▶ Active Support

Receipt #2 +/-

Front Desk Home » Resource Scheduler » Change Reservation Fee

Change Reservation Fee

Help

 Include this fee?

General Information

Event Name Social Gathering

Facility Calavera Hills: Picnic Area 1

Charge Description Inflatable Party Jump Fee

G/L Account Calavera Hills Room & Field Rentals

Default Fee 20.00

Holiday Rates

Unit of Measure Each

Default Quantity 1.00

Charge Options

- Charge once per permit? Charge is a deposit?
- Discountable? Exclude from Payment Plans?
- Extra Booking Fees?
- Taxable by tax 1? Taxable by tax 5?
- Taxable by tax 2? Taxable by tax 6?
- Taxable by tax 3? Taxable by tax 7?
- Taxable by tax 4? Taxable by tax 8?

Date/Time for Extra Resource

- Use Reservation Date/Time?

Tip:

Select Submit



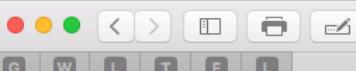
Tip:

Collect all due fees **NOW**

Collect Nothing Now

Select when you are collecting the funds.

The screenshot shows the ACTIVENet software interface for the City of Carlsbad. The top navigation bar includes links for Front Desk, Customers, Organizations, POS, Pass Scan, Reports, Communication, and Admin. The main content area is titled "Receipt #2" and shows the "Reservation Fees" process. It displays selected candidates (Calavera Hills: Picnic Area 1), organization (Organization --), and customer (Justin A. Goulet). The "Customer Type" is listed as "Individual" and the "Schedule Type" as "Reservation: Billable". Below this, there are sections for "Fees for Social Gathering", "Initial Payment", "Payment Plan for Balance", "Notes", and "Disclaimers". A prominent "Select Checklist Items" button is at the bottom. Two large blue circles are overlaid on the screen: one pointing to the "Initial Payment" section and another below it. Red arrows point from these circles to the "Collect deposit now?" and "Collect everything now?" buttons respectively. The background shows the software's navigation menu, user information, and various reservation fee settings.

ACTIVENet[®]

Front Desk Menu

- ▶ Favorites
- ▶ Campaign
- ▶ Equipment Loans
- ▶ Financial
- ▶ FlexReg/Private Lessons
- ▶ League
- ▶ Membership
- ▶ Population
- ▶ Receipts
- ▶ Refund
- ▶ Registrations
- ▶ Reserve
- ▶ Resource Scheduler
- ▶ Help Center
- ▶ Active Support

Receipt #2

Front Desk Home » Resource Scheduler » Reservation Fees

Help

Reservation Fees

1. [Find Reservation Candidates](#)
2. [Reservation Dates](#)
3. [Confirm Candidate Resources](#)
4. [Customer Search](#)
5. [Select Customer/Company](#)
6. [Reservation Fees](#)

Selected Candidates Calavera Hills: Picnic Area 1

Organization --

[Change Selected Candidates](#)Customer: [Justin A. Goulet](#)[Find a different organization](#)[Find a different customer](#)

Customer Type Individual

Schedule Type Reservation: Billable

▶ Fees for Social Gathering

▶ Initial Payment

▶ Payment Plan for Balance

▶ Notes

▶ Disclaimers

▼ Select Checklist Items

Include in Permit

Agree to Waiver

Required

Yes

Description

[Refund Policy](#)

Attachment

[Refund Policy](#)

Yes

[Facility Use Waiver](#)

--

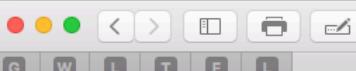
▶ Permit Admin

Questions (* = required field)

Be sure to include both the **Refund Policy** and the **Facility Use Waiver** with all permits.

Tip:



ACTIVENet[®]

Front Desk Menu

- ▶ Favorites
- ▶ Campaign
- ▶ Equipment Loans
- ▶ Financial
- ▶ FlexReg/Private Lessons
- ▶ League
- ▶ Membership
- ▶ Population
- ▶ Receipts
- ▶ Refund
- ▶ Registrations
- ▶ Reserve
- ▶ Resource Scheduler
- ▶ Help Center
- ▶ Active Support

Receipt #2

Front Desk Home » Resource Scheduler » Reservation Fees

Help

Reservation Fees

1. [Find Reservation Candidates](#)
2. [Reservation Dates](#)
3. [Confirm Candidate Resources](#)
4. [Customer Search](#)
5. [Select Customer/Company](#)
6. [Reservation Fees](#)

Selected Candidates

Calavera Hills: Picnic Area 1

[Change Selected Candidates](#)

Organization --

[Find a different organization](#)

Customer: Justin A. Goulet

[Find a different customer](#)

Customer Type Individual

Schedule Type Reservation: Billable

▶ Fees for Social Gathering

▶ Initial Payment

▶ Payment Plan for Balance

▶ Notes

▶ Disclaimers

▼ Select Checklist Items

Include in Permit



Agree to Waiver



Required

Yes

Description

[Refund Policy](#)

Attachment

[Refund Policy](#)

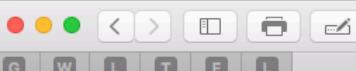
Yes

[Facility Use Waiver](#)

