

Jonathan Perry

Education

Jonathan.Perry1994@Gmail.com ■ 817/564-5183

University of North Texas

Cumulative GPA: 3.76

B.S., Business Computer Information Systems

Date of Graduation: December 2015

➤ Dean's List: Fall 2012, Spring 2013, Spring 2015, Fall 2015

➤ President's List: Fall 2013, Spring 2014, Fall 2014

Technical Skills

Languages:

➤ ASP.NET, Java, JSP, JavaScript, C++, SQL, CSS, HTML

Software:

➤ Adobe Creative Suite 6

➤ IBM: DB2, SPSS Statistics 22

➤ Microsoft: Access, Excel, Word, PowerPoint, Visio, Visual Studio, Project, Active Directory

➤ SAS Enterprise Miner 13.1

Professional Experience

McDonald Technologies || Carrollton, Texas || *IT Manager* || February 2016 – August 2016

Management:

➤ Oversaw and supported entire IT Infrastructure and Systems

➤ Planned, implemented and managed software and system upgrades

➤ Introduced tape backup systems for offsite backups and recovery through Symantec Backup Exec

➤ Trained staff on VLookups and spotting phishing emails

➤ Streamlined the onboarding process of PCs with senior management through onboarding template sheet

➤ Managed toner and toner replacement as well as minor printer issues

➤ Maintained contracts for Microsoft Volume Licensing, Internet and Phone Systems

➤ Ran and managed weekly reports for the CEO and other Senior Management

➤ Communicated with Departmental Managers and Suppliers to complete assigned material quotes

Technical:

➤ Automated daily reports and tasks with AutoIT scripting language, allowing more time with End Users

➤ Created custom reports through Crystal Reports to support departmental needs

➤ Optimized Quote Template to auto populate fields, reducing data entry for Purchasing Department

➤ Dropped new Ethernet lines from server room to production floor cubicles

➤ Installed power strips to every computer to reduce damage from power surges

Lanvera || Coppel, Texas || *IT Support Specialist* || August 2015 – October 2015

➤ Provided on-site hardware and software support

➤ Setup new desktops, laptops, scanners, printers, software, drivers, and peripherals

➤ Added new employees to Active Directory, and assigned them a virtual machine

➤ Maintained site's backup media on daily basis with Symantec, recalled more media when needed

➤ Used Clonezilla to create and deploy images to new or broken computers

Additional Experience

Matthew's Hall Computer Lab (UNT) || Denton, Texas || *Lab Attendant* || August 2014 – December 2015

➤ Provided application support and problems related to hardware and software

➤ Monitored the lab and record any computer related problems and events

➤ Enforced lab policies

Associations

Beta Gamma Sigma, Member

April 2014 – Present

Association for Information Systems, Member

January 2015 - Present