

Explain how the witness is connected to the case.

Give a general description of the evidence the witness will provide at the hearing and explain why this evidence is relevant and necessary to resolve the application.

Part 2: Documents Witness Must Bring to the Hearing

| Name of Document | Reason Document is Required |
|------------------|-----------------------------|
| | |
| | |
| | |
| | |

Signature

Requester

Representative

Other

First Name

Last Name

Day Phone Number

LSUC #

() -

Important: If you are a lawyer or paralegal, you must also attach a completed [***Summons***](#).

Signature

Date (dd/mm/yyyy)

If the LTB approves your request and issues a summons, indicate how the LTB should provide the signed summons to you. The LTB will not serve the summons for you.

Pick up at LTB office

Mail to requester's address (*on the first page*)

Email to requester at this email address:

OFFICE USE ONLY:

Delivery Method: In Person Mail Courier Email Efile Fax

MS FL