▶ Permit Address

Questions (* = required field)





ACTIVENet



Front Desk Menu

- ▶ Favorites
- ▶ Campaign
- ▶ Equipment Loans
- ▶ Financial
- ▶ FlexReg/Private Lessons
- ▶ League
- ▶ Membership
- ▶ Population
- ▶ Receipts
- ▶ Refund
- ▶ Registrations
- ▶ Reserve
- ▶ Resource Scheduler
- ▶ Help Center
- ▶ Active Support

Receipt #2 x

Front Desk Home » Resource Scheduler » Reservation Fees

Help

Reservation Fees

1. [Find Reservation Candidates](#)
2. [Reservation Dates](#)
3. [Confirm Candidate Resources](#)
4. [Customer Search](#)
5. [Select Customer/Company](#)
6. [Reservation Fees](#)

Selected Candidates

Calavera Hills: Picnic Area 1

[Change Selected Candidates](#)

Organization --

[Find a different organization](#)Customer: [Justin A. Goulet](#)[Find a different customer](#)

1462 Countryview Lane

Vista, CA 92081

Customer Type Individual

Schedule Type Reservation: Billable

▶ Fees for Social Gathering

▶ Initial Payment

▶ Payment Plan for Balance

▶ Notes

▶ Disclaimers

▼ Select Checklist Items

Include in Permit



Agree to Waiver



Required

Yes

Description

[Refund Policy](#)[Facility Use Waiver](#)Click Here
to Read it!Attachment
[Refund Policy](#)

--

▶ Permit Administrator

Questions (* = required field)

Tip:

The client must agree to both as well. Please ensure they are completely aware of their contents before continuing.



Front Desk Menu

- ▶ Favorites
- ▶ Campaign
- ▶ Equipment Loans
- ▶ Financial
- ▶ FlexReg/Private Lessons
- ▶ League
- ▶ Membership
- ▶ Population
- ▶ Receipts
- ▶ Refund
- ▶ Registrations
- ▶ Reserve
- ▶ Resource Scheduler
- ▶ Help Center
- ▶ Active Support

Receipt #2

Front Desk Home » Resource Scheduler » Reservation Fees

Help

Reservation Fees

1. [Find Reservation Candidates](#)
2. [Reservation Dates](#)
3. [Confirm Candidate Resources](#)
4. [Customer Search](#)
5. [Select Customer/Company](#)
6. [Reservation Fees](#)

Selected Candidates

Calavera Hills: Picnic Area 1

[Change Selected Candidates](#)

Organization --

[Find a different organization](#)Customer: [Justin A. Goulet](#)[Find a different customer](#)

1462 Countryview Lane

Vista, CA 92081

Customer Type Individual

Schedule Type Reservation: Billable

▶ Fees for Social Gathering

▶ Initial Payment

▶ Payment Plan for Balance

▶ Notes

▶ Disclaimers

▼ Select Checklist Items

Include in Permit



Agree to Waiver



Required

Yes

Description

[Refund Policy](#)

Attachment

[Refund Policy](#)

Tip:

Although each question may not pertain to every individual, each one must be answered before moving forward.

Receipt #2

Desk Customers Organizations

Desk Home » Resource Scheduler » Reservation Fees

Will food/non-alcoholic beverages be served by an outside caterer/vendor?*

Will you be using a generator?*

Additional permitting process and fees may be needed.* I Understand

Will any "inflatable party jumps" (also known as jump houses, bouncy houses) be at your event?*

I understand inflatables must be provided by a city approved vendor.* I Understand

Is this celebration/event for a minor?*
Under the age of 21

Are you a Not-For-Profit Organization?*
Have a 501(c)3

Will your event have Tiki torches, contained flames, special lighting, propane tanks or open flames?*

Will you be placing signs and/or banners around the area for advertising?*

Please specify any special setup requests you may have:
 Not all requests are approved.

Will your event require a stage?*

Will your event require closing or modifying access of streets, sidewalks and/or parking lots?*

Will your event have any tents or canopies?*

Will you or any outside vendor be selling food or product?*
Outside sales

Submit Back Cancel

Step 6 of 6

Park & Recreation

Refund Policy

Program Registration

When a registrant requests a refund at least 10 city business days prior to the scheduled class/program, 50 percent of the registration fee will be refunded by check or credit card or a full credit* will be applied to their CarlsbadConnect Account. Once a credit has been issued, it cannot be exchanged for a refund.

There are NO CASH REFUNDS. All check refunds will be mailed approximately 2 to 3 weeks after a request has been received.

*Please note, all credits are good for 1 year from date of issue, and may be used for any Parks & Recreation Department program. After 1 year, any unused credits will be written off or a registrant may elect to donate them to the department's Opportunity Grants Program for a possible tax write off.

Reservation

When an applicant requests a refund at least 30 calendar days prior to rental, 50 percent of the registration fee will be refunded by check or credit card or a full credit* will be applied to their CarlsbadConnect Account. Once a credit has been issued, it cannot be exchanged for a refund.

Upon notice of cancellation, any financial obligations incurred by the City of Carlsbad to accommodate the applicant or event will be invoiced and the applicant must pay the outstanding balance within seven calendar days of the date of the invoice.

