

Hana Khokhar

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PROFESSIONAL PROFILE

A self-motivated and highly focused team player with a broad range of experience gained whilst undertaking a number of roles within pharmacy and business project management. Proven organisational and communication skills rounded off by a desire to pursue a career, which will continually provide challenges, facilitate professional and personal development and promote career progression based on performance.

EDUCATION AND COURSES

Independent prescribing course (IPresc)	<i>University of Manchester, Oct 2020-Feb 2021</i>
GCP Training course	<i>Royal Marsden Hospital, Chelsea Dec 2018</i>
PRINCE2 Project Management	<i>Westminster Business School, London 2018</i>
GMP, GCP Training course	<i>Guys and St Thomas' Hospital 2014</i>
NHS Project Management Course	<i>Central and North West London NHS Trust 2013</i>
Clinical Diploma in General Pharmacy Practice (PG Dip GPP)	<i>UCL School of Pharmacy 2009-2012</i>
Master of Pharmacy MPHARM (2.1)	<i>UCL School of Pharmacy 2003-2007</i>
A-Levels Biology Chemistry Physics Psychology (AABA)	<i>Woodford County High (Grammar school)</i>

CAREER EXPERIENCE AND OVERVIEW

- Worked as an EPMA pharmacist building drug protocols and cycles on chemocare for cancer drugs
- Analysed and reviewed data that was originally added to a previous programme used at the trust and transferring information to chemocare
- Liaising with members of the team and holding meetings
- Creating and using spreadsheets to monitor work and forecast task completion
- Planning and co-ordinating tasks, people and resources to complete business projects on time and on budget.
- Responsible for release of unlicensed medicines received at Guys and St Thomas' hospital after ensuring they are of acceptable quality and have been received with a certificate of analysis/conformance stating that they have been manufactured to GMP standard.
- Technical/medical writing experience of oncology drug monographs with additions/amendments where required.
- Review of clinical trial documentation, quality assurance check of labels. Checked clinical trial medication against trial folders ensuring that all required parts are dispensed correctly
- Validation and quality systems implementation and maintenance.
- Support change control and new product development work
- Support for and co-ordinate quality investigations i.e. CAPA/complaint handling and root cause investigations into non-conforming products

- Significant experience in interviewing, hiring and managing staff which were key to the launch of the business.
- Managing busy oncology, parenteral nutrition and clinical trials units and ensuring the work is carried out by the team members quickly and accurately.
- Responsible for the day-to-day provision of clinical services to both in-patients, out-patients and chemotherapy day unit.
- Contribution to the oncology multidisciplinary teaching, guideline development and clinical audit to actively manage risk and maintain high standards of care.
- Educating pharmacists and medical students rotating into oncology role on the local and national protocols used for treatment of solid tumors.

EMPLOYMENT HISTORY

10/2021- Present	PCN Clinical pharmacist <i>Virtual Pharmacist Cygnet</i>
05/2021- 10/2021	Maternity leave
11/2020- 05/2021	EPMA Chemocare Pharmacist <i>Princess Alexandra Hospital</i> <ul style="list-style-type: none"> ○ Building drug protocols and cycles on chemocare ○ creating spreadsheet to filter work ○ Working as a project manager in ensuring the deadlines for project are met ○ Liaising with team ○ Understanding of blueteq drugs and national drugs fund and how it applies to the trust
01/2020- 11/2020	Senior Clinical pharmacist <i>Mayfair Health Clinic, London</i> <ul style="list-style-type: none"> ○ prescribing advisor for psychiatrists working at the clinic ○ delivering effective medicines optimisation within intermediate care and the community ○ undertake clinical medication review, provide advice on medicine usage and deliver education and support to maximise patient's independence with medicines. ○ Responsible for the drugs budget for the clinic and advising psychiatrists about high cost drugs and changing to alternative where possible ○ Awareness and understanding of ICS systems across different geographical areas
11/2018- 01/2019	Clinical Trials Pharmacist <i>Royal Marsden Hospital, Chelsea</i>
01/2018-11/2018	Maternity Leave
07/2017- 12/2017	Paediatric Parenteral Nutrition Pharmacist <i>GOSH, London</i> <ul style="list-style-type: none"> ○ Final checked tpn bags for nicu patients ○ Calculated nutrition requirement for children who may be at risk of refeeding syndrome. ○ Clinical checks of drug charts and medication doses prescribed on the children's ward ○ Attended nutrition ward rounds with consultant and multidisciplinary team
06/2016-06/2017	Project Manager , <i>Amazing Tutors Londonderry Ireland</i>
	<ul style="list-style-type: none"> ○ Responsible for company website creation, marketing and logo design.

