Minutes Athens County Board of Elections Regular Meeting December 27, 2023, 3:30 pm

The Athens County Board of Elections met on December 27, 2023 at 3:30 pm at the board office. The meeting was called to order by Board Chair Pettey, Roll Call – Aundrea S. Carpenter-Colvin, Gary Van Meter, Sky Pettey and Kate McGuckin all present. Also present at the meeting: Director Debra Quivey, Deputy Director Tony Brooks, Debbie Perry and Assistant Prosecutor Zach West.

Mr. Pettey led the pledge.

Motion 2023:12:03

Mrs. Carpenter-Colvin moved, seconded by Mr. Van Meter that the minutes for October 13, November 7, November 15, November 21 and November 28, 2023 be approved by the Board as presented. Motion passed unanimously.

Deputy Director Brooks provided a final update for the 2023 budget and bills.

Motion 2023:12:04 (Attachment 1)

Ms. McGuckin moved, seconded by Mr. Van Meter that bills from October 14, 2023 to December 31, 2023 be approved as presented by Deputy Director Brooks. Voting: Mrs. Carpenter-Colvin – Yes, Mr. Van Meter – Yes, Mr. Pettey – Yes and Ms. McGuckin – Yes

Motion 2023:12:05

Ms. McGuckin moved, seconded by Mrs. Carpenter-Colvin to go into Executive Session regarding conferring with an attorney about a dispute involving the board that is the subject of a pending or imminent court action (ORC 121.22 (G)(3)) with Assistant Prosecutor Zach West, Director Debra Quivey and Deputy Director Brooks. Voting: Ms. McGuckin – Yes, Mrs. Carpenter-Colvin – Yes, Mr. Van Meter – Yes, Mr. Pettey – Yes.

The Board entered into Executive Session at 3:42 pm.

The Board came out of Executive Session at 3:50 pm.

Motion 2023:12:06

Ms. McGuckin moved, seconded by Mr. Van Meter to reject and not certify the 1st candidate petition of Amy Renner for County Commissioner for the March 2024 ballot due to a fatal error of invalid office term begin date and 2nd candidate petition of Amy Renner for County Commissioner for the March 2024 ballot due to being prohibited by statue per legal councils advise. Motion passed unanimously.

Motion 2023:12:07

Mr. Van Meter moved, seconded by Ms. McGuckin to accept and certify the candidate petition of Charlie R. Atkins for County Commissioner for the March 2024 ballot. Motion passed unanimously.

Motion 2023:12:08

Mrs. Carpenter-Colvin moved, seconded by Ms. McGuckin to accept and certify the candidate petition of Chris Chmiel for County Commissioner for the March 2024 ballot. Motion passed unanimously.

Motion 2023:12:09

Ms. McGuckin moved, seconded by Mr. Van Meter to accept and certify the candidate petition of Keller J. Blackburn for County Prosecutor for the March 2024 ballot. Motion passed unanimously.

Motion 2023:12:10

Mrs. Carpenter-Colvin moved, seconded by Mr. Van Meter to accept and certify the candidate petition of Candy S. Russell for County Common Pleas Court Clerk for the March 2024 ballot. Motion passed unanimously.

Motion 2023:12:11

Ms. McGuckin moved, seconded by Mrs. Carpenter-Colvin to accept and certify the candidate petition of Rodney Smith for County Sheriff for the March 2024 ballot. Motion passed unanimously.

Motion 2023:12:12

Mrs. Carpenter-Colvin moved, seconded by Mr. Van Meter to accept and certify the candidate petition of Jessica Markins for County Recorder for the March 2024 ballot. Motion passed unanimously.

Motion 2023:12:13

Ms. McGuckin moved, seconded by Mr. Van Meter to accept and certify the candidate petition of Beth Clodfelter for County Treasurer for the March 2024 ballot. Motion passed unanimously.

Motion 2023:12:14

Mr. Van Meter moved, seconded by Mrs. Carpenter-Colvin to accept and certify the candidate petition of Taylor Sappington for County Treasurer for the March 2024 ballot. Motion passed unanimously.