No refunds or credits will be given for requests less than 30 days prior to the scheduled rental.

No refunds will be provided due to applicant cancelling an event because of inclement weather. Any refund/credit applied will follow the procedure outlined above.

Leo Carrillo Ranch Historic Park–If an event is cancelled by the client with at least 90 days' notice, 50 percent of the rental holding fee will be refunded. If the event is cancelled by the applicant with less than 90 days' notice, the City of Carlsbad will retain the entire rental holding fee.

There are NO CASH REFUNDS. All refunds will be mailed approximately 2 to 3 weeks after a request for refund has been received.

*Please note, all credits are good for 1 year from date of issue, and may be used for any Parks & Recreation Department program. After 1 year, any unused credits will be written off or registrant may elect to donate it to the department's Opportunity Grants Program for a possible tax write off.

Continue

Tip:

If you are continuing, you know the policy.

ACTIVENet

Welcome, Justin Goulet! Account ▾

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

- Favorites
- Campaign
- Equipment Loans
- Financial
- FlexReg/Private Lessons
- League
- Membership
- Population
- Receipts
- Refund
- Registrations
- Reserve
 - Approve Permits
 - Availability - Items
 - Availability - Locker
 - Batch Complete Permits
 - Equipment Check-in/out
 - Permits
- Resource Scheduler
- Help Center
- Active Support

Receipt #2 x

Front Desk Home » Resource Scheduler » Reservation Fees

Reservation Fees Help

1. [Find Reservation Candidates](#) 2. [Reservation Dates](#) 3. [Confirm Candidate Resources](#) 4. [Customer Search](#) 5. [Select Customer/Company](#) 6. [Reservation Fees](#)

Selected Candidates Calavera Hills: Picnic Area 1 Change Selected Candidates

Organization -- Find a different organization

Customer: [Justin A. Goulet](#) Find a different customer
1462 Countryview Lane
Vista, CA 92081

Customer Type Individual

Schedule Type Reservation: Billable

► Fees for Social Gathering

▼ Initial Payment

Custom Payment

[Collect deposit now?](#)
[Collect everything now?](#)
[Collect nothing now?](#)

Initial Payment



Tip:

Click the arrow to minimize the section

ACTIVENet

Welcome, Justin Goulet! Account ▾

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

- Favorites
- Campaign
- Equipment Loans
- Financial
- FlexReg/Private Lessons
- League
- Membership
- Population
- Receipts
- Refund
- Registrations
- Reserve
 - Approve Permits
 - Availability - Items
 - Availability - Locker
 - Batch Complete Permits
 - Equipment Check-in/out
 - Permits
- Resource Scheduler
- Help Center
- Active Support

Receipt #2 x

Front Desk Home » Resource Scheduler » Reservation Fees

Reservation Fees Help

1. [Find Reservation Candidates](#) 2. [Reservation Dates](#) 3. [Confirm Candidate Resources](#) 4. [Customer Search](#) 5. [Select Customer/Company](#) 6. [Reservation Fees](#)

Selected Candidates Calavera Hills: Picnic Area 1 Change Selected Candidates

Organization -- Find a different organization

Customer: [Justin A. Goulet](#) Find a different customer
1462 Countryview Lane
Vista, CA 92081

Customer Type Individual

Schedule Type Reservation: Billable

► Fees for Social Gathering

▼ Initial Payment

Custom Payment
[Collect deposit now?](#)
[Collect everything now?](#)
[Collect nothing now?](#)

Initial Payment 0.00

► Payment Plan for Balance

► Notes



Tip:

Click the arrow to minimize the section

ACTIVENet[®]

Front Desk Menu

- ▶ Favorites
- ▶ Campaign
- ▶ Equipment Loans
- ▶ Financial
- ▶ FlexReg/Private Lessons
- ▶ League
- ▶ Membership
- ▶ Population
- ▶ Receipts
- ▶ Refund
- ▶ Registrations
- ▶ Reserve
- ▶ Resource Scheduler
- ▶ Help Center
- ▶ Active Support

Receipt #2

Front Desk Home » Resource Scheduler » Reservation Fees

Help

Reservation Fees

1. [Find Reservation Candidates](#)
2. [Reservation Dates](#)
3. [Confirm Candidate Resources](#)
4. [Customer Search](#)
5. [Select Customer/Company](#)
6. [Reservation Fees](#)

Selected Candidates Calavera Hills: Picnic Area 1

Organization --

[Change Selected Candidates](#)[Find a different organization](#)Customer: [Justin A. Goulet](#)[Find a different customer](#)

Customer Type Individual

Schedule Type Reservation: Billable

▶ Fees for Social Gathering

▶ Initial Payment

▶ Payment Plan for Balance

▶ Notes

▶ Disclaimers

▼ Select Checklist Items

Include in Permit	Agree to Waiver	Required	Description	Attachment
<input type="checkbox"/>	<input type="checkbox"/>	Yes	Refund Policy	Refund Policy
	<input type="checkbox"/>	Yes	Facility Use Waiver	--

▶ Permit Admin

Questions (* = required field)

Be sure to include both the **Refund Policy** and the **Facility Use Waiver** with all permits.

