

# Lesson 41

## TEXT STYLES

### Bold, Italic and Underline


You can use the Bold, Italic and Underline features to emphasize on important points of the text you created.




**FOR WINDOWS 7 USERS:**



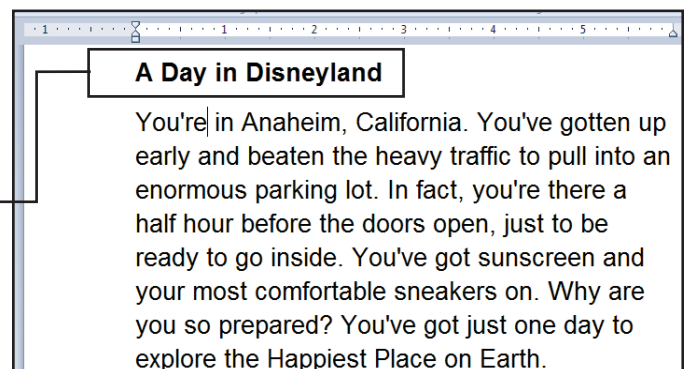
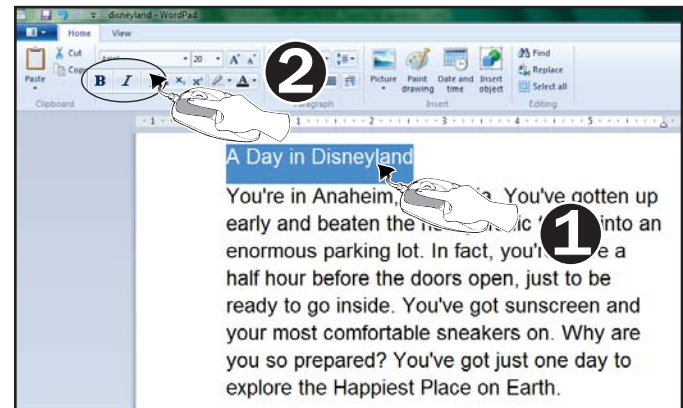
**Bold** Underline  
**Italic**

### Bold, Italic and Underline

1. Select the text that you want to change.
2. Move the mouse  over one of the following options and then press the left button.

-  **Bold text**
-  Italicize text
-  Underline text


The text that you have selected appears in the new style.  
In this example, **Bold**.



To remove a **Bold**, *Italic* or Underline style, repeat steps 1 and 2

## FOR WINDOWS 8 USERS:

### Bold, Italic and Underline

1. Select the text that you want to change.
2. Move the mouse  over one of the following options and then press the left button.



**Bold text**



*Italicize text*



Underline text

The text that you have selected appears in the new style.

To remove a Bold, Italic or Underline style, repeat steps 1 and 2.