Motion 2023:12:15

Ms. McGuckin moved, seconded by Mrs. Carpenter-Colvin to accept and certify the candidate petition of Jeff Maiden for County Engineer for the March 2024 ballot. Motion passed unanimously.

Motion 2023:12:16

Mrs. Carpenter-Colvin moved, seconded by Mr. Van Meter to accept and certify the chargebacks for the November 2023 General Election. Motion passed unanimously.

Motion 2023:12:17

Mrs. Carpenter-Colvin moved, seconded by Mr. Pettey to accept and sign the updated Cyber Incident Response Plan as presented by Deputy Director Brooks. Motion passed unanimously.

Motion 2023:12:18

Mr. Van Meter moved, seconded by Mrs. Carpenter-Colvin to accept and sign the 2024 Elections Administration Plan as presented by Director Quivey and Deputy Director Brooks. Motion passed unanimously.

Deputy Director Brooks provided a reminder that 2024 OAEO Winter Conference is January 9th to January 12th 2024. All reservations have been made and everyone is booked for conference and classes that they requested.

Motion 2023:12:19

Mrs. Carpenter-Colvin moved, seconded by Mr. Van Meter to allow the office staff to have 5 paid vacation days to use between today and December 31, 2023 at the discretion of the Director and Deputy Director and the office would remain open for the Holiday season. Motion passed unanimously.

Deputy Director Brooks provided a reminder that we will pick precincts for the Audit at the Official Count meeting and that December 20th, 2023 is the filing deadline for the 2024 Primary Election.

Deputy Director Brooks also gave an update on the 2024 budget hearing that was reviewed with the commissioners.

Motion 2023:12:20

Ms. McGuckin moved, seconded by Mrs. Carpenter-Colvin to adjourn. Motion passed unanimously.

Director

Chair

Attachment 1 - Motions 2023:12:04

Quill	Amazon	Glacier Mt. Bottled Water	Optimum Decisions	ADT Commercial	Chase	Election Systems and Software	Optimum Decisions	Menards	Hocking Valley Bank	Election Systems and Software	Election Systems and Software	Glacier Mt. Bottled Water	Shred-it	First Presbyterian Church	Election Systems and Software	Election Systems and Software	Hocking Valley Bank	ADT Commercial	Glacier Mt. Bottled Water	Triad Governmental Systems	Spectrum/Time Warner Cable	Hocking Valley Bank	ADT Commercial	Election Systems and Software	Glacier Mt. Bottled Water	Expenses Paid
Dry Erase Supplies	Planners, PaperClips, Binder Clips	Monthly Water	USB Network Adapters	Monthly Access Control	Safety Deposit Box Rental	Replacement Power Adapter	Asset Tracking for Office Equipment	Lumber and Supplies for Office Updates	Gas & Food for 23 General	Site Support - Official	Site Support - Election Day	Monthly Water	Office Shredding	Location Rental	Recoding & L&A Testing	Epollbook Setup	Monthly Security	Monthly Access Control	Monthly Water	Remote Ballot Marking File Conversion	Monthly Cable	Monthly Security	Monthly Access Control	Site Support - Programming, ReProgramming	Monthly Water	Expenses Paid Between October 14, 2023 and December 31, 202
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\$9.63	\$40.19	\$15.00	\$105.00	\$153.74	\$50.00	\$114.59	\$20,000.00	\$2,560.84	\$1,358.88	\$1,975.00	\$5,475.00	\$34.50	\$154.85	\$350.00	\$1,975.00	\$2,173.91	\$64.47	\$153.74	\$15.00	\$1,057.00	\$103.49	\$64.47	\$153.74	\$5,925.00	\$15.00	