- Successfully running a pilot for the business
- Interviewing hiring and managing staff
- Teaching pharmacy students on how to perfect exam technique

03/2016-04/2016	Quality Assurance Pharmacist (Locum), Barts Health Pharmaceuticals
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- KPI and Quality Matrix
- Assist with Quality management systems and compliance

09/2015-02/2016	Career Break- Travelling
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Travelled around Middle East, United States, Canada and the Far East

02/2015-08/2015	Production Pharmacist, Guys and St Thomas' Hospital
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- Final releasing batches of creams prepared by the non-sterile team
- Monitored production activities and ensured compliance with GMP.

01/2014-02/2015	Quality Assurance Pharmacist (Locum), Guys and St Thomas' Hospital
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- Final releasing aseptic batches on a daily basis after satisfactory assessment of its quality, satisfactory quality
- Conducted regular log meetings with the principal technicians in Aseptics, PNU, CIVAS and radio pharmacy and discussing any exceptions/deviations and reviewing data on a regular basis and assessing procedural changes required.
- A point of contact for any defects, complaints or any other issues related to medicines received at Guys hospital and assist in the complaints procedure with various companies.
- Assistance in training of the rotational band 7 pharmacists coming into the Quality Assurance department.

11/2013-01/2014	Clinical Trials and Outpatients Pharmacist (Locum), Barts Health NHS Trust
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- Review of clinical trial folders, ensuring that all documentation for the dispensing of trials are in place
- Final checking dispensed clinical trials
- Liaising with health professionals and the company ensuring that trial information is available to all

02/2013-10/2013	Oncology Pharmacist (Locum), Royal Free NHS Trust
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- Amending and updating chemotherapy drug monographs for aseptic manufacture
- Conduct internal audits and completion of standard operating procedures for the department
- Final release of chemotherapy drugs based on patient's body surface area and in accordance with local protocols.

01/2013-02/2013	Chemotherapy Pharmacist (Locum), Royal Marsden NHS Trust Sutton
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- Final releasing chemotherapy drugs reconstituted in the unit
- Final releasing chemotherapy clinical trial medication reconstituted in the unit

11/2010 - 01/2013	Specialist Mental Health Pharmacist, St Charles hospital London CNWL
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- Participation in multi-disciplinary ward rounds with regular interventions in complex cases and drug dose titrations
- Present in teaching sessions for nursing, pharmacy and medical staff

09/2008-10/2010	STEP Pharmacist, University Hospital Lewisham
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- Rotational pharmacist gaining experience in mental health, paediatrics, general medicine, old age wards and within dispensary, medicines information and aseptics
- Mentored pre-registration students, medical students and pharmacy students on clinical skills in Admissions and
- Surgical ward

10/2009-03/2010	Gastrosurgery and TPN Pharmacist, Guys and St Thomas NHS Trust
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- Participation in multidisciplinary nutrition ward rounds prescribing TPN based on patient's requirements
- Final releasing TPN for children and adults at the Guys aseptic unit

08/2007-08/2008

Pre-registration Pharmacist, Royal Free Hospital NHS Trust

PERSONAL DETAILS

Languages	Fluent in English, Urdu and Punjabi. Enjoy learning languages such as French, Italian and Arabic.
Driving licence	Full, clean UK driving license
Memberships	Member of Medical Science Liaison Association
Interests	Setting up businesses; studying and analysing commodities and forex markets. Travelling, bikram yoga, gym and occasional charity work

REFERENCES ARE AVAILABLE ON REQUEST