

## Chapter 1 Office Basics

Directions:

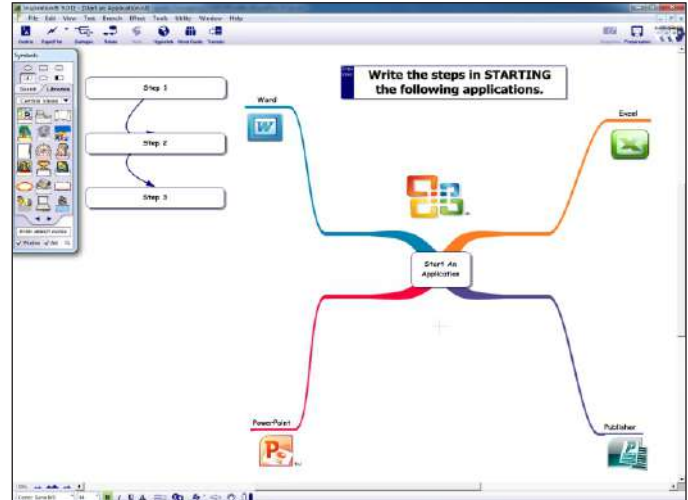
1. Launch Inspiration.
2. Open and answer the activity **Start An Application**.
3. Follow and read the directions.
4. Save the activity as **Application Started** in your own folder.

## Lab. 1 Applic Started

SCORE



Preview:



## Chapter 1 Office Basics

Directions:

1. Launch Inspiration.
2. Open and answer the activity **Close An Application**.
3. Follow and read the directions.
4. Save the activity as **Application Deactivated** in your own folder.

## Lab. 2 Applic Deactivated

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Preview:

