

MEETING RECORD

Work team:

Juan Sebastián Díaz Osorio
Liz Oriana Rodrigues Cruz

Record number 1**Request for:** The team**Duration:** Two hours**Start time:** 10:00 am**Date:** August 2, 2019**Place:** Luis Echavarría Villegas Library**End time:** 12:00 m**Coordinator:** Juan Sebastián Díaz Osorio**Discussing topics.**

- Finished, in-process and to be developed points in the first laboratory practice.
- Partial exam simulation, including into laboratory practice.
- Conceptual map to laboratory practice.
- Preparing the shared document to start the project.

Meeting observations.

The meeting started at B study room, reserved by me, Juan Sebastián Díaz. We talked about data structure subject and its actual challenges: The laboratory practice and first project part. We also talked about our progress because, in the class, we distributed the work.

We continue with the point by point analysis. We upload some codes to GitHub and start to fill the laboratory answer template. We agreed that relationated points with complexity in 3rd and 4th sections we will solve when teacher explains us this topic. Remaining points was divided for a balanced work.

Liz was creating the conceptual map for 5th section via Prezi and Juan did some observations about this. She corrected them. Juan said that he wants to translated this to CMapTools map to put it in PDF document.

Machine Learning, neural networks and decision trees are the keywords that was mentioned by us for the project. Even though, we are not very

convinced about this because it sounds really complex. We agreed to ask how to look for this algorithms to teacher.

Next, we tried to link a Word document via OneDrive. It was very tricky and a waste time way, because we did not achieve. Liz said that she will try in other moment.

At this point, meeting was over.

Task assignment.

Task	Responsible person	Deadline	Observations
Finish conceptual map	Liz Rodrigues	August, 5	
CmapTools map	Juan Díaz	August, 5	
Linked a document to cloud server	Liz Rodrigues	August, 5	
Ask to teacher or monitor	Juan Díaz	August, 5	