Rubber Mallets & Sanitizing Spray Calendans Green Locks for Equipment Signs for 2023 General Toner for Printers Toner for Printers Sticky Notes & Sorter Strip Absenteee Printing Supplies Supp	\$1 \$3 \$3 \$3 Ins Cabinet Order \$3 \$3 \$3 \$3 \$3 \$3 \$3 \$3	New VTTS Server	ptimum Decisions
Rubber Mallets & Sanitizing Spray Calendams Green Locks for Equipment Signs for 2023 General Toner for Printers Toner for Printers Sticky Notes & Sorter Strip Absenteee Printing Supplies Sup	\$1 \$3 \$3 \$3 \$1 \$1 \$3 \$3 \$3 \$3 \$3 \$3 \$3 \$3 \$3 \$3 \$3 \$3 \$3		
Rubber Mallets & Sanitizing Spray Calendars Green Locks for Equipment Signs for 2023 General Toner for Printers Toner for Printers Sticky Notes & Sorter Strip Absenteee Printing Supplies S	\$1 \$3 \$3 \$3 S3 S3 S3 S3 S3 S3 S3 S3 S3 S3 S3 S3 S3	Pens & Toner	Amazon
Rubber Mallets & Sanitizing Spray Calendars Green Locks for Equipment Signs for 2023 General Toner for Printers Toner for Printers Sticky Notes & Sorter Strip Absenteee Printing Supplies	\$1 \$1 \$3 \$3 \$3 \$3 \$3 \$3 \$3 \$3 \$3 \$3 \$3 \$3 \$3	Provsional Bags	Mascot Metropolitan, Inc.
Rubber Mallets & Sanitizing Spray Calendans Green Locks for Equipment Signs for 2023 General Toner for Printers Toner for Printers Sticky Notes & Sorter Strip Absenteee Printing Supplies S	\$1 \$1 \$3 \$3 \$1 \$3 Cabinet Order	Monthly Cable	Spectrum/Time Warner
Rubber Mallets & Sanitizing Spray Calendans Green Locks for Equipment Signs for 2023 General Toner for Printers Toner for Printers Sticky Notes & Sorter Strip Absenteee Printing Supplies Supp	\$1 \$3 \$3 \$3 \$1 Cabinet Order	Election Day and Provisional	Elecitons Systems and Software
Rubber Mallets & Sanitizing Spray Calendans Green Locks for Equipment Signs for 2023 General Toner for Printers Toner for Printers Sticky Notes & Sorter Strip Absenteee Printing Supplies Supplies Supplies Supplies Supplies Supplies Supplies Supplies Supplies Card & Envelopes Card & Envelopes Reimbursement for Extra on Cabinet Order Repairs on 2 E-Pollbooks Meter Rental & Maintenance	\$1 \$1 \$3 \$3 \$3 \$1 \$3 \$3 \$3 \$3 \$3 \$3 \$3 \$3 \$3 \$3 \$3 \$3 \$3	Ballot Box Camera Recording	Triad Governmental Systems
Rubber Mallets & Sanitizing Spray Calendars Green Locks for Equipment Signs for 2023 General Toner for Printers Toner for Printers Sticky Notes & Sorter Strip Absenteee Printing Supplies	\$1 \$1 \$1 \$3 \$3 \$1 \$1 \$1 \$1 \$1 \$1	Meter Rental & Maintenance	Quadient
Rubber Mallets & Sanitizing Spray Calendars Green Locks for Equipment Signs for 2023 General Toner for Printers Toner for Printers Sticky Notes & Sorter Strip Absentee Printing Supplies S	\$1 \$1 \$3 \$3 \$1 \$1 \$1 \$1 \$1 \$1 \$1 \$1 \$1	Repairs on 2 E-Pollbooks	Election Systems and Software
Rubber Mallets & Sanitizing Spray Calendars Green Locks for Equipment Signs for 2023 General Toner for Printers Sticky Notes & Sorter Strip Absenteee Printing Supplies	\$1 \$1 \$3 \$3 \$1 \$1	Reimbursement for Extra on	Tony L. Brooks II
