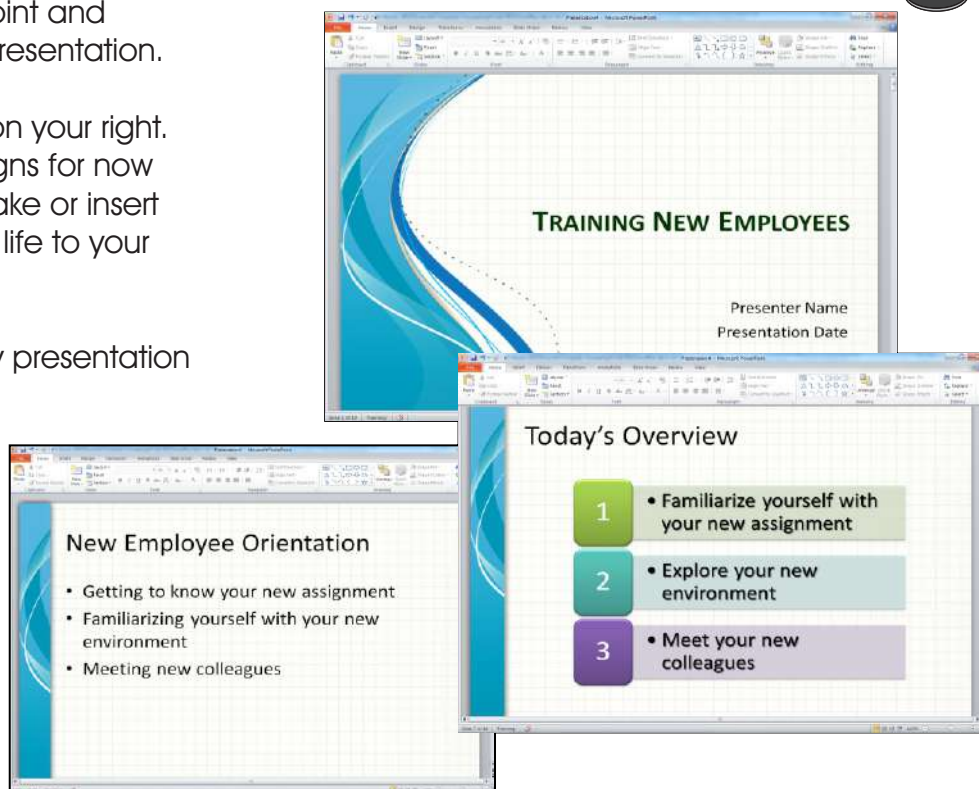SCORE

Directions:

Preview:

1. Launch PowerPoint and create a new presentation.

2. Type the slides on your right. Ignore the designs for now but you can make or insert pictures to add life to your presentation.

3. Save the activity presentation as **Training**.

SCORE

Directions:

1. Launch Publisher and create a new newsletter publication.

Preview:

2. Make your own publication. Type and follow the format of the publication on your right. Use Text Box to type the text and insert pictures of your choice.

   Note: Refer to your Worktext on pages 199 and 204 for more information in completing the activity.

3. Save the activity as **Peoples Daily**.