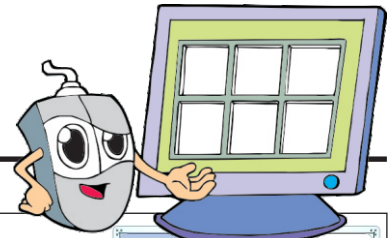


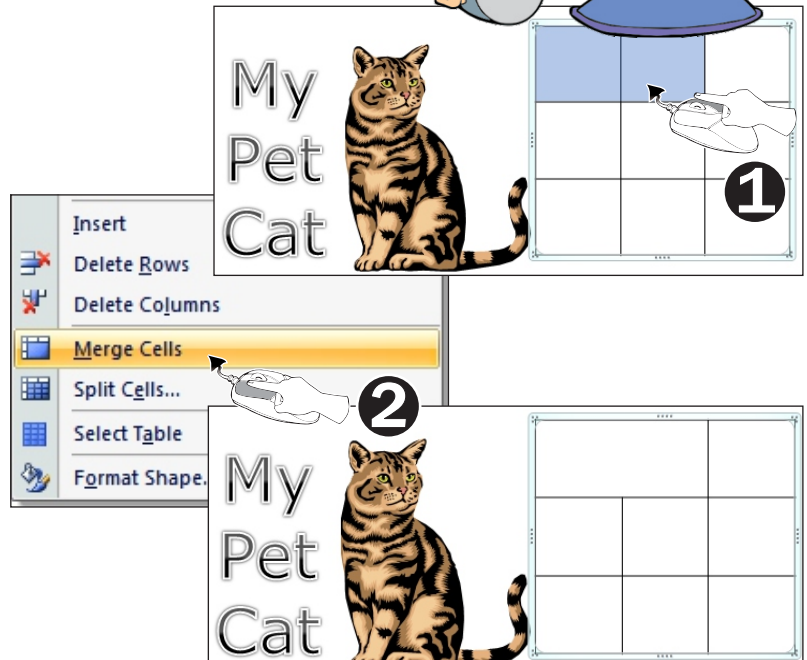
# Lesson 6

## Operation Cells Working With Cells



### Merging Cells

1. Right-click on the selected cells that you want to merge.
2. Click the **Merge Cells** button and the selected cells will be merged.



### Splitting Cells

1. Click on the cell that you want to split.
2. Click the **Split Cells** button.

The Split Cells dialog box will be displayed.

3. Click the **OK** button.

The cell will be splitted into two cells.