Tip:

ACTIVENet[®]

Front Desk Menu

- ▶ Favorites
- ▶ Campaign
- ▶ Equipment Loans
- ▶ Financial
- ▶ FlexReg/Private Lessons
- ▶ League
- ▶ Membership
- ▶ Population
- ▶ Receipts
- ▶ Refund
- ▶ Registrations
- ▶ Reserve
- ▶ Resource Scheduler
- ▶ Help Center
- ▶ Active Support

Receipt #2 +/-

Front Desk Home » Resource Scheduler » Reservation Fees

Help

Reservation Fees

1. [Find Reservation Candidates](#)
2. [Reservation Dates](#)
3. [Confirm Candidate Resources](#)
4. [Customer Search](#)
5. [Select Customer/Company](#)
6. [Reservation Fees](#)

Selected Candidates

Calavera Hills: Picnic Area 1

[Change Selected Candidates](#)

Organization --

[Find a different organization](#)

Customer: Justin A. Goulet

[Find a different customer](#)

Customer Type Individual

Schedule Type Reservation: Billable

▶ Fees for Social Gathering

▶ Initial Payment

▶ Payment Plan for Balance

▶ Notes

▶ Disclaimers

▼ Select Checklist Items

Include in Permit



Agree to Waiver



Required

Yes

Description

[Refund Policy](#)

Attachment

[Refund Policy](#)

Yes

[Facility Use Waiver](#)

--

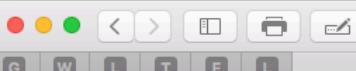
▶ Permit Address

Questions (* = required field)



Tip:

Now include the **Facility Use Waiver**



ACTIVENet



Front Desk Menu

- ▶ Favorites
- ▶ Campaign
- ▶ Equipment Loans
- ▶ Financial
- ▶ FlexReg/Private Lessons
- ▶ League
- ▶ Membership
- ▶ Population
- ▶ Receipts
- ▶ Refund
- ▶ Registrations
- ▶ Reserve
- ▶ Resource Scheduler
- ▶ Help Center
- ▶ Active Support

Receipt #2 x [+]

Front Desk Home » Resource Scheduler » Reservation Fees

Reservation Fees

1. [Find Reservation Candidates](#) 2. [Reservation Dates](#) 3. [Confirm Candidate Resources](#) 4. [Customer Search](#) 5. [Select Customer/Company](#) 6. [Reservation Fees](#)

Selected Candidates Calavera Hills: Picnic Area 1 [Change Selected Candidates](#)

Organization -- [Find a different organization](#)

Customer: [Justin A. Goulet](#)
1462 Countryview Lane
Vista, CA 92081 [Find a different customer](#)

Customer Type Individual

Schedule Type Reservation: Billable

► [Fees for Social Gathering](#)

► [Initial Payment](#)

► [Payment Plan for Balance](#)

► [Notes](#)

► [Disclaimers](#)

▼ [Select Checklist Items](#)

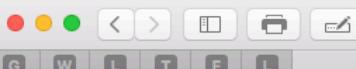
Include in Permit	Agree to Waiver	Required	Description	Attachment
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Yes	Refund Policy	Refund Policy
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Yes	Facility Use Waiver	--

► [Permit Administrator](#)

Questions (* = required field)


Click Here
to Read it!
Tip:

The client must agree to both as well. Please ensure they are completely aware of their contents before continuing.



ACTIVENet



Front Desk Menu

- ▶ Favorites
- ▶ Campaign
- ▶ Equipment Loans
- ▶ Financial
- ▶ FlexReg/Private Lessons
- ▶ League
- ▶ Membership
- ▶ Population
- ▶ Receipts
- ▶ Refund
- ▶ Registrations
- ▶ Reserve
- ▶ Resource Scheduler
- ▶ Help Center
- ▶ Active Support

Receipt #2

Front Desk Home » Resource Scheduler » Reservation Fees

Help

Reservation Fees

1. [Find Reservation Candidates](#)
2. [Reservation Dates](#)
3. [Confirm Candidate Resources](#)
4. [Customer Search](#)
5. [Select Customer/Company](#)
6. [Reservation Fees](#)

Selected Candidates

Calavera Hills: Picnic Area 1

[Change Selected Candidates](#)

Organization --

[Find a different organization](#)Customer: [Justin A. Goulet](#)[Find a different customer](#)

1462 Countryview Lane

Vista, CA 92081

Customer Type Individual

Schedule Type Reservation: Billable

▶ Fees for Social Gathering

▶ Initial Payment

▶ Payment Plan for Balance

▶ Notes

▶ Disclaimers

▼ Select Checklist Items

Include in Permit



Agree to Waiver



Required

Yes

Description

[Refund Policy](#)

Attachment

[Refund Policy](#)

Yes

[Facility Use Waiver](#)

--

▶ Permit Administrator

Questions (* = required field)

Tip:

Agree to the **Facility Use Waiver** as well.



Tip:

Although each question may not pertain to every individual, each one must be answered before moving forward.

