# Jyotika Satija -- 0-3 Month Skill Boost Plan

This document outlines the 0-3 month skill upgrade plan for Jyotika Satija, focusing on closing immediate skill gaps, recommended courses, proof-of-concept (POC) deliverables, and the direct business impact for manipal.

## Executive Summary

**Employee**: Jyotika Satija

**Current Role**:

**Company**: manipal

**Assessment Date**: August 2025

### Skill Gap Analysis Overview

**Skill Gap Analysis**: Based on internal assessment

**Priority Skills for Development**: Communication, Python, Data Analysis, Financial Analysis

**Course Modules**: 34 topics across 12 chapters

## Detailed Learning Roadmap

## Execution Priority

### Phase 1: Weeks 1-4 (Critical Skills)

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| **Timeline** | **Skill Gap** | **Priority Level** | **Recommended Skills/Tools** | **Course Recommendation** | **Proposed POC** | **Business Impact for manipal** | **Competitor Benchmark** |
| 0-1 Month | Communication | Critical | Presentation tools, Public speaking techniques | Personalized Learning Path for Jyotika Satija - Chapter on Communication Skills | Create a presentation to explain a complex financial model | Improved clarity in stakeholder communication | Companies like Deloitte emphasize communication in client interactions |
| 0-1 Month | Python | Critical | Advanced Python libraries (Pandas, NumPy, Matplotlib) | Personalized Learning Path for Jyotika Satija - Advanced Python Modules | Develop a Python script for automated financial analysis | Enhanced efficiency in data processing | Competitors such as Accenture leverage Python for data-driven decision making |
| 1-3 Months | Data Analysis | Important | Data visualization tools (Tableau, Power BI) | Personalized Learning Path for Jyotika Satija - Data Analysis Techniques | Create a comprehensive data report using visualization tools | Better insights for business strategy | Companies like PwC use advanced data analysis for strategic insights |
| 1-3 Months | Financial Analysis | Nice-to-have | Financial analysis software (Excel, SAS) | Personalized Learning Path for Jyotika Satija - Financial Analysis Modules | Develop a detailed financial forecast model | Accurate financial predictions | Competitors such as EY focus on detailed financial forecasting for client advisory |

Focus on Communication and Python → Deliver presentations and Python scripts → Address competitor gaps in communication clarity and data-driven decision making.

### Phase 2: Weeks 5-12 (Strategic Enhancement)

Advanced skills in Data Analysis and Financial Analysis → Complete data reports and financial models → Achieve parity with top competitors in strategic insights and financial forecasting.

## Competitive Intelligence

**Internal Assessment**: Based on role requirements and industry standards

### Priority Recommendations

* Focus on selected priority skills for maximum impact

Instructions:

1. 1. Analyze the employee's missing skills from prioritySkillsSelected and skill gap data.
2. 2. Map course chapters to specific skill gaps with priority levels.
3. 3. Create realistic POCs based on their role, existing skills, and competitor benchmarks.
4. 4. Focus on business impact relevant to their company/industry and competitive positioning.
5. 5. Ensure timeline is practical and progressive.
6. 6. Use technical tools and frameworks appropriate for their field.
7. 7. Make POCs specific and measurable with competitive context.
8. 8. Connect learning to direct business value and competitive advantage.
9. 9. Include competitor benchmark information where available.

10. Prioritize critical gaps over nice-to-have skills.