# **Project Kage - Scheduling Features**

#### 19. Time-blocking Calendar

A visual scheduling system that allocates specific time periods for different activities:

- **Block Creation**: Easily create and adjust time blocks for habits, tasks, and events
- Drag-and-Drop Interface: Intuitively move and resize blocks within the calendar
- Color Coding: Visual differentiation of block types (habits, deep work, rest, etc.)
- Recurring Blocks: Set regular patterns for repeating time commitments
- **Block Templates**: Save and reuse common time block configurations
- Gap Analysis: Identify unallocated time or scheduling conflicts
- Duration Suggestions: Al-recommended time allocations based on activity type
- Buffer Time: Automatic inclusion of transition periods between blocks
- Priority Visualization: Visual indicators of high-priority blocks
- Day Templates: Create ideal day patterns that can be applied to any date
- Week Overview: See entire week at once to balance activities
- Zoom Levels: Adjust view from hourly detail to monthly overview

### 20. Schedule Optimization Recommendations

Intelligent suggestions to improve schedule effectiveness and well-being:

- Energy Matching: Suggestions to align high-focus tasks with peak energy periods
- Balance Analysis: Recommendations to improve work/rest/personal time distribution
- **Conflict Resolution**: Smart suggestions when scheduling conflicts arise
- Pattern Recognition: Identification of successful scheduling patterns
- Overcommitment Alerts: Warnings when schedule becomes unrealistically packed
- Context Grouping: Suggestions to batch similar activities to reduce switching costs
- Buffer Recommendations: Dynamic suggestions for appropriate transition times
- **Rest Integration**: Ensures adequate breaks and downtime are scheduled
- Focus Block Protection: Strategies to preserve deep work periods
- **Schedule Simplification**: Suggestions to reduce complexity when needed
- Adaptation Proposals: Adjustments based on actual vs. planned completion
- Travel Time Inclusion: Accounts for realistic movement between locations

## 21. Daily Routine View

Focused display of the day's scheduled activities in an easily consumable format:

- Timeline Display: Chronological view of the day's commitments
- Status Tracking: Visual indicators of completed, in-progress, and upcoming items
- Quick Edit Tools: Easy adjustments to the day's schedule
- Morning/Evening Planning: Specialized views for start and end of day
- Progress Bar: Visual representation of day completion
- Next Up Preview: Prominent display of the next scheduled activity
- Time Remaining Indicators: Countdown to upcoming scheduled items
- Flexible Formats: List, timeline, or block visualization options
- Context Information: Relevant details for each scheduled item
- **Notification Integration**: Alert preferences for each routine item
- Daily Summary: End-of-day review of completions and adjustments
- Tomorrow Preview: Next day planning and preparation

#### 22. Intelligent Habit Scheduling

Smart system that optimizes when habits are scheduled based on various factors:

- Success Pattern Analysis: Schedules habits at times when they've historically been completed
- Energy Level Consideration: Matches habits to appropriate energy states
- Constraint Recognition: Works around fixed commitments like work hours
- Habit Stacking: Groups complementary habits together for efficiency
- Adaptive Timing: Adjusts suggested times based on completion history
- Interval Optimization: Finds ideal spacing for recurring habits
- **Context Awareness**: Considers location, preceding activities, and available tools
- Recovery Periods: Ensures adequate rest between demanding activities
- User Preference Learning: Adapts to demonstrated schedule preferences
- **Preparation Time Inclusion**: Accounts for setup and preparation needs
- Weather Adaptation: Adjusts outdoor activity scheduling based on forecasts
- **Schedule Density Management**: Prevents overwhelming clustering of habits

### 23. Calendar Integration

Seamless connection with external calendar systems for unified scheduling:

- Two-way Sync: Bi-directional synchronization with Google, Apple, and Outlook calendars
- Selective Import: Choose which external calendars and events to include

- Conflict Management: Intelligent handling of overlapping events
- New Event Creation: Add events that sync back to original calendar
- Real-time Updates: Immediate reflection of changes from either system
- Multiple Calendar Support: Connect and manage several external calendars
- Calendar-specific Colors: Maintain visual distinction between different sources
- Unified View Option: See all calendars in a single integrated display
- Filtered Views: Temporarily show or hide specific calendars
- Meeting Integration: Special handling of video conference links and details
- Travel Time Recognition: Intelligent interpretation of location data
- Free/Busy Indication: Respect and display availability settings

### 24. Notification and Reminder System

Comprehensive alert system designed to support habit formation without becoming intrusive:

- Multi-channel Alerts: Notifications via push, email, or SMS based on preference
- Intelligent Timing: Contextually aware notifications sent at optimal moments
- Reminder Customization: Personalized message content and delivery style
- **Escalation Options**: Progressive reminder intensity for high-priority items
- Snooze Functionality: Temporarily delay reminders when needed
- Location-based Triggers: Notifications based on arriving at or leaving locations
- Batch Control: Group notification settings to prevent alert fatigue
- Quiet Hours: Automatically suppress non-critical reminders during specified periods
- **Motivational Variety**: Rotating message styles to prevent habituation
- Pre-notifications: Early warnings for important upcoming habits or events
- Completion Acknowledgment: Positive feedback messages after habit completion
- Missed Item Follow-up: Constructive reminders for overlooked habits