# SIAConnect – Tagging Best Practices (Contributor Guide)

Here's a quick reference for how to tag knowledge base articles effectively:

* • Use tags that reflect the \*\*core topic\*\* (e.g., CI-300X, G750, Status Code, Installation, Firmware).
* • Use \*\*Product Names\*\* and \*\*Component Types\*\* as primary tags.
* • Avoid overly broad tags like 'Technical'.
* • Use \*\*Status Codes\*\* and \*\*Error Codes\*\* consistently (e.g., tag one or the other, not both).
* • Tag \*\*audience type\*\* when relevant (e.g., 'Field Tech', 'Help Desk').
* • Use version-specific tags for major revisions (e.g., 'REV C', 'Firmware 6.0').
* • Use lowercase for all tags (e.g., `ci-300x`, not `CI-300X`) to standardize queries.
* • Separate multiple tags with commas. Do \*\*not\*\* use semicolons or slashes.
* • Avoid internal acronyms unless extremely common (e.g., use 'Status Code' instead of 'SC').
* • If unsure, leave the Tags field blank. Do not guess.

For questions, reach out to Content.Management@us.glory-global.com