

FONT TALKS Changing Font Type

Aside from changing the font size of your document's text, you can

FOR WINDOWS 7 USERS:

Changing Font Type

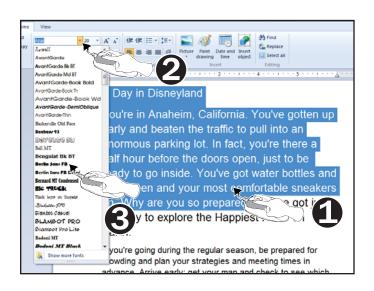
- 1. Select the text that you want to change.
- 2. Move the mouse ★ over ☑ in the **Font type** box and then press the left button.
- Move the mouse ★ over the font type that you want to use (example: Arial) and then press the left button.

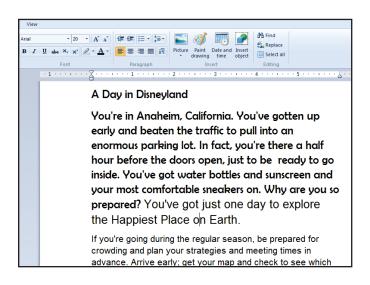
The text that you have selected changes to the new font type.

Note:

To deselect text, move the mouse I outside the selected area and then press the left button.







FOR WINDOWS 8 USERS:

- 1. Select the text that you want to change.
- 2. Move the mouse ▶ over ☑ in the **Font type** box and then press the left button.
- 3. Move the mouse \(\) over the font type that you want to use (example: **Arial**) and then press the left button.

The text that you have selected changes to the new font type.

Note:

To deselect text, move the mouse **I** outside the selected area and then press the left button.