Receipt #2

Desk Customers Organizations

Desk Home » Resource Scheduler » Reservation Fees

Will food/non-alcoholic beverages be served by an outside caterer/vendor?* No

Will you be using a generator?* Yes

Additional permitting process and fees may be needed.* I Understand

Will any "inflatable party jumps" (also known as jump houses, bouncy houses) be at your event?* Yes

I understand inflatables must be provided by a city approved vendor.* I Understand

Is this celebration/event for a minor?* No
Under the age of 21

Are you a Not-For-Profit Organization?* No
Have a 501(c)3

Will your event have Tiki torches, contained flames, special lighting, propane tanks or open flames?* No

Will you be placing signs and/or banners around the area for advertising?* No

Please specify any special setup requests you may have:
 Not all requests are approved.

Will your event require a stage?* No

Will your event require closing or modifying access of streets, sidewalks and/or parking lots?* No

Will your event have any tents or canopies?* No

Will you or any outside vendor be selling food or product?* No
Outside sales

Submit Back Cancel

Step 6 of 6

Park & Recreation

Refund Policy

Program Registration

When a registrant requests a refund at least 10 city business days prior to the scheduled class/program, 50 percent of the registration fee will be refunded by check or credit card or a full credit* will be applied to their CarlsbadConnect Account. Once a credit has been issued, it cannot be exchanged for a refund.

There are NO CASH REFUNDS. All check refunds will be mailed approximately 2 to 3 weeks after a request has been received.

*Please note, all credits are good for 1 year from date of issue, and may be used for any Parks & Recreation Department program. After 1 year, any unused credits will be written off or a registrant may elect to donate them to the department's Opportunity Grants Program for a possible tax write off.

Reservation

When an applicant requests a refund at least 30 calendar days prior to rental, 50 percent of the registration fee will be refunded by check or credit card or a full credit* will be applied to their CarlsbadConnect Account. Once a credit has been issued, it cannot be exchanged for a refund.

Upon notice of cancellation, any financial obligations incurred by the City of Carlsbad to accommodate the applicant or event will be invoiced and the applicant must pay the outstanding balance within seven calendar days of the date of the invoice.

No refunds or credits will be given for requests less than 30 days prior to the scheduled rental.

No refunds will be provided due to applicant cancelling an event because of inclement weather. Any refund/credit applied will follow the procedure outlined above.

Leo Carrillo Ranch Historic Park–If an event is cancelled by the client with at least 90 days' notice, 50 percent of the rental holding fee will be refunded. If the event is cancelled by the applicant with less than 90 days' notice, the City of Carlsbad will retain the entire rental holding fee.

There are NO CASH REFUNDS. All refunds will be mailed approximately 2 to 3 weeks after a request for refund has been received.

*Please note, all credits are good for 1 year from date of issue, and may be used for any Parks & Recreation Department program. After 1 year, any unused credits will be written off or registrant may elect to donate it to the department's Opportunity Grants Program for a possible tax write off.

Continue

Tip:

If you are continuing, you know the policy.

ACTIVENet

Welcome, Justin Goulet! Account ▾

City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

Pending Receipt for Justin A. Goulet

Pending Receipt for Justin A. Goulet Help

Receipt Actions

- Registration
 - Enroll
 - Enroll from Waiting List
 - Modify Enrollment
 - Transfer
- POS
 - Sell
- Equipment Loans
 - Loan / Return
- Reserve
 - Quick Reserve
 - Reserve Facility
 - Reserve Equipment
 - Reserve Instructor
 - Schedule Reservations
 - Reserve Locker
 - Refund Payments
- Donation
 - Make Donation
- Gift Cards
 - Sell Gift Card
 - Inquire about Gift Cards
- Refund/Withdraw
 - Refund/Withdraw Transaction
- Membership
 - Renew Membership
 - Sell Membership
 - Transfer
- Account Actions
 - Refund from Account
 - Pay on Account
 - Adjust Balance
 - Transfer Balance
- FlexReg/Private Lessons
 - Enroll/Modify enrollment
 - Enroll from Waiting List

Trainer Site Pay Finish Cancel

Transactions

Action	Description	Customer	Amount
Reservation Remove Resource Scheduler	Social Gathering	Justin A. Goulet	\$93.80
		Totals	\$93.80
			\$93.80



Tip: Pay the amount

ACTIVENet

Welcome, Justin Goulet! Account ▾

City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

Favorites Campaign Equipment Loans Financial FlexReg/Private Lessons League Membership Population Receipts Refund Registrations Reserve Resource Scheduler Help Center Active Support

Receipt #2 x Pending Receipt for Justin A. Goulet » Receipt Payment

Receipt Payment

Find Customer for Payer

Potential Customers: Justin A. Goulet Select

First Name: [] Email Address: []
Middle Name: [] Phone ([]) []
Last Name: [] Sounds like: [] Cell Phone ([]) []
Family Name: [] Retired: Exclude Retired []
Address: [] Entered On or After: []
City, State, Zip Code: [] [] []
Search Add New Customer

Add Family Member: Justin A. Goulet Submit

Scan Card: [] Submit

Membership Pass Number: [] Submit



Tip:

Select the current customer as the payer

ACTIVENet

Welcome, Justin Goulet! Account ▾

City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

Favorites Campaign Equipment Loans Financial FlexReg/Private Lessons League Membership Population Receipts Refund Registrations Reserve Resource Scheduler Help Center Active Support

Receipt #2 x Pending Receipt for Justin A. Goulet » Receipt Payment

Receipt Payment

Find Customer for Payer

Potential Customers: Justin A. Goulet Select

First Name: [] Email Address: []
Middle Name: [] Phone ([]) []
Last Name: [] Sounds like: [] Cell Phone ([]) []
Family Name: [] Retired: Exclude Retired []
Address: [] Entered On or After: []
City, State, Zip Code: [] [] []
Search Add New Customer

Add Family Member: Justin A. Goulet Submit

Scan Card: [] Submit

Membership Pass Number: [] Submit



Tip:

Select the current customer as the payer

ACTIVENet

Welcome, Justin Goulet! Account ▾

City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

- Favorites
- Campaign
- Equipment Loans
- Financial
- FlexReg/Private Lessons
- League
- Membership
- Population
- Receipts
- Refund
- Registrations
- Reserve
- Resource Scheduler
- Help Center
- Active Support

Receipt #2 x +
Pending Receipt for Justin A. Goulet » Receipt Payment

Receipt Payment

Find Customer for Payer (Selected: Justin A. Goulet)

Find Organization

Add a Donation

Receipt Payment

Balance to be Paid 93.80

Portion Due Immediately 93.80

Payer ID # (e.g., Driver's license)

(Click on appropriate \$ to apply remaining balance)

Check : \$

Cash : \$

Electro... \$

Trainer Site Pay and Finish Pay



Tip:

Click the \$ to auto-apply the balance

ACTIVENet

Welcome, Justin Goulet! Account ▾

City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

- Favorites
- Campaign
- Equipment Loans
- Financial
- FlexReg/Private Lessons
- League
- Membership
- Population
- Receipts
- Refund
- Registrations
- Reserve
- Resource Scheduler
- Help Center
- Active Support

Receipt #2 x +
Pending Receipt for Justin A. Goulet » Receipt Payment

Receipt Payment

Find Customer for Payer (Selected: Justin A. Goulet)

Find Organization

Add a Donation

Receipt Payment

Balance to be Paid

Portion Due Immediately

Payer ID # (e.g., Driver's license)
(Click on appropriate \$ to apply remaining balance)

Check : \$
Number

Cash : \$

Electronic Check :

Credit Card : \$

Trainer Site Pay and Finish Pay



Tip:

Input the Check Number

ACTIVENet

Welcome, Justin Goulet! Account ▾

City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk Menu

- Favorites
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- Refund
- Registrations
- Reserve
- Resource Scheduler
- Help Center
- Active Support

Receipt #2 x +
Pending Receipt for Justin A. Goulet » Receipt Payment

Receipt Payment [Help](#)

Find Customer for Payer (Selected: Justin A. Goulet)

Find Organization

Add a Donation

Receipt Payment

Balance to be Paid

Portion Due Immediately

Payer ID # (e.g., Driver's license)
(Click on appropriate \$ to apply remaining balance)

Check : \$
Number

Cash : \$

Electronic Check : \$

Credit Card : \$

Trainer Site [Pay and Finish](#) [Pay](#)



Tip:

Select **Pay and Finish**

ACTIVENet

Welcome, Justin Goulet! Account ▾

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Receipt #1206977.002 +/-

Front Desk Home » Receipt #1206977.002

Trainer Site

Carlsbad Parks & Recreation
799 Pine Avenue
Suite 200
Carlsbad, CA 92008
Phone: (760) 434-2826
FAX: (760) 434-5088
Email: carlsbadconnect@carlsbadca.gov

[Print](#) [Send Email](#) [New Receipt](#)



JUSTIN A. GOULET
1462 COUNTRYVIEW LANE
VISTA, CA 92081

Receipt #1206977.002

Jun 29, 2016 3:48 PM



Prepared By: Justin Goulet
Customer ID: 2902

Home phone: --, Work phone: (760) 602-4680

▼ Payment Summary

Check:	\$93.80 Check # 123
Total Received:	\$93.80
	Total Payments: \$93.80

▼ Transactions

Customer
Justin A. Goulet
1462 Countryview Lane
Vista, CA 92081
Home phone: --
Email:
carlsbadconnect@carlsbadca.gov
ID: 2902

Description
Created Permits #9002173
Action: [Permit](#)
Permit # [9002173](#)

Item	Unit	Qty	Fee	Charge
Inflatable Party Jump Fee	Each			\$20.00

[Paid on Account Balance](#) 1

Calvera Hills: Picnic Area 1 at Calvera Hills Cnty Ctr &

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network.

Tip:

Email the client the receipt.