Rubber Mallets & Sanitizing Spray Calendars Green Locks for Equipment Signs for 2023 General Toner for Printers Toner for Printers Sticky Notes & Sorter Strip Absentage Printing Supplies Supplies Supplies Supplies Supplies Flashlights for Polling Locations Dry Erase Markers Sanitizing Spray \$1	\$1 \$1 \$3 \$3 \$1 \$1	Card & Envelopes	Minuteman Press
Rubber Mallets & Sanitizing Spray Calendars. Green Locks for Equipment Signs for 2023 General Toner for Printers Toner for Printers Sticky Notes & Sorter Strip Absenteee Printing Supplies Supplies Supplies Supplies Supplies Flashlights for Polling Locations Dry Erase Markers	\$1 \$1 \$3 \$3 \$3 \$1 \$1 \$1	Labels	Amazon
Rubber Mallets & Sanitizing Spray Calendars Green Locks for Equipment Signs for 2023 General Toner for Printers Toner for Printers Sticky Notes & Sorter Strip Absenteee Printing Supplies Supplies Supplies Supplies Flashlights for Polling Locations	\$1 \$1 \$3 \$3 \$1 \$1	Dry Erase Markers	Amazon
Rubber Mallets & Sanitizing Spray Calendars Green Locks for Equipment Signs for 2023 General Toner for Printers Toner for Printers Sticky Notes & Sorter Strip Absenteee Printing Supplies Supplies Supplies Supplies Supplies Supplies Paper Pens & Toner	\$1 \$1 \$3 \$3 \$3	Flashlights for Polling Locatio	Amazon .
Rubber Mallets & Sanitizing Spray Calendars Green Locks for Equipment Signs for 2023 General Toner for Printers Toner for Printers Sticky Notes & Sorter Strip Supplies Supplies Supplies Supplies Supplies Supplies Supplies Supplies Supplies	\$1 \$1 \$3 \$3	Pens & Toner	Amazon
Rubber Mallets & Sanitizing Spray Calendars Green Locks for Equipment Signs for 2023 General Toner for Printers Toner for Printers Sticky Notes & Sorter Strip Absenteee Printing Supplies Supplies Supplies	\$1 \$1 \$3		Quill
Rubber Mallets & Sanitizing Spray Calendars Green Locks for Equipment Signs for 2023 General Toner for Printers Toner for Printers Sticky Notes & Sorter Strip Absenteee Printing Supplies Supplies \$3	\$1 \$1 \$3 \$3	Supplies	Amazon
Rubber Mallets & Sanitizing Spray Calendars Green Locks for Equipment Signs for 2023 General Toner for Printers Toner for Printers Sticky Notes & Sorter Strip Absenteee Printing Supplies	\$1	Supplies	Amazon
Rubber Mallets & Sanitizing Spray Calendars Green Locks for Equipment Signs for 2023 General Toner for Printers Toner for Printers Sticky Notes & Sorter Strip Absenteee Printing	£ \$1	Supplies	Amazon
Rubber Mallets & Sanitizing Spray Calendars Green Locks for Equipment Signs for 2023 General Toner for Printers Toner for Printers Sticky Notes & Sorter Strip	\$1 \$1	Absenteee Printing	Graphic Village
Rubber Mallets & Sanitizing Spray Calendars Green Locks for Equipment iversity Signs for 2023 General Toner for Printers \$1	\$1	Sticky Notes & Sorter Strip	Amazon
Rubber Mallets & Sanitizing Spray Calendars: Calendars	\$1	Toner for Printers	Amazon
Rubber Mallets & Sanitizing Spray Calendars Ca	\$1	Toner for Printers	Amazon
Rubber Mallets & Sanitizing Spray Calendars Calendars Green Locks for Equipment		Signs for 2023 General	Ohio University
Rubber Mallets & Sanitizing Spray Calendars Calendars		Green Locks for Equipment	ntab, Inc.
Rubber Mallets & Sanitizing Spray		Calendars	Amazon
		Rubber Mallets & Sanitizing S	Amazon

my Skinner Flood for Poll School \$841.44 my Skinner Food for Poll School \$87.78 my Skinner Food for Poll School \$87.78 my Skinner \$29.43 \$100.00 Illage Church Location Rental \$100.00 Indoore Location Rental \$100.00 Incord Plorities \$100.00 \$100.00 Inced Plorities \$100.00 \$100.00 Inced Plorities \$100	\$757.87			Lumber and Supplies for Office Updates	Menards
Food for Poll School Food for Poll School Food for Poll School Wesleyam Church Location Rental Services Food for Election Software BOD Setup Office Flooring Locks for Machines & Bags Office Wall Painting Trucks & Labor for Election Voter Reg Ad - 2023 General Backup Signature Lists 10 X 13 Peel and Seal Envelopes. Legal Ads and Software Test Ballots and Software Election Day and Provisional Ballots Envelopes & Paper Legal Ads Seal Envelopes & Paper Legal Ads Seal Envelopes & Paper Legal Ads Seal Envelopes & Paper Seal Ads Seal Envelopes & Paper Seal Ads Seal Envelopes Seal En	\$880.00			OREO Classes - 8	Ohio Assoc Of Election Officals
Tote Picking Cart & Shelf Liners. Food for Poll School Food for Poll School Food for Poll School Wesleyan Church Location Rental Services Food for Election Services Food for Election Services Food for Election Services Food for Election Ity Senior Center Location Rental BOD Setup State	\$1,780.28			Provsional Bags	Mascot Metropolitan, Inc
Food for Poll School Food for Poll School Wesleyan Church Location Rental Location Rental Location Rental	\$1,600.00			Conference Registration	Ohio Assoc Of Election Officals
Food for Poll School Food for Poll School Food for Poll School Wesleyan Church Location Rental Location Rental Services Food for Election ity Senior Center Location Rental nd Software BOD Setup Coffice Flooring Stocks for Machines & Bags Coffice Wall Painting Trucks & Labor for Election Sackup Signature Lists Backup Signature Lists Backup Signature Lists 10 X 13 Peel and Seal Envelopes Legal Ads Test Ballots Test Ballots Test Ballots Election Day and Provisional Ballots Envelopes & Paper Legal Ads Salotar Laptops	\$400.00			Parking Cards for Temp Workers	Tony L. Brooks II
Food for Poll School Wesleyan Church Location Rental Location Rental Location Rental Ity Senior Center Location Senior Senior Senior Center Ity Senior Senior Senior Machines & Bags Ity Senior Center Location Senior	\$3,733.73			Balotar Laptops	Optimum Decisions
Food for Poll School Wesleyan Church Location Rental Location Rental	\$769.50			Legal Ads	APG Media, LLC
Food for Poll School Food for Poll School Wesleyan Church Location Rental Location Rental Location Rental Services Food for Election Services BOD Setup Office Flooring \$ Locks for Machines & Bags Office Wall Painting Trucks & Labor for Election Voter Reg Ad - 2023 General Backup Signature Lists 10 X 13 Peel and Seal Envelopes. Legal Ads Test Ballots - 2nd Test Ballots - 2nd Election Day and Provisional Ballots \$ \$	\$2,289.00			Envelopes & Paper	Minuteman Press
Food for Poll School Food for Poll School Wesleyan Church Location Rental	\$8,292.54	-		Election Day and Provisional Ballots	Elecitons Systems and Software
Food for Poll School Food for Poll School Food for Poll School Wesleyan Church Location Rental Location Rental	\$107.88			Test Ballots - 2nd	Elecitons Systems and Software
Food for Poll School Food for Poll School Wesleyan Church Location Rental Services Food for Election BOD Setup Office Flooring Locks for Machines & Bags Office Wall Painting Trucks & Labor for Election Voter Reg Ad - 2023 General Backup Signature Lists Legal Ads Legal Ads	\$107.88			Test Ballots	Elecitons Systems and Software
Food for Poll School Food for Poll School Food for Poll School Wesleyan Church Location Rental Location Rental Services Food for Election Location Rental Services Location Rental Services BOD Setup Office Flooring Services Locks for Machines & Bags Office Wall Painting Services Cocks for Machines & Bags Services Serv	\$783.50			Legal Ads	APG Media, LLC
