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| Project Number: |  |
| Site Address: |  |
| Contact Name: | Russell Graham- Director/ Project Manager |
| Contact Number: | 0493 522 237 |
| Email Address: | office@geelongpaintgroup.com.au |
| Date: |  |

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| Project Activity: | OPERATING A EWP FOR HEIGHTS WORK | High Risk Works? | YES |

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| Safety Gloves Mandatory Disc | Safety Footwear Mandatory Disc | Safety Goggles Mandatory Disc | Protective Clothing Mandatory Disc | Safety Full Face Respirator Mandatory Disc | Safety Vest Mandatory Disc | Saftey Helmet Mandatory Disc | Safety Harness Mandatory Disc | Other |  |
| Safety Gloves | Safety Boots | Safety Glasses | Protective clothing | Respiratory Protection | Hi-Vis  Clothing | Safety Helmet | Fall Arrest | Other |  |

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| Equipment Used on Site Checklist: | | | |
| Platform Step (Below 2 Metres) |  | Electric Scissor Lift |  |
| Platform Step (Above 2 Metres) |  | Diesel Scissor Lift |  |
| Pressure Washer (Electric) |  | Knuckle Boom (Electric) |  |
| Pressure Washer (Diesel) |  | Knuckle Boom (Diesel) |  |
| Roof Anchor Points |  | Airless Spray Gun |  |
| Extension Ladder |  | Angle Grinder |  |

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| Safety Gloves | Safety Boots | Safety Glasses | Protective clothing | Respiratory Protection | Hi-Vis  Clothing | Safety Helmet | Fall Arrest | Other |  |

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|  | 1. Rare   May occur in exceptional circumstances, may happen but highly unexpected | 1. Unlikely   Could occur in some circumstances, surprised if happens | 1. Possible   Might occur in some circumstances | 1. Likely   Will occur in most circumstances, not surprised if it happens | 1. Almost Certain   Is expected to occur, almost inevitable |
| E. Severe  Loss of life and/or permanent disability | High | High | High | Extreme | Extreme |
| D. Major  Immediate admission to hospital, or long-term partial disability | Medium | Medium | High | High | Extreme |
| C. Moderate  Treatment by a registered medical practitioner requiring on going treatment | Low | Medium | Medium | High | High |
| B. Minor  First aid treatment with no ongoing follow up | Low | Low | Medium | Medium | High |
| 1. Insignificant   Near miss with no treatment required | Low | Low | Low | Medium | Medium |

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| Step | Hazards | Risks | Initial Risk | Control Measures | Residual Risk | Control Responsibility |
| Prior to using EWP | Unfamiliar site conditions | * Fall from heights * Crushing | B3 | * Operator to wear appropriate ppe * Operator to be appropriately licensed/competent to operate machinery * Yellow card for operating scissor lift up to 11 metres reach capacity * High Risk license required for operating booms over 11 metres * When operating boom lift, harness to be worn and attached to the basket * Area to be isolated from other personnel * Carry out daily inspection and checks as per manufacturers operating manual and operator daily safety checks | B1 | * Project manager * Foreman * painter |
| Check work area for operational hazards | * Fall from heights * EWP rollover * Power lines | * Crushing * Fall from heights * Electric shock * electrocution | B3 | * Be cautious of non-visible underground hazards such as filled in cavities and compromised surfaces such as weakened asphalt, gravel, or concrete use weight dispersing pads/ sheets to spread weight if in any doubt to the integrity of surface * When working on suspended slabs, competent person lo verity slab can take weight of machine. * Check for overhead power cables / obstructions drains and pits. * Check with power supply authority lot safe distance to be maintained front overhead power supply. * When not using a spotter. you must be no closer than 6.4 Metres from a live power line and when an authorised spotter is utilised. 3 Metres is the No Go Zone * Use physical barriers and signage, when working around other contactors/public ensuring persons cannot enter work zones * Traffic management controllers and traffic management plan required where works performed on roads and where public pedestrian footpaths are blocked | B1 | * Project manager * Foreman * painter |
| Operating Elevated Work Platform | * Fall from heights * EWP rollover * Power lines | * Crushing * Fall from heights * Electric shock * electrocution | E1 | * Use only on flat firm surfaces and the machine is level to within-manufacturer's specifications. * Check tor overhead power cables / obstructions. * Check with power supply authority for safe distance to be maintained from overhead power supply. * When not using a spotter, you must be no closer than 6.4 Metres from a live power line and when an authorised spotter is utilised, 3 Metres is the No Go zone * Use barriers, signage, traffic management plan when working around other contractors/public. * Engage preferred traffic management controllers where works performed on roads and where public pedestrian footpaths are blocked. * Report any defects or damage to supervisor immediately. Do not use machine until these are repaired / fixed. Place 'DANGER do not use tag on machine to prevent use by others * If outriggers fitted ensure they are fully extended and on a solid bearing. * Ensure you look up, down, forward, backwards, left and right when driving. * Do not over load the platform, observe and do not exceed safe Working Load. if scissor lift has an extension platform observe Safe Working Load Never use to pull or push other objects. * Ensure all tools and materials are safely stored. * Set up exclusion zone around the base of scissor lift using barricading and fencing as required to exclude other personnel from work/drop zone * Appropriate signage to be in place | D1 | * Project manager * Foreman * painter |
| Access to and from basket when at heights | * Fall from heights | * Serious injury and or death | E1 | * No entering or exiting EWP when at heights without additional risk assessment and safety plan | D1 | * Project manager * Foreman * painter |
| Inclement weather | * Wind * Rain | * Workers exposed to harsh weather conditions | B1 | * High wind, rain should be assessed when appropriate * EWP operation shall cease whenever climate conditions cause risk | A2 | * Project manager * Foreman * painter |
| Securing EWP after use | * Unauthorised use | * Unauthorised person injured from equipment | B1 | **Scissor Lift**  Position the scissor lift in safe area and remove keys and control box if possible. Do not raise basket as this poses risk for people climbing  **Boom Lift**  Position in safe location, raise basket and remove keys from control box | A2 | * Project manager * Foreman * painter |
| Emergency Procedures | * Machine breakdown * Fire * Person falling out of basket | * Person standard in basket * Suspension trauma | D1 | * ﻿﻿Ensure there is always a first aider on site * Never work on site alone * ﻿﻿Ensure there is a second person on site to assist in lowering basket in the event of Emergency. Ground controls will override basket controls therefore communicate where possible between persons * Ensure there are no persons underearth the platform wen using the emergency decent device * ﻿﻿in extreme cases where the emergency descent cannot be activated a failure in the base controls, contact the hire provider for a technician to attend and lower the basket safely | C1 | * Project manager * Foreman * painter |
| Working within spotter required zone of powerlines | Electrocution from contact with powerlines/ fire hazard | Serious injury/ potential death  Burns from possible fire | E1 | * Qualified electrical spotter onsite at all times while works are taking place | D1 |  |
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\*This SWMS is to be used in conjunction with Rescue Plan- Fall from Heights Document 001 which is to be viable on the most practical position to the operating EWP\*

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