ACTIVENet. anprod.active.com Welcome, Justin Goulet! Account

City of Carlsbad Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Receipt #1206977.002 x +
Front Desk Home » Receipt #1206977.002

Trainer Site
Carlsbad Parks & Recreation
799 Pine Avenue
Suite 200
Carlsbad, CA 92008
Phone: (760) 434-2826
FAX: (760) 434-5088
Email: carlsbadconnect@carlsbadca.gov

Print Send Email New Receipt

Receipt #1206977.002 Jun 29, 2016 3:48 PM

City of Carlsbad
Prepared By: Justin Goulet
Customer ID: 2902

JUSTIN A. GOULET
1462 COUNTRYVIEW LANE
VISTA, CA 92081

Home phone: --, Work phone: (760) 602-4680

Payment Summary
Check: \$93.80 Check # 123
Total Received: \$93.80 Total Payments: \$93.80

Transactions
Customer: Justin A. Goulet
Description: Created Permits #9002173
Action: Permit
Permit # 9002173
Item: Inflatable Party Jump Fee
Unit: Each
Qty: 1
Fee: \$20.00

Email Receipt Confirmation
Recipients:
1 carlsbadconnect@carlsbadca.gov
2
3
4
5
6
7
8
9
10

Send Email Cancel

Tip:

Send the Email

ACTIVENet

Welcome, Justin Goulet! Account ▾

City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Receipt #1206977.002

Front Desk Home » Receipt #1206977.002

Trainer Site

Carlsbad Parks & Recreation
799 Pine Avenue
Suite 200
Carlsbad, CA 92008
Phone: (760) 434-2826
FAX: (760) 434-5088
Email: carlsbadconnect@carlsbadca.gov

Print Send Email New Receipt

Receipt #1206977.002
Jun 29, 2016 3:48 PM

City of Carlsbad

Prepared By: Justin Goulet
Customer ID: 2902

JUSTIN A. GOULET
1462 COUNTRYVIEW LANE
VISTA, CA 92081

Home phone: --, Work phone: (760) 602-4680

Payment Summary

Check: \$93.80 Check # 123

Total Received: \$93.80 Total Payments: \$93.80

Transactions

Customer	Description	Item	Unit	Qty	Fee	Charge
Justin A. Goulet 1462 Countryview Lane Vista, CA 92081 Home phone: -- Email: carlsbadconnect@carlsbadca.gov ID: 2902	Created Permits #9002173 Action: Permit Permit # 9002173	Inflatable Party Jump Fee	Each			\$20.00

[Paid on Account Balance](#)

Calvera Hills: Picnic Area 1 at Calvera Hills Cnty Ctr &

Tip: View the Permit by clicking the Permit Number



ACTIVENet

Welcome, Justin Goulet! Account ▾

City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk × +

Front Desk Home » Receipt #1206977.002 » Permit: Social Gathering #9002173

Permit Functions for #9002173 Help

▼ General Information

Event Name Social Gathering #9002173
Event Type Picnics
Event Date(s) 1 booking Jul 20, 2016 [Details](#)
Permit Date Jun 29, 2016 3:48 PM
Permit Status Tentative
Expiration Date Jul 13, 2016
Site [Carlsbad Parks & Recreation](#)
Taken by Goulet Justin
Customer [Justin A. Goulet \(#2902\)](#)
Customer Type [Individual](#)

► Financial - Balance: \$0

► Functions

► Reservation Details

[Change Place / Date / Time](#)
[Change Customer / Organization /](#)
[Permit Administrator](#)
[Custom Question Answers](#)
[Change the Notes / Disclaimers](#)
[Checklist Transactions](#)
[Resource Scheduler](#)
[Manage Attachments](#)

► Financial Detail

[Review / Modify Charges](#)
[Make a Payment](#)
[Modify Payment Plan](#)
[Claim Deposit](#)
[Refund Charges](#)
[Refund Deposit](#)

► Audit / Review

[Show Ledger](#)
[Show Permit](#)
[Permit Charges Summary](#)
[Change](#)



Tip: Show the Permit

Permit Contract

Help

Carlsbad Parks & Recreation
799 Pine Avenue
Suite 200
Carlsbad, CA 92008
Phone: (760) 434-2826
FAX: (760) 434-5088
Email: carlsbadconnect@carlsbadca.gov

[Print](#)[Send Email](#)

Permit#9002173, Pending approval

Jun 29, 2016 3:48 PM
Expires Jul 13, 2016Customer Type: Individual
Prepared By: Justin Goulet
Permit Administrator:

Justin A. Goulet
1462 Countryview Lane
Vista, CA 92081
Email: carlsbadconnect@carlsbadca.gov

Customer ID: 2902
Work: (760) 602-4680

Charges	Taxes	Discounts	Total Charges	Deposits	Deposit Taxes	Total Payments	Refunds	Balance
\$102.00	\$0	(\$8.20)	\$93.80	\$0	\$0	(\$93.80)	\$0	\$0

▼ RESERVATIONS

Event	Resource	Center	Notes
Social Gathering	Calavera Hills: Picnic Area 1	Calavera Hills Community Center & Park	--
Type: Picnics		2997 Glasgow Drive	
Attend/Qty: 15		Carlsbad, CA 92010	
		(760) 602-4680	
Days Requested	Event Begins	Duration	Event Ends
Day	Date		
Wednesday	Jul 20, 2016	12:00 PM	2 hours
			Jul 20, 2016 at 2:00 PM
Summary			Notes
Total Number of Dates: 1			--
Total Time: 2 hours			

▼ CHARGES

Description	Event / Resource	Unit Fee	Units	Tax	Charge
	Social Gathering #9002173	\$41.00	2.00	--	\$82.00
	Calavera Hills: Picnic Area 1				
	Gathering #9002173	\$20.00	1.00	--	\$20.00
	Hills: Picnic Area 1				
	Gathering #9002173	\$8.20	0	--	(\$8.20)

A large green circle containing the word "Tip:" in white.