Food for Poll School Food for Poll School Food for Poll School Wesleyan Church Location Rental Location Rental Services Food for Election Ity Senior Center BOD Setup Office Flooring Locks for Machines & Bags Office Wall Painting Trucks & Labor for Election Voter Reg Ad - 2023 General Backup Signature Lists	\$248.00	,		10 X 13 Peel and Seal Envelopes	Minuteman Press
Food for Poll School Food for Poll School Food for Poll School Wesleyan Church Location Rental Location Rental Services Food for Election Software BOD Setup Office Flooring Locks for Machines & Bags Office Wall Painting Trucks & Labor for Election Voter Reg Ad - 2023 General Services Food for Poll School Food for Poll School Services Food for Poll School Services Food for Poll School Food for Poll School Services Food for Poll School Food for P	\$415.28			Backup Signature Lists	Triad GSI
Food for Poll School Food for Poll School Wesleyan Church Location Rental Services Food for Election ilty Senior Center Location Rental Office Flooring Locks for Machines & Bags Office Wall Painting Trucks & Labor for Election 5 Trucks & Labor for Election 5 Trucks & Labor for Election 5	\$1,009.38			Voter Reg Ad - 2023 General	APG Media, LLC
Food for Poll School Food for Poll School Food for Poll School Wesleyan Church Location Rental Location Rental Services Food for Election itty Senior Center Location Rental nd Software BOD Setup Office Flooring Locks for Machines & Bags Office Wall Painting	\$2,772.00			Trucks & Labor for Election	Ohio University
Food for Poll School Food for Poll School Location Rental Location Rental Food for Election Food for Election Cocation Rental Location Rental Location Rental Location Rental School Location Rental Location Rental Location Rental School BOD Setup School Locks for Machines & Bags	\$7,170.00			Office Wall Painting	Advanced Painting
Tote Picking Cart & Shelf Liners Food for Poll School Food for Poll School Location Rental Location Rental Food for Election Location Rental Office Flooring \$	\$157.93			Locks for Machines & Bags	Intab, LLC
Food for Poll School Food for Poll School Location Rental Location Rental Food for Election Location Rental Sociation Rental Sociation Rental Sociation Rental Sociation Rental Sociation Rental Sociation Rental	\$6,704.79			Office Flooring	Floor and Moore
Food for Poll School Food for Poll School Location Rental Location Rental Location Rental Location Rental Food for Election Location Rental	\$1,232.20			BOD Setup	Election Systems and Software
Skinner Food for Poll School Skinner Food for Poll School Skinner Food for Poll School Ommunity Wesleyan Church Location Rental age Church Location Rental Food for Election Food for Election	\$100.00		<u>ن</u> .	Location Rental	Waterloo Community Senior Center
Skinner Food for Poll School Skinner Food for Poll School Skinner Food for Poll School Ommunity Wesleyan Church Location Rental age Church Location Rental	\$42.70			Food for Election	HVB Cardmember Services
Skinner Food for Poll School Skinner Food for Poll School Smmunity Wesleyan Church Location Rental	\$100.00			Location Rental	The Village Church
Tote Picking Cart & Shelf Liners Skinner Food for Poll School Skinner Food for Poll School	\$100.00			Location Rental	Christ Community Wesleyan Church
Tote Picking Cart & Shelf Liners, Skinner Food for Poll School	\$29.43			Food for Poll School	Tammy Skinner
Tote Picking Cart & Shelf Liners,	\$87.78			Food for Poll School	Tammy Skinner
	\$841.44			Tote Picking Cart & Shelf Liners	Uline State of the Control of the Co

Debra Quivey	Basket and Fabric for Raffle OAEO Conference	\$44.56
Optimum Decisions	Optimum Decisions 2023 Items to meet Security Directive	.\$6,475.00
Various	County Worker Pollworker Pay - 23 General	\$24,418.57
Various	Pollworker Pay - 23 General	\$40,058.39
	Total	\$182,951.90