

# Determining the Levels of MaxData

Lesson 28

MaxData is composed of different levels that will help the pupils to develop their greatest potential in organizing database.

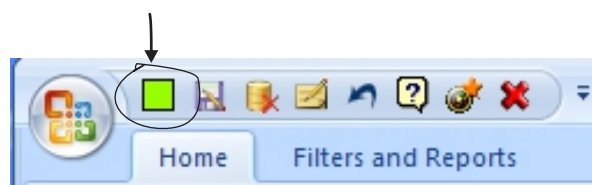
## Levels of MaxData

MaxData has 3 levels to cater to all elementary school children. The Green level is for younger children while the Red and Blue levels are for higher elementary school grades.

## Setting the Level

When you launch MaxData, the level will automatically default to Green.

Simply click the Level button to toggle through the three levels from Green to Red to Blue.



## Green Level

The Green level is designed for younger children.

Create a new database from one of the sample database templates included in MaxData.

**Note:** In this level you cannot add, delete, or modify fields.

- Add, edit, and delete records
- Sort records
- Group records
- Use a simple filter
- Generate pre-designed reports which can include Chart reports
- Create Table, Column, and Tally reports
- Format and print reports



## Blue Level

The Blue level is designed for middle to higher elementary grades and includes all of the features in MaxData

## Red Level



The Red level includes the following features:

- Create a new database from a blank template where the student designs and creates fields.
- Create a new database based on one of the sample database templates included in MaxData. In this level, you can add, delete, or modify the fields that come from the sample database.
- Use Records Form to navigate records or quickly add/edit more than one record at a time
- Sort records using simple or advanced sort forms
- Group records
- Filter records using simple or advanced filter forms
- Save filters for use in reports
- Save reports for later use
- Create Table, Column, Tally, and Chart reports
- Format and print reports