Email the permit to the client

**Email Details**

Multiple email address separated by commas.

Recipients

Email Subject

Email Text

Send Email

Cancel



Tip:

Send the Email

ACTIVENet

Welcome, Justin Goulet! Account ▾

City of Carlsbad

Front Desk Customers Organizations POS Pass Scan Reports Communication Admin

Front Desk x +
Pending Receipt for Justin A. Goulet

Pending Receipt for Justin A. Goulet Help

Receipt Actions

- Registration
 - Enroll
 - Enroll from Waiting List
 - Modify Enrollment
 - Transfer
- POS
 - Sell
- Equipment Loans
 - Loan / Return
- Reserve
 - Quick Reserve
 - Reserve Facility
 - Reserve Equipment
 - Reserve Instructor
 - Schedule Reservations
 - Reserve Locker
 - Refund Payments
- Refund/Withdraw
 - Refund/Withdraw Transaction
- Membership
 - Renew Membership
 - Sell Membership
 - Transfer
- Account Actions
 - Refund from Account
 - Pay on Account
 - Adjust Balance
 - Transfer Balance
- FlexReg/Private Lessons
 - Enroll/Modify enrollment
 - Enroll from Waiting List
- Donation
 - Make Donation
- Gift Cards
 - Sell Gift Card
 - Inquire about Gift Cards

Trainer Site Pay Finish Cancel

Transactions

Action
Reservation
[Remove](#) [Resource Scheduler](#)

Description
Social Gathering

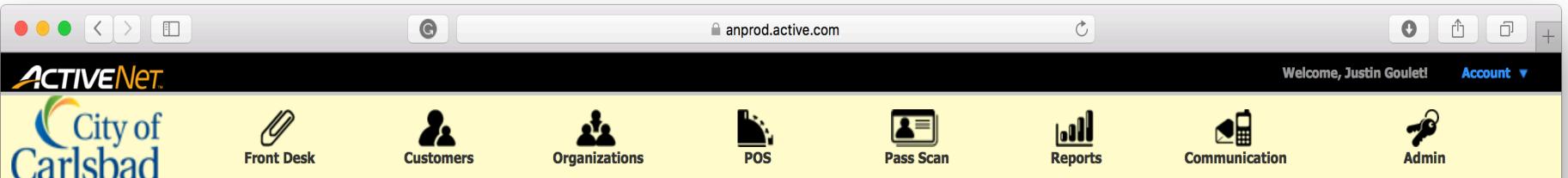
Customer
Justin A. Goulet

Fee	Amount
\$93.80	\$0
Totals	\$93.80
	\$0



Tip:

Finish the transaction



The screenshot shows the ACTIVENet City of Carlsbad Front Desk interface. At the top, there's a navigation bar with icons for Home, Front Desk, Customers, Organizations, POS, Pass Scan, Reports, Communication, and Admin. The title bar says "anprod.active.com". On the right, it says "Welcome, Justin Goulet!" and "Account ▾". Below the navigation bar, there's a receipt header with a red arrow pointing to the "Send Email" button. The receipt details a permit charge for a social gathering. The "Transactions" section shows a table of items and their charges. A large green circle in the bottom left corner contains the word "Tip:".

Receipt #3021286.002 +/-

[Front Desk Home](#) » Receipt #3021286.002

Trainer Site

Carlsbad Parks & Recreation
799 Pine Avenue
Suite 200
Carlsbad, CA 92008
Phone: (760) 434-2826
FAX: (760) 434-5088
Email: carlsbadconnect@carlsbadca.gov

[Print](#)

[Send Email](#)

[New Receipt](#)

[Back to Resource Scheduler](#)

Permit Charges Summary #3021286.002

Jun 29, 2016 4:26 PM



Prepared By: Justin Goulet
Customer ID: 2902

JUSTIN A. GOULET
1462 COUNTRYVIEW LANE
VISTA, CA 92081

Home phone: --, Work phone: (760) 602-4680

[Payment Summary](#)

Total Received:

\$0

Total Payments:

\$0

Payment Plan:

\$93.80

[Transactions](#)

Customer

Justin A. Goulet
1462 Countryview Lane
Vista, CA 92081
Home phone: --
Email: carlsbadconnect@carlsbadca.gov
ID: 2902

Description

Social Gathering #9002174
Action: [Reservation](#)
Location: Calavera Hills: Picnic Area 1 at Calavera Hills Cnty Ctr & Park
Permit # [#9002174](#)

Question

Is there going to be alcohol?
Will you be having any amplified sound system at your celebration/event?
Will you need electrical hook-up?
Will additional fencing be brought in for your event?
* food/non-alcoholic beverages be served by an outside caterer/vendor?

Answer

No
No
No
No

Answer

Discount:
Resident

Item	Unit	Qty	Fee	Charge
Individual Party Fee	Per Hour	2.00	\$41.00	\$82.00
Inflatable Party Jump Fee	Each	1.00	\$20.00	\$20.00

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network.

Tip:

Finish the transaction



Complete!

Please Navigate to the next module
within this course to continue

[Start Over](#)