

# Jay Tyler

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## **Personal Statement**

I am a friendly outgoing person who is always willing to learn new skills and looks for continuous improvement in myself. I like to work as part of a team and enjoy overcoming problems and challenges. I am good timekeeper and I am always on time or early as I cannot stand being late.

## **Personal Achievements**

Primary University for the gifted and talented students 2010- This took place at Redcar community college during my time at Dormanstown primary school. There were a total of 4 students from my year group that were selected to participate in this extra curriculum activity. Whilst attending primary university I took part in activities that were both academic and fun. This including things such as creating an educational board game, stop motion animation and finishing with a presentation of awards at the end of the 12 week programme.

Most improved student 2014- Throughout the school year my parents and I attended 3 parent review evenings. As part of these reviews my teachers pointing out areas that I could improve on, I worked hard to improve on these weaknesses and the improvements I made were so good that I was given the 'most improved award' from the head of year.

## **Employment History**

Before turning 16 I had a limited employment history, but to get experience up I did regular jobs for people in my village and the surrounding area. These jobs include the cleaning of cars both inside and out, cutting grass and babysitting and I have regular customers for different jobs. To secure these jobs I did a leaflet drop advertising my services. In addition to my 'odd jobs' I also do the litter picking for the SRA at two locations in the village live in.

<b>Employer:</b>	McDonalds
<b>Employment Dates:</b>	July 2015 – June 2016
<b>Employment Basis:</b>	Part Time
<b>Roles &amp; Responsibilities:</b>	I work four shifts per week on front of house sales and customer services. I switch between working on main counter service taking orders and payment to working on the drive through taking orders and payments, and then on some shifts I work on the restaurant floor clearing tables and keeping the areas clean and safe, this can also involves interacting with the customers and ensuring that they are happy. Since joining McDonalds I have been working through the training programme, completing both in store and online training to ensure that I have the skills required to carry out my role within the restaurant.

<b>Employer:</b>	EE
<b>Employment Dates:</b>	September 2016 – July 2017
<b>Employment Basis:</b>	Part Time

**Roles & Responsibilities:** I work as part of a team working towards targets and kpi's of which monthly, ensuring customers are happy with the service they receive and leave the store happy. Making the most of customer record sheets and bundle selling multiple items and creating a need for devices such as tablets and mobile broadband devices as well as the upgrade/new connection the customer has come in store for.

Employer: Asda  
Employment Dates: October 2018- March 2019  
Employment Basis: Part Time  
Roles & Responsibilities: I work as part of a team to restock the shop floor between the hours of 10pm – 6am. As a team we have to restock shelves, split down deliveries and put away any overs in the correct locations. I work 22 hours per week over the course of 3 nights.

Employer: Pets at Home  
Employment Dates: March 2019 - present  
Employment Basis: Part Time  
Roles & Responsibilities: I work as part of a team to keep animals living conditions to a level considered suitable by the animal welfare. Working towards hitting targets for vip sign ups, order in store and sales. I have had experience in gap checking, check and correcting the stock file and cashing up at this job as part of my keyholder training which is ongoing. one of my main roles in this job is to work the warehouse and keep it orderly and organised in a way that makes it easy to navigate stock. i work anywhere from 16-39 hours per week depending on overtime and absences within the team.

## Education

2012-2015 – Samuel Whitbread Academy – Grades achieved are below:

English Literature	– B
English Language	– B
Maths	– C
Core + Additional Science	– C
Geography	– C
Music	– C
Drama	– C
Art	– B
History	- D

## Personal Details

Date of Birth: 04 June 1999  
Health: good  
Driving Licence: N/A  
Interests: crystals, gaming, animals, decorating, painting

**References are available on request.**